



GARDNERVILLE TOWN BOARD

Meeting Agenda

Linda Slater, Chair
Lloyd Higuera, Vice Chair
Ken Miller, Board Member
Mary Wenner, Board Member
Mike Henningsen, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, June 4, 2019

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on May 30, 2019 on or before the third day prior to the meeting date, by Marie Nicholson,

Office Specialist Signed: Marie Nicholson and Carol Louthan, Administrative Services Manager Signed

Carol Louthan in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 7:51 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 7:40 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 7:53 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:15 A.M. and on the Internet at <https://www.townofgardnerville.com/>

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: : "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

INVOCATION –

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE –

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF THE PREVIOUS MINUTES

- April 29, 2019 special meeting minutes
- May 7, 2019 Regular Board meeting; with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve May 2019 claims.
4. **For Possible Action:** Approve expenditure of \$2,479.50 for Boy Scout Nathan Caires Bocce Ball Courts at Heritage Park.
5. **For Possible Action:** Approve budget transfers for 18/19 FY
6. **For Possible Action:** Approve a letter of support at the request of Douglas County to the United States Department of Transportation for a BUILD Grant to aid in the construction of Muller Parkway;
7. **For Possible Action:** Recommend Approval of a Douglas County Outdoor Festival Entertainment Event application for Big Mama's Show & Shine & The Great Race, to be held on June 23, 2019 from 11:00 a.m. to 6:00 p.m. at Lampe Park.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8. **Not for Possible Action:** Presentation by Wes Henderson, Director, Nevada League of Cities, on a legislative update.
9. **For Possible Action:** Discussion and possible renewal of the Town of Gardnerville's insurance offered through the Nevada Public Agency Insurance Pool (POOL) and payment of \$25,173.92 for fiscal year 2019-2020 with public comment prior to Board action. Appearance by Alan Reed, Warren Reed Insurance
10. **For Possible Action:** Discussion to recommend approval, approval with modifications, or denial of a proposed Special Use Permit and major design variance for the construction of a parking area for the J.T. Basque Restaurant and landscape barrier to include the property north of the restaurant at 1430 N. Highway 395, APN 1320-33-401-034. The existing Midland Station would be demolished and parking would be the primary use of the parcel; with public comment prior to Board action.
11. **For Possible Action:** Discussion to recommend approval, approval with modifications, or denial of a proposed Maverik convenience store with fuel sales on approximately 3.1 acres of an 8.65 acre parcel, APN 1220-04-602-012, 1301 Highway 395; with public comment prior to Board action.
12. **For Possible Action:** Discussion on vehicle gate style and placement to be installed at Carrick Detention Pond on Town property; with public comment prior to Board action.
13. **For Possible Action:** Discussion to award, award with modifications or deny Town bid #2019-01, for a fencing contract around Grant/Carrick Detention Pond to Tholl Fence in the amount of \$32,453.72; with public comment prior to Board action.
14. **For Possible Action:** Approval of Resolution 2019R-026 augmenting the Town of Gardnerville budget for fiscal year 2018-2019; with public comment prior to Board action.
15. **For Possible Action:** Discussion to award, award with modifications or reject Town bid #1901, for the 2019 Annual Street Sealing contract to the best bid and/or lowest responsive and responsible bidder; with public comment prior to Board action.
16. **For Possible Action:** Discussion regarding possible elimination of convenience fees associated with the payment of the Town's Health & Sanitation bills by credit card; with public comment prior to Board action.
17. **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for May 2019.
18. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for May 2019.



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

19. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.
20. **For Possible Action:** Discussion to change the date of the July board meeting from the 2nd to the 9th; with public comment prior to Board action.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Third Thursday Wine Walk – June 20, 2019

Movies in the Park – June 21, 2019

Next monthly board meeting July 2, 2019