



GARDNERVILLE TOWN BOARD

Meeting Minutes

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

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Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, August 6, 2013

4:30 p.m.

Gardnerville Town Hall

4:30 P.M.  Chairman Miller called the meeting to order and made the determination a quorum was present.

PLEDGE OF ALLEGIANCE - Chairman Miller led the pledge of allegiance.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Higuera/Slater to approve the agenda as written.

No public comment.

Upon call for the vote, motion carried unanimously

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

July 2, 2013 Regular Board meeting, with public comment prior to Board action.

Motion Higuera/Wenner to approve the minutes of July 2, 2013.

No public comment.

Upon call for the vote, motion carried.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Ms. Wenner wanted to commend Carol for speaking at the commissioners' meeting last week. Tom was gone and she had to speak to the ordinance. I know she was nervous but she did fine. I wanted you all to know she was very good.

Chairman Miller mentioned there will be one more reading on that ordinance.

Mr. Dallaire will be here for that reading.

-Thomas J. Cook plaque presentation to Rose Cook – the town planted a Red Oak tree in Heritage Park and will place a granite rock and plaque under tree.

Chairman Miller presented the plaque to Rose Cook in honor of her husband Tom Cook, a former board member.

Mrs. Cook accepted the plaque. Tom (Cook) was asked if he missed being on the board. The Town of Gardnerville was very special to him. He (Tom Cook) told them, no, because the people sitting on the board have the same interests at heart and the staff is wonderful. He (Tom Cook) had no problem stepping off the board. So for that I thank you.

Mr. Dallaire wanted Rose to see the original plaque that will be placed in Heritage Park. It just came in today.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

Motion Higuera/Philips to approve the consent calendar.

1. **For Possible Action:** Correspondence
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
Motion to accept.
3. **For Possible Action:** Approve July 2013 claims
Motion to approve.
4. **For Possible Action:** Approve appointment of Stephanie Waggoner to the Main Street Gardnerville Board of Directors.
Motion to approve.
5. **For Possible Action.** Approve Gardnerville Special Event Application for the 23rd Annual Carson Valley Sertoma Oktoberfest scheduled for September 22, 2013 in Heritage Park.
Motion to approve.

No public comment.

Upon call for the vote, motion carried unanimously.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

6. **For Possible Action.** Discussion to approve Proclamation 2013P-03 recognizing the week of August 11th through August 17th, 2013 as Brain Injury Awareness week, with public comment prior to Board action.

Mr. Dallaire explained Mr. Smith is not here tonight. He was not feeling well. Here is the proclamation for board members to sign. Lloyd will take it to Mr. Smith.

Mr. Higuera received a call from Mr. Smith saying he was not feeling well. He wasn't going to be able to make it. Would I please pass a message to Carol. He told everyone to play it safe. You only have one brain.

Motion Higuera/Slater to approve Proclamation 2013P-03.

No public comment.

Upon call for the vote, motion carried unanimously.

7. **For Possible Action:** Discussion on DA 13-028 a minor modification to design review application to revise the size of the proposed building from 3,200 to 2,597sf and add a single detached automatic car wash bay at the proposed Golden Gate Petroleum site located south of Grant Ave. and east of Highway 395, APN: 1220-10-111-001 (formerly: APN: 1220-10-110-007, 1220-10-501-008 & 006), with public comment prior to Board action.

Mr. Dallaire received a development application from the contractor and engineer on this project. Mr. Daron Lynch is here from Lepori Construction. Anderson Engineering is supposed to be here as well. In packets are the improvement plans that were submitted.

Mr. Philips asked if Mr. Lynch could point out the traffic flow.

Mr. Daron Lynch, Lepori Construction, went over the ingress and egress.

Mr. Philips asked if they would have signage there?

Mr. Lynch answered it is all two-way flow.

Vice-Chairman Slater asked if there is enough turning radius for two motor homes to pass each other?

Mr. Lynch answered not in all of the radiuses. They can't be both turning at the same time.

Mr. Higuera asked if Mr. Lynch had read the conditions that staff put on the project?

Mr. Lynch read them briefly. I just received them this afternoon. Tom put together a plan and we are looking at incorporating some of those elements into it. There may be some discussion on it, but we can work through the issues.

Mr. Dallaire asked Mr. Hutchings to address the revisions asked for in staff's report.

Jeremy Hutchings, R.O. Anderson Engineering, did talk with Frank Lepori about the markups on the plan. Dirk, with the county, has not had a chance to review this from a planning perspective. So although we submitted what you are discussing, we can't say for sure the county will agree. The owner is fine with all the changes. We were able to make this sketch this afternoon, so it is a little bit rushed. The Plan for Prosperity pushes building masses to the front. Looking at this from the county's perspective if they consider this a main drive aisle they frown on backing into the main drive aisle. But if this is what the town likes, we could make the case that this (pointing) is the main drive aisle for the center as a whole.

Mr. Dallaire asked how they made it work with the community center?

Mr. Hutchings explained the discussion I had with the county was the drive aisles were removed from the main road. So people had a chance to go in and branch out before they hit the initial parking. If you follow that theory where you can't park off a main drive aisle you end up with a parking lot that is shaped like a snail shell. It would be worthwhile to say can we wait until next Monday or Tuesday when Dirk gets back and see what he says. I don't want to be in the middle of a tug and pull with the county and the town.

Mr. Dallaire felt they have better pedestrian flow from the store over to the pergola. It's important to keep the flow. The trash enclosure is in a lot better position for our staff.

Vice-Chairman Slater asked if there was sufficient room with this concept for landscaping.

Mr. Lynch didn't cut into any of the areas that were already landscaped.

Chairman Miller is concerned that if anyone looked at the board packet other than at this meeting, they did not see that plan.

Mr. Hutchings felt they have the minutes which this plan the owner has seen and he is okay with the change. I am basically telling you I've looked at these in general and we are okay with them in general. Now it is just a matter of working it out with the county.

Chairman Miller is concerned with the public.

Mr. Dallaire can get the plan digitally and add it to the packet information. That plan represents the conditions that were on the report. The Board would be backing the staff report.

Motion Higuera/Philips to conditionally approve with the modifications that are indicated in the staff report the minor modification containing the building change, drive thru and single car automatic car wash bay for this project and the parking lot change as well for the Golden Gate Petroleum site.

No public comment.

Upon call for the vote, motion carried unanimously.

- 8. For Possible Action: Discussion and direction on a public workshop and updated work plan for the Eagle Gas Station property, APN: 1320-33-402-075; 1395 Highway 395 N., located within the Town of Gardnerville and within the Main Street District, including the redevelopment options that will be presented at the public workshop on September 7, and other matters properly related thereto, with public comment prior to Board action.**

Mr. Dallaire and Candace Stowell have been working on a public workshop for the gas station. We still have to deal with the entryways, but this is the presentation we created for the Board of County Commissioners. This is what the place looked like before we acquired the property. It has been cleaned up significantly since then. We are proposing to do a public workshop to find out what the public would like to do. The fuel dispensers are out. We had the lines tested. The lines are solid. They are not leaking. The tanks are solid and not leaking. We met with NDEP and are moving forward in getting into the petroleum fund. I am waiting on the report from the test to get into the fund.

Mr. Philips asked about removing the tanks.

Mr. Dallaire wants to remove them. We have another tank underneath the tree, an additional tank that is a 550 gallon used oil container. Currently they couldn't test that tank because the seal around the top of the tank was leaking. In order to test it we need to get an excavator in there, remove dirt, get the top exposed and seal the leak. NDEP says we really don't need to test that tank. It's not a fuel tank. They don't care. To get it into the petroleum fund is \$400 per year. We can get it in this year, which ends at the end of August. I need to get the report from Affordatest, get it to NDEP, pay the \$400 and we are in. The second year we pay it again and that gets the protection from when the tanks leaked in 2004. In order to do any more exploration the tanks will need to be removed. The holdup is the meetings with NDOT. Once the tanks are removed, do we want to backfill, dig out that material and put in the storm drain system? My feeling is if we are going to do the storm drain improvements, we remove the tanks at that time, backfill it and be done. Then we can go forward with some funding with the adopted plan.

Mr. Dallaire shared with the Board the power point presentation for the public workshop

Vice-Chairman Slater thought this was a nice concept. That would be very informative. It would be a nice entry into town.

Ms. Wenner thought it would make a nice bus stop.

Vice-Chairman Slater felt it will be a primary focal point for visitors.

Mr. Dallaire spoke with Craig Witt at the morning coffee meeting and he is interested in taking the dirt and turning it into compost. He can do that with the contaminated soil. He would like to use it as an example and do a paper and study on it.

Chairman Miller asked how many years are we looking at for this project?

Mr. Dallaire's estimate would be somewhere 5, 8 or 10 years.

Chairman Miller shared the current county manager told us at breakfast if we need some assistance they would be amiable to listen to what we had to say.

Mr. Dallaire explained it's great we're saving the building, but the flood improvements are the most critical. In a ten year storm it closes the highway down. If we can open it up in a ten year event it will give the emergency vehicles a lot more time to respond.

Vice-Chairman Slater stated with those storm drain improvements if you have to dig it up at least we can smooth it out and make it presentable until the next phase rather than leaving it torn up.

Chairman Miller hopes we will have a lot of input at the workshop.

Vice-Chairman Slater was at a meeting where they discussed the electric vehicle charging station. I sort of got the impression that wasn't something most people are willingly ready to move forward with.

Mr. Dallaire mentioned Las Vegas has several they use for staff vehicles. NV Energy has some grant programs out that would provide the information.

Vice-Chairman Slater asked if that is something we could make available to NV Energy to put one in where the town is not bearing the burden?

Mr. Dallaire will include that in the grant. The solar panels and the charging station are costly. The water

company is putting one in. They have solar panels so he has an abundance of electricity. I will look into the cost and time of charging a car.

Vice-Chairman Slater would like more information on that.

Mr. Dallaire thought if you have the solar panels on site you are not going to use much power. You are paying a meter fee. The solar panels put power back into the meter. It would be the same cost whether we had a charging station or not with the solar panels there. If we wrap it into the grant funding it would just be our match portion that we would be responsible for.

Vice-Chairman Slater thought the concept is great and I am happy to see us moving forward.

Chairman Miller called for public comment.

Margaret Pross, Main Street Board of Directors, mentioned when you are getting out the information on the September 7th workshop, you might want to pass out brochures at the wine walk. I really think option three is your best option. I was in the building today. I don't think there is a lot to do to bring it to the point of being a meeting room. As Tom said we at Main Street have a lot of meetings. It would be very nice if we could be over there and not involve staff. It will be a while before we would be independent and be over there separate from this office, but doing things in phases would work great. I love the idea of having restrooms already there. I see a lot of possibilities. I think it can be bare bones at first. You could, similar to when people are trying to collect money have something similar to a thermometer. You wouldn't necessarily have to have a thermometer but you could have a silhouette of the building and show how far we are moving along. That way people keep it in their head this is a big project.

Carol Sandmeier, Main Street Design Committee, wanted to echo what Margaret had to say. I really think the plan of keeping the building is the best thing to do. The minute I heard about it we all started dreaming of ideas. There are many possibilities and it could develop into a fabulous information/welcome center. We found reports from towns where they have redone gas stations and different uses for them. We found the information center for Palm Springs is located in an old gas station. We also found out Ben and Jerry's started in an old gas station in Vermont, which goes to a suggestion of ice cream and information. Yes it would have to be manned. I believe we could have volunteer staffing for that. Many of the roadside rest areas are manned with volunteers to answer questions. I think it would be a big boon to get people to stop and see what is offered on down the road. We are all for it. We want to work with you to make it the best. It would be nice to place at least two benches there if it will be a bus stop where people will be waiting.

No further public comment.

Motion Higuera/Slater to approve the updated work plan for the redevelopment of the Eagle Gas Station and move ahead with the September 7th public meeting. Motion carried unanimously.

9.  For Possible Action: Discussion to accept constructed improvements within the Virginia Ranch Specific plan area:

Mr. Dallaire has been working with the contractor, Martin Harris, to finalize all the cracked concrete and get it repaired. We are still working on the pump lift station. They have looked at the problem and the problem seems to be that one of the pumps has too much oil in the bottom which is causing the light to come on. They are going to change the flow location on that pond so we won't have the ponding and staff won't have to go down there and manually turn it on every other day. It will automatically turn on by itself. Everything else is ready to be approved. We can make it a formal action that says we're taking on the responsibility and maintenance. It is still a county right-of-way. The parcel was in front of you in February when we accepted the property but we didn't accept the improvements at that time.

No public comment.

Motion Higuera/Slater to accept the constructed improvements within the Virginia Ranch Specific Plan area, the Virginia Ranch Regional Detention Pond improvements located north of Grant Drive, south of Carrick Lane, consisting of a storm water lift station, landscaping and concrete walking path, APN 1220-10-101-003, as previously dedicated to the Town of Gardnerville. And move to maintain the constructed street improvements within the Carrick Lane right-of-way extending from Service Drive to Grant Drive containing curb, gutter, sidewalk and landscaping on the east side of

Carrick Lane.

Mrs. Amens advised Board members to make two different motions. You need a motion and a vote for each.

- a. **The Virginia Ranch Regional Detention Pond improvements located north of Grant Drive, south of Carrick Lane and consisting of a storm water lift station, landscaping and concrete walking path, APN: 1220-10-101-003, as previously dedicated to the Town of Gardnerville;**

Motion Higuera/Slater to accept the constructed improvements in the Virginia Ranch Specific area plan, a. the Virginia Ranch Regional Detention Pond improvements located north of Grant Drive, south of Carrick Lane and consisting of a storm water lift station, landscaping and concrete walking path, APN 1220-10-101-003, as previously dedicated to the Town of Gardnerville.

No public comment.


Upon call for the vote, motion carried unanimously.

- b. **Maintain the constructed street improvements within the Carrick Lane right-of-way extending from Service Drive to Grant Drive containing curb, gutter, sidewalk and landscaping on the east side of Carrick Lane;
with public comment prior to Board action.**

Motion Higuera/Slater to accept the constructed improvements within the Virginia Ranch Specific Plan area b. maintain the constructed street improvements within the Carrick Lane right-of-way extending from Service Drive to Grant Drive containing curb, gutter, sidewalk and landscaping on the east side of Carrick Lane.

No public comment.

Upon call for the vote, motion carried unanimously.

10.  **For Possible Action:** Discussion and provide direction to staff to proceed with: 1. an employee search to fill the existing Engineering Tech position; 2. modify the town budget to allow for an Engineer One or Two position; or 3. hire a consultant firm to perform the design town projects and applications for project review; with public comment prior to Board action.

Mr. Dallaire advised our engineering tech position is open. I have asked Town of Minden how much they spend on engineering general services but they couldn't really tell me. I talked with John Lafrano in Indian Hills, GRID and Cam up at Kingsbury. All the other GID's are spending roughly \$1500 to \$3000 a month on an engineering firm to do just general services. If there is a project on top of that there are additional fees. I still think the way to go is to do an engineer. The problem is as an engineering tech, it doesn't allow him to do plan reviews, Josh did them anyway but it was outside his job description. We can do an engineer one, which is not a licensed engineer but someone who could get licensed. Plan review is actually in the job description for an engineer one. The county engineering department has one of those on staff. They also have an engineer two position, which is a licensed engineer. My thought is if we had a licensed engineer it would take a lot of letter writing off of me. In packets is the cost comparison for the three positions.

Mr. Higuera asked what position would help the most?

Mr. Dallaire stated an engineer that could do the contracts, street improvements and watching the construction. Having a person there to do the contracting and monitoring would be helpful. It would be an engineer two full time.

Chairman Miller looked at both job descriptions. The one I like is a civil engineer one because it says "fosters teamwork and cooperation with other divisions, departments, agencies and stakeholders." Which to me, could give us the latitude to have the person supervise some of the other staff that you are supervising now. That's what we were looking for in the first place when we tried to do budget, but it wasn't the right time. Now is the right timing because we have the funds to put that person in here. All the others have something to do with development or buildings. It doesn't have a general description that fosters teamwork.

Mr. Dallaire liked the engineer two description where it says “responds and resolves citizen inquiries and complaints, conducts detailed investigations to determine problem, responsibility, feasibility, solutions, prepares correspondence.” The problem is we are not going to get one description that is in Douglas County that fits if we are trying to get someone to support me and help direct the guys on projects. I talked with Linda about Gardner Park. As an example, I went out and took pictures of Gardner Park. If I am going to draw up a plan for staff to buy the plants I have to come up with that list. I can’t expect them to do that. I have to draw up the plan and make sure they understand what we’re trying to accomplish. I talked to Craig Witt about the soil out there. We will need to get some testing done to figure out what type of amendments we need to put in there. But it is all me right now. We can hire some of it out but I just don’t see them coordinating with local businesses to get the testing done.

Vice-Chairman Slater didn’t think they would have the dedication as much as you would an employee. What will the budget fare.

Mr. Dallaire has budgeted around \$46,000.

Vice Chairman Slater asked if we bumped it to a civil engineer 1, we still will have money in the budget to cover that increase in salary without increasing any cost in services? Is that correct?

Mr. Dallaire advised this employee was strictly public works. So it’s all tax dollars. It doesn’t go back to the health and sanitation side where we charge. This will take away from capital projects. We are going to roll over money.

Vice-Chairman Slater asked if we could push this position off for an additional 30, or 60 days to accommodate that extra money?

Mr. Dallaire stated the budget augmentation would have to come back next month.

Mr. Higuera sees the only difference between one and two is two is licensed. Is that license a big deal?

Mr. Dallaire would still stamp it. My position isn’t really necessarily town engineer. It’s town manager. Jim tried to get it combined. We tried to do that and at that time HR was not open to it and neither was Michael Brown. We’re trying to keep it so the engineer person would actually be working under what their essential functions are.

Chairman Miller asked what the availability of licensed versus unlicensed engineers is in the market?

Mr. Dallaire has three licensed people that have expressed interest. If for some reason the government raises interest rates I don’t see development moving forward as much. This is the slowest it has ever been in 14 years in the engineering department at the county. It’s bad out there. There are a lot of engineers that are well qualified that are looking for the job. The description will be the key. We can probably get someone who is overqualified.

Vice-Chairman Slater would support a civil engineer one. I think because we are replacing Josh I don’t feel we need to make that big of a step to a two or a three.

Mr. Philips asked if we approve this could you get started on it right way.

Mr. Dallaire can move forward, start the advertisement process and have it close right before the next meeting.

No public comment.

Motion Philips/Higuera to open up for hiring a civil engineer one. Motion carried unanimously.

11. Not for Possible Action: Discussion on the Main Street Program Manager’s Monthly Report of activities.

Margaret Pross reported they had an absolutely fantastic turnout for the morning coffee meeting. They had 22 people including Tom and Linda. We had Michael Stilaga with the Business Resource Innovation Center and Chris Tenburg with the Valley Web. Both these men and their organizations can offer us a wealth of information and they are willing to do so. We will be meeting with them looking to see how we can work together. We have two family members that recently passed in our community: Worth Borda and Andy Costa. Worth Borda’s family requested people to donate money to the flower basket program. As a result of that we have 15 baskets to put into the program and only one left to be sponsored. It was a wonderful bench dedication on Saturday for Andy Costa. Our wine walk for July we had 350 people, of which 111 were from outside areas new to the event. I know you will be reviewing the

July 4th event . Main Street is more than willing to support you on this should you decide to go forward. We have 11 new members within the past month, 10 were businesses and one was an individual.

Vice-Chairman Slater went to the funeral for Worth Borda and did extend our gratitude to the family for the donations and how much we appreciated their support.

Chairman Miller will be out of town for the next MSG meeting.

12.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for July 2013.**

Mrs. Amens has nothing to report. No new activity on the two bankruptcies. I can report I am glad to be here.

13.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for July 2013.**

Mr. Dallaire went over the NLC/NACO conference registration materials.

Vice Chairman Slater added Tuesday is when everybody is coming in. The only thing would be the president's reception on Tuesday. On Wednesday I would encourage you to look at the 9:00 am opening general session. If the board members were to go up just for the opening session would there be a charge?

Mr. Dallaire will find out. It looks like \$150 for one day

Vice-Chairman Slater continued. The sessions offered each day, if you are interested in the affordable health care act, it is well worth it to go both Wednesday and Thursday. Myself, we like to go to the president's reception just to show that the Town of Gardnerville is represented. Tom and I have always gone to the two days which does include the luncheon and your dinner. Wednesday night is the annual banquet. I would recommend Wednesday and Thursday and go to the president's reception. The registration for the 3 days is \$295 each. If you prefer one day it would be \$150 per day. If you want to bring your spouse it used to be \$85. I noticed here they moved it up to \$175.

Mr. Dallaire will ask about the cost for the spouse and why it went up. Please turn in your registrations by the 23rd. There is an illustration in packets of the ornament.

Vice Chairman Slater suggested on the front we put circa 1920.

Mr. Dallaire will be doing an information card with it. I think we've had to order these to get them here on time. So we will see if we can add that.

Mr. Philips asked about the meeting Mr. Dallaire had with Mrs. Burga.

Mr. Dallaire had a meeting with her for about 10 minutes. She is still interested from what I can gather, but it will take a while for her to get her act together. She thought the retail would still be a good option. In talking with Charlie Condon the ditch that goes through her property isn't used. So they could utilize the whole parcel without having to reroute the storm drainage around. We would have to get permission from Henry Dreyer because he is the only person that uses that ditch. But he hasn't used it in a long time.

Dirk wanted me to let you know NDOT has done a statewide biking plan. They have contracted with Kimlee Horn and Associates. This will be coming forward August 27 and 28. They will be doing presentations to the planning commission in October and November to the Board of County Commissioners.

Hellwinkel Channel, Denny is working on the model now. He is running it this week. He is moving along on it.

July 4th event, just wanted to make sure what your thoughts were. Paula was a little concerned. She would like to have someone designated as a lead and whether it will be a town or main street event.

Vice-Chairman Slater suggested they have the wine walk bands. Maybe we could have a small battle of the bands for a couple of hours to put in the same day as the run.

Mr. Higuera mentioned when we originally started planning the July 4th event, we had planned that component. When we first discussed it we would have the walk/run in the morning and then have people come back and have an event in the afternoon too. Now there is no Genoa event. Another thing to think about is maybe tie in with a local

charity. Have the race benefit a local charity. Then you would have the charity promoting it and working the event.

Vice-Chairman Slater felt if the run benefits the boys and girls club this year, then we could also discuss what would be the charity for the following year. We could rotate or keep it for one.

Mr. Dallaire felt we could get more runners if we did a 10k and 5k.

Mr. Higuera suggested timing the run.

Chairman Miller talked about package deals for families. If there is a \$25 fee per runner, families up to four could pay \$50. With the initial 25 you have your expenses covered.

Vice-Chairman Slater thought they had two events right now and next year we can add something else that will keep the community together.

Mr. Dallaire will be starting in October to try to get the race course straightened out.

Ms. Wenner suggested putting people on corners with arrows.

Mr. Dallaire did a presentation on our project in addition to the trail for NDOT. I talked to Rob. It sounded like the trails made number one for the whole state. There were so many applications. I haven't heard formally but that is the word that is out. I have two things I want to submit to NDOT for Horsn' Around. I did the presentation on Eagle Gas this morning. I have to do an NDOT application for both the sidewalk and for Horsn' Around. Limit the parking to 30 minute parking in front of her shop.

Chairman Miller advised Sharkey's is putting street vendors in their parking lot on weekends. They went in this last week and poured a lot of dirt adjacent to Battle Born's parking and didn't pack it down. I think they are out of code because they didn't pack it.

Vice Chairman Slater mentioned there were a lot of signs on the light poles at that intersection on the weekend. I saw one of the staff members and he did not take it down.

Mr. Dallaire believed it was getting packed by people driving on it. But there are really big rocks. I can mention it to the manager at Sharkey's.

Vice Chairman Slater asked if he is proposing a loading zone in front of Horsn' Around.

Mr. Dallaire answered yes, green paint and two signs with telspar posts.

14.  Not for Possible Action: Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville.

Main Street – Chairman Miller asked Tom to check in and see if we can put up a small storage structure at the gardens. We need a place to store tools. Hopefully we can get that done. There is a need for it in the next month or two because of the winter months. The wine walks are well attended. There have been some nice bands. Polka Dots is a new business in the community.

Nevada League of Cities - Vice Chairman Slater reported the Nevada Association of Counties and Nevada League of Cities and Municipalities will be having their conference at Mont Bleu. I hope everybody will review the agenda. We did have a quarterly meeting. It was held in the city of Mesquite. Due to budget constraints I did not go. There were no minutes as of this date. Please read over the packet and seriously give consideration about going to the conference. Show our support and be involved.

Carson Valley Arts Council - Ms. Wenner reported she emailed Brian and he didn't get back to me. But their main goal is to get the building paid for. They can't get any grants without getting the building paid off. They cancelled their burgers and brews because they hadn't sold any tickets.

Regional Transportation Commission - Mr. Higuera reported RTC doesn't meet again until March. I did put on to be discussed the intersection of Waterloo and 756. That turn is rather awkward. Jeff agreed that needs to be taken care of. We will get that formally put into the plan this next year. With all the increased traffic it will get harder and harder for people to pull in there. If you have anything that occurs to you within the town you want the Regional Transportation Commission to look at let me know.

Ms. Wenner asked about a bike path.

Mr. Higuera will mention it at the next meeting.

Motion Philips/Higuera to adjourn at 7:23 p.m.

No public present.

Upon call for the vote, motion carried unanimously.

Respectfully submitted,

Ken Miller
Chairman

Tom Dallaire
Town Manager