



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Linda Slater, Chairman  
Lloyd Higuera, Vice Chairman  
Mary Wenner, Board Member  
Ken Miller, Board Member  
Mike Henningsen, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, October 1, 2019

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on September 26, 2019 or before the third day prior to the meeting date, by Marie Nicholson, Office Specialist Signed: *M. Nicholson* and Carol Louthan, Administrative Services Manager, Signed: *Carol Louthan* in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 2:40 P.M. 9/25/19

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 7:30 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 5:15pm A.M. 9-25-19

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 7:42 A.M. and on the Internet at <https://www.townofgardnerville.com/>

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

**INVOCATION** – By invitation

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE** – Mary Wenner

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**A. September 3, 2019 Regular Board meeting**





**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Town Board Members or any member of the general public wishing to discuss any Consent item or items may request to have the item or items moved to the Administrative Agenda for further discussion. When items are moved for discussion, they will be placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Acknowledge receipt of and file correspondence.
2. **For Possible Action:** Approve, approve with modifications, or deny the Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve, approve with modifications, or deny September 2019 claims.
4. **For Possible Action:** Approve, approve with modification or deny the purchase of a truck load of 95-gallon refuse totes from Otto Environmental Systems at a cost not to exceed \$24,999.
5. **For Possible Action:** Approve, approve with modifications, or deny an application by Trinity Lutheran Church to close Douglas Avenue from Mill Street north approximately 200-feet for Halloween Trunk or Treat on October 31, 2019 from 3:00 p.m. to 8:00 p.m.
6. **For Possible Action:** Approve, approve with modifications, or deny Resolution 2019R-003, a continuing Resolution by the Gardnerville Town Board adopting a policy regarding open invocations before meetings of the Gardnerville Town Board.

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

7. **For Possible Action:** Discussion to approve, approve with modifications, or deny a proposed memorial to Dan Hickey at the Gardnerville Station on behalf of the Douglas High School Class of 1962; with public comment prior to board action.
8. **For Possible Action:** Discussion to approve, approve with modifications, or deny an update to Town Policy 29.1 Overhead Street Banner Policy; with public comment prior to Board action.
9. **For Possible Action:** Discussion to approve, approve with modifications or deny Resolution 2019R-002 which repeals Resolution 2001R-3 and removes Policy 24.12, Utility Cut Permit Program (Street Cuts), from the Town of Gardnerville Policy and Procedures Manual; with public comment prior to Board Action.
10. **Not For Possible Action:** Presentation by the Town Manager on changes to internal communications within the Town.
11. **For Possible Action:** Discussion to approve, approve with modifications, or deny an update to Town Policy 26.1-12 Snow and Ice Control Operations; with public comment prior to Board action.
12. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for September 2019.
13. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for September 2019.
14. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

**Adjourn**

**Next regular board meeting November 5, 2019**