



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Lloyd Higuera, Chairman  
Mary Wenner, Vice Chairwoman  
Cassandra Jones, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

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Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

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Tuesday, April 7, 2015

4:30 p.m.

Gardnerville Town Hall

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#### INVOCATION – Pastor Leo

4:30 P.M. Chairman Higuera called the meeting to order and made the determination a quorum is present.

 **PLEDGE OF ALLEGIANCE – Mary Wenner**

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Ed Eggert, representing Sierra Intermountain Emergency Radio Association, provides emergency communications for the state. We maintain, at our expense, a repeater on top of the mountain and are also linked with Tahoe to provide emergency communications. We practice every Tuesday night. In June we will provide communication for the Pony Express ride and Nevada Day. We are the backup in case everything goes down in the community. Once a year there is an emergency two-day operation in June where all the radio amateurs in the United States have to go in the field, set up generators, emergency equipment and operate for two days. That will be the 27<sup>th</sup> and 28<sup>th</sup> of June. We can't get the Carson Valley Inn anymore because they have big events now. We found if we come here it will cost \$25 an hour which is extreme for two days. Our members feel, in view of what we do for the community at our expense, perhaps the town could let us use the facilities at no cost. We do carry insurance.

Mr. Higuera advised Mr. Eggert the board cannot take any action tonight. But, if you could talk to the town manager maybe we could work something out.

Mr. Dallaire asked Mr. Eggert to make sure he signs in and leaves a phone number. I will give you a call.

Mr. Eggert added we try to attract youth to the field of electronics. Our repeater operates just like a cell phone system. It was up there before cell phones came to the valley.

No further public comment.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Wenner/Slater to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried.**

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**March 3, 2015 Regular Board meeting, with public comment prior to Board action.**

**Motion Miller/Jones to approve the minutes as presented.**

No public comment.

**Upon call for the vote, motion carried.**

 **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence  
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities  
Accepted.
3. **For Possible Action:** Approve March 2015 claims  
Approved.
4. **For Possible Action:** Approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for their Holy Smoker BBQ and Car Show on May 2, 2015  
Approved.
5. **For Possible Action:** Recommend approval of Douglas County Outdoor Festival Entertainment Event Application for the 104<sup>th</sup> Annual Carson Valley Days Festival scheduled for June 10 through 15, 2015, sponsored by Carson Valley Active 20-30 Club #85.  
Recommend approval.

Motion Jones/Slater to approve with the correction of 2015 on the Carson Valley Days item.

No public comment.

Motion carried.

**ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

6.  **For Possible Action:** Discussion on Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day, with public comment prior to Board action.

Mr. Dallaire read the proclamation. The girl scouts will be present either at Arbor Park or Gardner Park.

No public comment.

Motion Miller/Wenner to approve Proclamation 2015P-01 recognizing April 24, 2015 as Arbor Day. Motion carried.

7.  **For Possible Action:** Accept the Tree City USA Award for 2014; with public comment prior to Board action.

Mr. David Howlett, Urban and Community Forestry Program Coordinator at the Nevada Division of Forestry. Our program provides financial and technical assistance to all Nevada communities. One of the programs that we strongly support is the Tree City USA program. I can say this is the most enthusiasm I deal with. I get quick responses on emails. The application is always on time. This award recognizes the city for taking care of trees. Congratulations on 13 years of the status of Tree City USA.

No public comment.

Motion Slater/Wenner to accept the Tree City USA award for 2014. Motion carried.

8.  **For Possible Action:** Discussion and accept report for the Town of Gardnerville Tree inventory and maintenance plan. Presentation by David S. Howlett, Ph.D., State Urban Forester, Nevada Division of Forestry, with public comment prior to Board action.

Mr. David Howlett reported they have conducted an inventory of public trees. We are 100 percent funded by the U.S. Forest Service. We don't get a dollar from the State of Nevada. A lot of what we do is not so much planting trees directly, but helping communities care for trees. One of the things we do to start this is to conduct an inventory. We have conducted an inventory, but we would also like to talk about the software that we can offer to the city, in terms of

a grant, that you might purchase to help manage the trees and update the inventory periodically. We hired Rob Hollenby, local tree expert and ISA certified arborist, to conduct an inventory of all the public trees in Gardnerville. This is a good start to know how many trees you own. We took the GPS around, we identified the tree, identified the size class and a general idea of what condition it is in. A lot of your trees are doing very well. This is actually the highest percentage in the state. 97% are in the good and excellent category. 3% need to be looked at pretty carefully. This is the best diversity graph in the state. A lot of the communities have only one or two species. Mr. Howlett gave a power point presentation. We use diameter size as a correlation for age. Gardnerville has 665 trees with 37 distinct species. Roughly the trees are providing \$55,000 worth of benefit to the town. If you have to replace all 665 trees it would cost you \$758,000. You will need to update and keep the inventory living. Last week I put together an RFP to provide any community that has an existing inventory up to \$10,000 to purchase a software package of their choice, use it for three years, and if you want to continue using it that would be on the town. There is also availability for the same pot of money for someone who wants to write a management plan. That is taking the inventory and matching it with what resources you have (how many trucks, personnel etc).

Mrs. Jones believed the town has a good group of guys that do this. Would you name them so they are recognized.

Mr. Dallaire mentioned Mike Plut, arborist; Ron Grove, who is going through classes; and Steve Thompson was just certified as an arborist in 2014.

Chairman Higuera asked Mr. Dallaire to let them know they were noticed.

Mr. Dallaire stated since the inventory we have trimmed lots of trees.

Mr. Howlett wanted to say just keep up the good work. I would like to get the whole state under one software package.

Mr. Dallaire believes the county was leaning towards Vueworks. More of a GIS or tablet based system.

Mr. Howlett pointed out this inventory will be available on our website. Please take a look at it, read it and use it.

Mr. Linderman asked how many trees we lost in the windstorms.

Mr. Dallaire thought just three. The one in Gardner, one on Toler and the one in the Martin Slough area.

No further public comment

**Motion Slater/Wenner to accept the report for the Town of Gardnerville tree inventory and maintenance plan. Motion carried.**

9.  **For Possible Action: Discussion to approve, approve with modifications or deny possible participation in the Cottonwood Slough Water Users Association maintenance and upgrades to the Carson River Cottonwood Slough diversion structure in the amount of \$10,000. The rehabilitation project is estimated at \$184,000. Appearance by David Hussman; with public comment prior to Board action.**

Mrs. Jones asked to take the Main Street item first since David is not here yet.

**Motion Jones/Wenner to continue the Cottowood Slough item for about 30 minutes.**

No public comment.

**Upon call for the vote, motion carried.**

Chairman Higuera went on to item 10.

Chairman Higuera came back to item 9 at 5:12 p.m.

Mr. Hussman explained the Cottonwood diversion is a concrete low profile structure that is located about halfway between the Lutheran bridge and the Riverview bridge on the East Fork of the Carson River. It diverts water to the Henningsen ditch on the east bank and the Cottonwood slough on the west bank. This is important for Gardnerville

because the Martin Slough is a branch of the Cottonwood. The diversion is located in Lampe Park at the pond where the fish derby is held. We are here to ask for your participation in this project. In addition to restoring the concrete to its original elevation on the structure, we will dig down below the foundation and pour a concrete cutoff wall and prevent the undermining from taking place. We have a bid for \$184,000. We are asking you for \$10,000, which is a little over 5 percent of the total cost of the project. Those of us in agriculture will be bearing the vast majority of the cost. Town of Minden has already agreed to participate. We are approaching Douglas County because the County owns considerable water rights on the Cottonwood as well as the aesthetics of Lampe Park. We believe we have had a unique opportunity because of the dry winter. Anybody driving by the ponds on Gilman can see what it looks like with no water. We know the ponds look better with water in them and the Cottonwood diversion is critical.

Mrs. Slater asked how many users are on the Cottonwood as well as the Martin.

Mr. Hussman has a list of users. The assessments are based on their irrigated acreage.

Mrs. Hussman advised there are approximately 60 users.

Mr. Hussman has a bid of \$184,000. We have a commitment for \$10,000 from Minden. Depending on you and the county we will assess everybody else based on their irrigated acres. We have approximately 4800 irrigated acres. Between the Henningsen ditch on the west bank of the river and the Cottonwood and the Martin on the east bank, that equates to somewhere around \$32 or \$33 an acre. That's how we would figure it.

Mr. Miller asked if they have the authority to assess those individuals?

Mr. Hussman answered, yes, we can, with the cooperation of the federal watermaster. But those people have been very good in past years. We could say if you don't pay you will not get water.

Mrs. Slater asked if the Byington Ranch was irrigated off the Martin Slough.

Mr. Hussman answered, correct.

Mrs. Slater asked with her property being under the conservancy how does that play into your picture.

Mr. Hussman answered it doesn't affect it. It's based on how many acres they irrigate.

Mr. Byington explained the conservancy only tells us what we can do with the land. I can't build anything on it. We sold the subdivision rights. We still own that land. We still irrigate it. We still operate it. We still ranch on it. We have 1,047 acres we will be paying for. We will be paying \$33,000 for our ranch.

Mr. Dallaire thought if we do the numbers it ends up being around \$3,000 the Town would pay based on the acreage. We don't have any property we can actually irrigate yet. What David and I talked about was the aesthetic value of having the water go down the slough. It's important to the town. It's important to the community. We are building a \$50,000 trail between Minden and Gardnerville and right now it's dry. There is an aesthetic value. How do you put a number on that? \$10,000 isn't that bad. That's kind of how we ended up with the \$10,000. It's basically helping the ranchers to reduce their value and irrigation.

Mrs. Jones asked what is the lifetime of the project. How long before it needs to be done again?

Mr. Hussman did a similar project in 1981. If we have better materials than what we had back then maybe it will last a little longer.

Mr. Miller felt the critical thing is we have an obligation to make sure these ditches are in proper repair. In 1997 the street where Lloyd and myself live flooded when the Cottonwood Slough came up. So if we don't take care of it in the low water years and we have a high water year, it could cause problems down the road. The residents of Gardnerville are benefitting from us paying a portion of this repair.

Chairman Higuera added we also benefit a lot from aesthetics. Who would do the work?

Mr. Hussman responded Crockett Enterprises would do the work. They are the most experienced.

Mrs. Slater would like to see a breakdown of who the users are and estimation of how much each user is going to be contributing before we write a check.

Mr. Hussman does not have that at this point. We're asking non-irrigators, who still have an interest, including the county. Once we have that firmed up then we will know how much we will assess everyone else.

Mrs. Slater understands the concept but wants to see what everyone else will contribute so we're not contributing more or less and everyone shares equally in the responsibility.

Mr. Hussman stated the only thing equal about it is it will be the same amount per irrigated acre. But obviously someone who owns 20 acres is going to contribute less than say, for instance, Galeppi Land and Livestock. The amounts will not be equal. The assessment per acre will be.

Mrs. Jones believed part of the point here is we don't irrigate so we would be paying less than even the smallest irrigator. The benefit we receive is not land irrigation. It's the duck pond.

Mrs. Slater added drainage.

Mr. Miller mentioned flood control as well.

Chairman Higuera pointed out it's \$184,000 worth of work for a \$10,000 investment.

Mr. Hussman clarified the work is being done in the east fork of the river. The structure is located about halfway between the Lutheran bridge and Riverview bridge.

Chairman Higuera thought for flood control and aesthetics I see it as a worthwhile expenditure.

Mrs. Jones understands why Mrs. Slater has these questions, but I think we are in a unique position as a government entity. We have sufficient money in our designated fund to assist in something that would affect the greater community that we're charged with being responsible. It's a little different analysis of the what is right or what is fair property ownership analysis.

Vice-Chairman Wenner believed it will affect us differently.

Mr. Hussman suggested if the rest of our group is willing, we can show you a breakdown after we send out the assessments, which we hope to do by the first of May. We want to do the work the first week of September. We expect the work will take about 30 days. I can report back with that breakdown if you wish.

Mrs. Slater would personally like to see the breakdown. I think it is being fiscally responsible.

Chairman Higuera, personally, would like to see the board make a motion and move ahead on this and see the breakdown later.

Public comment.

Mrs. Kathy Hussman understands the concern. Out of the 60 users on the Cottonwood there is Galeppi, Byington, Mack and Hussman on the west side who will pay the majority of it. The same on the other side: Gansberg, Henningsen, Holmes, are some of the names that you recognize, will pay vastly the majority of the assessment. Then there are the people who have 20 or 40 acres and they will pay their share. A handful of us are going to pay the majority of the \$184,000. We are not coming and asking you to pay our part. We're coming and asking you to pay your part.

Mr. Russ Byington, president Galeppi Land and Livestock, pointed out a lot of the maintenance is done by the ranchers themselves. You haven't paid anything for that. Between Dreyer and myself we cleaned all the way along the Martin Slough from Zerolene all the way to where the bike trail is going to take off. If we don't keep it clean we are not going to get our water to irrigate. I can say your ponds are a major headache to myself, Dreyers and Seemans. They grab the water, hold the water and the water evaporates. That means we're losing that water downstream. I am the last guy downstream. If the water isn't coming through clean and we don't have good diversion all of us are not going to get the water. You do have water rights. You may not be running them across the land, but you do have water rights in this. We are asking you to pay a little bit extra than what your water rights are because of the way you

use it. This is the main diversion for the town of Gardnerville. Henry and I appreciate the work you did on your two ponds. It looks clean. Hopefully the water we get this year will get through there.

Mr. Linderman understands we don't have any irrigated acres yet in the town. Is there a plan to irrigate the property?

Mr. Dallaire answered yes. Once we can get water to flow through the new channel from the ditch we can actually irrigate some of the property. The 32 acres behind the Ranch we will have to come up with something to pump the water. That is a special permit through the state. It would take a lot of new infrastructure to do that. In order to keep the wetlands wet we have to irrigate.

Vice-Chairman Wenner asked as water right holders do we pay a yearly fee.

Mr. Dallaire answered yes.

Mr. LaCost asked if the \$10,000 we would be paying includes the 32 acre feet we have.

Mr. Dallaire clarified we have 32 acre feet that is recorded on a map. We have additional acre feet that has been turned over to the town since then. I understood it as being just a flat fee.

Chairman Higuera closed public comment.

**Motion Miller/Wenner to authorize staff to pay \$10,000 to the Cottonwood Slough Water Users Association for participation in the Carson River and Cottonwood Slough diversion structure with a report at a later date on the other assessments.**

No public comment.

**Upon call for the vote, Higuera, Wenner, Jones and Miller voted yea and Slater nay.**

10.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for March 2015. (Item taken out of order. Heard after item 8)**

Ms. Lochridge reported we did wrap up the Main Street Conference in Atlanta and Ken and I also did the Wyoming's Best Practices tour prior to the conference itself. They had some great tours with the smaller communities that have Main Street programs. Everybody that attended is currently putting together their report so we can present that to everybody next month. The attendees were: Ken Miller, Tom Dallaire, our board member and flower committee chair Linda Dibble, Minden Town Manager Jenifer Davidson and Minden Town Board Member Charlie Condon. Tom and I both introduced Peter Walisch, who is the director with the Governor's Office of Economic Development to Kathy LaPlant, who is the Senior Program Officer and Director of Coordinated Program Services for the National Main Street Center. Mr. Walisch was sent by the governor's office to this conference mainly because of SB51, the bill trying to create a statewide program. I think they had a great conversation. Thanks to those who were able to attend the Minden Board meeting in our absence. We are gearing up for the wine walk season. We do have to apply for a special event permit. That is on the commissioner's agenda for their April 16<sup>th</sup> meeting. The chair of our promotions committee, Scott Bergan, will be in attendance in case they have any questions. Mrs. Jones will be joining us for our April 21<sup>st</sup> Main Street Board meeting. We are progressing with our 501c3 development. The Board has some questions on how that partnership would work with the c6. The steering committee is researching the possibility of creating a Basque District fronton area. We have many representatives from different areas. We will be meeting with Karen Craig to put together a plan to proceed so we can get a formalized presentation for the board and the community. Promotion and vitality are visiting the businesses in the district starting this week. They will be passing out revised business surveys. Children's educational classes will be starting in April as part of the Heritage Park Gardens committee's federal grant project. "Let's Sweep the Town" will be April 18<sup>th</sup>. That is in conjunction with the Minden Rotary Club.

11.  **For Possible Action: Discussion on partnering with Main Street Gardnerville and authorize staff to continue to look for sponsors to provide a lunch stop for the participants in "2016 Great Race" event, including staff time to support the event, paying a fee of \$2,500, providing a venue for the participants to park and display their vehicles, and provide lunch for approximately 225 participants at a cost of around \$5,500, with public comment prior to Board action.**

Mr. Dallaire stated Scott Bergan has done a lot of work to get the Great Race to consider Gardnerville as its lunch stop. If we are willing to commit; they are ready to sign. In the board packet is a list of requirements they are asking for in order for Gardnerville to be a stop.

Mr. Bergan, chairman of the promotions committee for Main Street Gardnerville, gave some background information on the event. We were fortunate enough to be considered for a lunch stop. This year the event will start in San Rafael, California. We will get a lunch stop and Reno will get the overnight.

Mr. Dallaire advised the visitors authority is on board to help with the event. We can ask them for some funds in an effort to promote it. We have a little over a year to plan for the details. They needed a place to park 100 vehicles and trucks with trailers. The payment of \$2500 would be due in January of 2016, with an additional payment in May. Whether or not we close the highway between Sharkey's and Douglas to have the event downtown might be a little optimistic but doable.

Mrs. Lochridge added this item will be on the Main Street agenda to see how much Main Street can put towards the cost. We will also work actively to try to get sponsorships to cover some of the costs as well.

Mr. Bergan is working with AJ at the Visitor's Authority. There was an email from the director of the Great Race to AJ that said we are ready to accept Gardnerville as a lunch stop on the 2016 Great Race for Sunday June 16, provided they can meet all the requirements. They are ready to move as soon as we are. My assumption is they want to get the 2016 event solidified before the 2015 event begins.

Mrs. Lochridge sees this as an investment for future events, not only with this group, but also with other groups.

Mrs. Jones noted this might be a once every decade opportunity, but the 225 people that came through, if you could engage in a race like this, then you have the ability to travel for fun and tell your friends.

Mrs. Lochridge felt the downtown will look fabulous and there will be promotional photos they will use in packets such as the one you have.

Mr. Bergan added this goes out in all the print and social media. It is viewed annually by about 150 million people.

Mr. Miller asked if we get the lunch where is it overnight. How long will we have them here?

Mr. Bergan's understanding is in Reno. The way it was structured in the past is the cars are released at one minute intervals. I suspect the lunch stop would be between two and three hours.

Mrs. Jones pointed out this is Father's Day next year. It's also likely to be the weekend of Carson Valley Days.

Mrs. Lochridge thought if we could close off a portion of the highway to showcase these vehicles and people see what it will look like it could be a plus too.

Mr. Bergan reviewed a part of the fee is we provide promotional artwork for their publication. I have reached out to a few people privately within the car community and they have pledged their support.

Mr. Dallaire wanted to get the board's input to see if this is something you want staff to put time and effort into.

Mrs. Slater thought it is a wonderful idea.

Mr. Miller felt it was a great idea, but we do the fireworks at Christmas and we get very few sponsors. That probably benefits not just our community but all of Douglas County. If we start tapping sponsors for this we might lose future sponsors for the fireworks. We have two commercial businesses coming into the area that would be great assets as sponsors for different events. Until we get the fireworks sponsored 50 percent by somebody else, I just can't see us jumping into this.

Chairman Higuera felt there is a pretty good stretch between June and December.

Mr. Miller hopes to start this June or July to bring sponsors for the fireworks.

Vice-Chairman Wenner thought the benefit of having all the people coming in for this would help businesses. I can't see why they wouldn't want to sponsor it.

As a resident and volunteer, Mr. Bergan believed it is nice to see an event like this be interested in this community.

Mrs. Jones has no problem with \$5,500 in next year's budget for this. Staff time and burden on staff is where I have a concern. Between Movies in the Park, 4<sup>th</sup> of July, Splash Dogs, we're starting to center almost everything in the summer. I don't want to burn staff out in three months of the year.

Mr. Dallaire would not put Movies in the Park on that weekend. It would be the weekend before or the weekend after.

Mrs. Lochridge felt they could tap into the local car clubs for volunteers.

Mr. Bergan explained this is an international event. It gets a lot of media attention. We get a lot of high profile people spreading the word on this area. Usually when people talk about old cars there is always a smile on their face.

Public comment.

Mr. Richard Kelly from the Ranchos thinks it's great. There are a bunch of us old guys that have old cars. We just love Lampe Park. I think you're doing a great job. Thank you very much.

**Motion Jones/Slater to partner with the town businesses, with Carson Valley Visitor's Authority, Main Street Gardnerville and other community entities to pursue the Great Race to stop for lunch in Gardnerville on Sunday June 19, 2016, with a cost of the event to include \$2500 towards the sponsorship and an additional \$3500 towards other costs associated with the event, with a total not to exceed \$5500 in next year's budget.**

**Upon call for the vote, Higuera, Wenner, Jones and Slater voted yea and Miller nay.**

12.  **For Possible Action:** Discussion on contracting with Sierra View Excavating to replace 310 lineal feet of existing storm drain pipe between State Route 756 ending at an existing irrigation structure south of the Van Rensselaer Jewelry Store (1452 US Highway 395 N), including: replacement of the existing curb, gutter and sidewalk, providing a new manhole and cover to ensure ADA compliance within the walkway, relocating a main street light 25' north of the current location, centering the light on the proposed facilities, and providing a new ADA Ramp at the corner of 395 and 756, all within the Nevada Department of Transportation right of way, and authorizing the Town Manager to sign the contract; with public comment prior to Board action.

Mr. Dallaire reported we didn't have the contract number at the time the agenda had to be posted. The amount that is being proposed is \$51,672.87. We will need to pay for compaction testing, inspection testing and cylinder testing. So the amount you see in the recommended motion of \$57,000 is to include those additional costs. This came up two weeks ago. We were looking at the project and the storm drain under the sidewalk is an old irrigation ditch that was filled in with concrete on the sides. It is an open arch pipe. We have the manhole that Pegram is replacing through Ray Jr. We have a DI that is rotated and two pipes coming in from 756. Theoretically this is NDOT's improvements. The sidewalk/curb is already completed on 756. In looking at the condition of the existing pipe, it makes sense to do it now while there are no improvements on Pegram's property. It will be all new curb, gutter, sidewalk and storm drain. It is in bad shape. It is causing a lot of problems. The videoing should be starting any day now. We got a permit from NDOT on that. When we started looking at the improvements Pegram is putting in, he is putting in two decorative town poles in the parking lot adjacent to the highway. If we don't relocate that existing light pole it won't be centered. We have a new LED light on the stop light pole. They ordered some pipe with my authorization. They did not accept that pipe. It's up at Western. We will put it to use on Hussman and increase the pipe size in that location. Pegram is paying for the DI. Anderson designed it with two DI's instead of a manhole. We will look at that when they do construction. He will be working on this at night. He is the contractor on site and there are some NRS statues that we might have to deal with.

Mr. Jim Hales, town attorney, was concerned that we may not have followed the bid requirements. We talked to Mike Rowe. This is open, the contractor is there and we understand that. But we have concerns that if we go forward the way it is proposed right now, we will be in violation of the statute. We need a couple of days to look at it. I would

recommend that if you decide you want to go forward, that you condition it on legal counsel confirming it is in compliance with NRS. We will work to see if there isn't some way to make it work.

Mrs. Jones asked, if for some reason we have to wait, how long would it be before they are laying a sidewalk that we might have to rip out. If legal counsel comes back, how soon could we do a special meeting to get something approved?

Mr. Dallaire explained anybody else has to move on site with the current contractor already working on the parking lot. No one can do the improvements if he is building the wall. So if he's building the wall then all of this is moot and we'll rip out the wall later and replace it all for \$150,000.

Mr. Miller talked to Bill Henderson. The original date for Sharkey's to be open was April 15<sup>th</sup>. They aren't going to hesitate and wait for us.

Mr. Dallaire clarified the contract for Sierra View is \$51,000. We still have testing and inspection. If we just do the \$49,000 and then we can work with Ray tomorrow and see what he says about the drop inlet. If Pegram provides the pipe then we are under \$45,600. The testing and inspection would be a separate contract.

No public comment.

**Motion Jones/Miller to authorize the town manager to sign a contract not to exceed \$49,900 with Sierra View or other appropriate contractor for the improvements, subject to legal counsel's approval. Motion carried.**

13.  **For Possible Action:** Discussion to approve, approve with modifications or deny the NV Energy easement for the completed underground power lines across town property per the NV Energy agreement for undergrounding of the power lines between Gilman Avenue and Toler Lane, as part of the Hellwinkel Channel and pedestrian project (APN's 1320-33-310-006 and 1320-33-402-080), with public comment prior to Board action.

Mr. Dallaire stated when NV Energy relocates the power underground they need a new easement. That is what this is. As part of the contract we need to provide them with an easement. Once they put the power lines in they have access to them.

No public comment.

**Motion Slater/Wenner to approve the granting of an easement for the underground power utility lines over the Hellwinkel channel/pedestrian trail property and over the Chichester detention pond parcel 1320-33-310-006 and 1320-33-402 080. Motion carried.**

14.  **For Possible Action:** Discussion and overview of the meetings to date including the County's presentation to the Board of County Commissioners and provide official direction to staff on the County's Cost allocation plan, with public comment prior to Board action.

Mr. Miller doesn't believe the cost allocation is going to fly with the county commissioners. They don't seem to be in favor of it as much as we think they are. This is a special project the county managers have taken on. It has been through three county managers and it hasn't flown yet.

Chairman Higuera asked not to forget the assistant county manager. When it was brought up to the commission, Jim Nichols put it on the agenda and during that time it was quite evident the towns are special and should have special consideration. If Jim Nichols hadn't stopped that conversation, they probably would have voted to can the whole process. But he cut them off saying, I can see there is a lot of confusion here. People just aren't understanding. I want to have some more meetings. It seems like there are at least three votes to not do any kind of cost allocation. It was interesting. It never came to fruition. The other part of the shoe is the enterprise funds. I kind of agree with Ken that we shouldn't pay any cost allocation. In talking with Tom, he feels it is the fair thing to do.

Mr. Dallaire explained in the interlocal agreement of 1997, which we say is still in effect today, the enterprise fund was created in order to provide service for the trash collection in the towns of Gardnerville and Minden. There was not another trash company at the time. The county commissioners made it official. The town admin fund is storm

drains, roads and parks, which are services the county already provides. I don't see why we aren't a general fund and part of the taxes the residents pay for the services already. I think the admin fund is different than the enterprise fund. I have no other income except through taxes. The enterprise fund is the fair thing to give up. I think Doug Johnson is pushing for that per phone conversations with him. In my report I gave five different options.

Mr. Miller thought if we offer to pay for the enterprise fund then I think they will take it.

Mrs. Slater liked Mr. Dallaire's response. I agree with what Ken is saying, there are a lot of things we shouldn't be charged for and by saying okay we're allowing it to be double dipped against our revenue.

Mr. Dallaire agreed it is double dipping on the admin side for all the things we maintain in town.

Mrs. Slater thought if we are forced to pay it that's one thing, but I don't think we should willingly step up to the plate and say we're going to write you a blank check. I think they need to understand our position. Let them bear the heat and order it if that is the bottom line.

Vice-Chairman Wenner heard the commissioners mention in the meeting they did not want to be offensive to the towns.

Mr. Miller brought up Jim Nichols wants Main Street to apply for funds and not take it out of economic development. If Main Street is not economic development what is it?

Chairman Higuera didn't mean for this to be an action item. He just wanted to hear how the board members felt.

Mrs. Jones doesn't have anything to add over what has been said. I think what is most important is this idea of double dipping on town residents. That's not true of East Fork where some of these cost allocations make sense. Then it becomes how do we most strongly say that to the commissioners? One of the ways is to have a motion unanimously approved by the town board so the next time Tom has to go back he can say my board felt so passionate about this they unanimously agreed on the record that we should oppose your cost allocation because our residents shouldn't be double dipped.

Mrs. Slater questions whether we want to come forth with the \$38,692 value. Are we setting a precedent for the future? We're saying we agree it's a recognized fee. So maybe the better stance is to say we provide a service to our residents covered by the fees we collect.

Chairman Higuera stated we have made that case over and over and over. They ignore it.

Mrs. Jones asked if anyone has stood up in front of the county commissioners and said I'd like a motion that says cost allocation should not apply to the towns.

Mr. Dallaire shared the possible options that were presented to the BOCC on behalf of county staff: the town agrees to pay full cost allocation, that's number one, phased in over a three to five-year period; second is the Town discontinue receiving county services and contract the services separately. That makes no sense. They have to audit our books. They have to report our books. The Town cannot write a check. Christine thinks we can write checks tomorrow on our own account. The third option is the Town pay only a portion of their cost allocation attributed to their enterprise funds.

Mr. Miller asked if it's not against state law why do we have to go to the state legislature to incorporate the town. We have to be in the position of being incorporated in order to write checks.

Chairman Higuera advised the double dipping situation has been brought up at our meetings more than once. They got a legal opinion from the District Attorney's office and the District Attorney's office says it is not double dipping.

Mrs. Jones advised reasonable attorneys disagree all the time. I don't just want to know Mark Jackson's office did it. I kind of want to know which attorney did it.

Mr. Miller asked if the software the county uses does the cost allocation automatically or do they pay a consultant each year?

Mr. Dallaire answered they pay a consultant for the report.

Mr. Miller believes that is a waste of taxpayer's money.

Mrs. Slater did not want to forget that we gave up some of our taxes to the county.

Mr. Dallaire advised that Steve Thaler asked Christine Vuletich how much the tax the town gave up actually amounted to in revenues. It was \$9,000 the town gave up that year and now it equates to \$55,000 this year. The county as a whole makes a lot more money taxing all of the residents in Douglas County than we can.

Mr. Miller asked how many years ago we gave up the \$9,000.

Mr. Dallaire thought two or three years ago.

Mrs. Jones called attention to page 14-21 and the completely disproportionate support of the Town of Genoa over the other two towns. They have also reduced our ability to have income and now they want to take about two percent of what we need to operate. It's easy to say this is not a lot except when we raised rates by \$3 in January, that was a big deal. It took months for staff to deal with the fallout. What happens when we have to raise rates again to deal with the cost allocation? It's stacking stones on top of each other. Pretty soon the tower is going to be so big it will smother us. My inclination is for us to take a strong board action that can give Tom the ammunition he needs to go back and get us as little cost allocation applied to us as possible, and hopefully zero. I think our voice has to be very strong to give Tom that backing.

Chairman Higuera added this item has been thrown back to the county manager's office to do some more negotiating and then bring it back to the commission again. That's when we need to fire all the ammunition.

Chairman Higuera called for public comment.

Mr. Kelly Kite, Douglas County citizen, commented I was on the commission when the relationship between Douglas County and the towns was not worth bragging about. I believe that was about the time the agreement came about. The five commissioners decided we need to build on the relationships we have. The towns do a lot of things that are beneficial to Douglas County. We do things for the town. So let's just let it slide. The thing we did not want to do is every time they call and ask a favor of the town you send them a bill. Every time Douglas County does something for the town they send you a bill. I've gone to a few county commission meetings. I don't think any commissioner wants to get into that relationship. They're all citizens. We were elected by districts. And getting into a he said, she said type of relationship made no sense then and makes no sense now. Douglas County didn't want to get into the trash pickup. There are so many things that go back and forth. I saw an item to discuss with Douglas County about a permit for use of the park. Those are the kind of things that can add up to thousands and thousands of dollars. It doesn't make any sense. Yes, you gave up part of your tax revenues. I don't think you can beat that to death too much. I think you are right, for what it's worth.

No further public comment.

**Motion Miller/Slater to advise staff that we are opposed to any cost allocation from the county. Motion carried.**

(Break 6: 50 to 7:05 p.m.)

15.  **For Possible Action:** Discussion to provide direction to staff on the town's Strategic plan, Goals, Values and Vision for Fiscal Year 2015/2016 including, but not limited to;
- a. Discuss Towns Strategic Plan and Goals,
  - b. Discuss Town Values,
  - c. Discuss Town Vision, and other matters properly related thereto; with public comment prior to Board action.

Mr. Dallaire asked if everyone had their goals.

Mrs. Slater:

1. List at least one goal you would like to see completed in the 2016 budget cycle - 2013 goals accomplished first.

2016 - extend decorative lighting south and replace the deteriorated sidewalks in the downtown corridor, not only because of deterioration, but the width. Clean up what we have existing.

2. **Are we to the point where we need to set new goals?** No new goals
3. **List at least one vision for Gardnerville you see the town being able to achieve in the next five to ten years -** To develop a dog park located south of town by Wal Mart; install desired drainage; develop the Gardnerville station; and install decorative poles around the existing parks as well as down our side streets off the main corridor.
4. **Funding a vision is always a difficult task. Please list any ideas you have on how your vision could become a reality.** We need to set the funds aside like a reserve and earmark them for certain projects. It used to be done on a county level. I don't know what we can do on a town level. We can apply for grants. I think there is a misconception about grants. We should be able to fund our projects and apply for grants. We would add to what we have already funded to enhance the project.
5. **Are the projects we are working on or have talked about still the direction you see Gardnerville going?** Yes.
6. **Is there one that is more of a priority than another?** No, because safety has to be an issue and that's maybe where the sidewalk and curbs come in. Safety is my only thought on that.

Mr. Miller:

I am looking at this from the conference point of view. I would like to approach the building owners in the Main Street District and ask them how they would like to improve their building and how we could help them do that improvement. Maybe not financially, but with publicity or something like that. The towns I went to were amazing and they were doing it with alternative funds.

1. **List at least one goal you would like to see completed in the 2016 budget cycle.** My personal goal would be to approach the building owners in 2016 and see what they would like to see. Maybe we can do something along the sidewalks to help their business or the appearance of their building.
2. **Are we to the point where we need to set new goals?** No. We need to meet our goals that we have already.
3. **List at least one vision for Gardnerville you see the town being able to achieve in the next five to ten years.** My priority is to acquire the land next to the park, whether it be acquired through a foundation or the town, and utilize it with a project. I think it is a foreseeable goal we can achieve. Make an offer and pay for it over a period of years.
4. **Funding a vision is always a difficult task. Please list any ideas you have on how your vision could become a reality.** Tom has on the drawing board bicycle racks and murals that actually beautify the town. We could pick a project, put it on the website and take donations to pay for it. Through crowd funding it could be done. We always have maintenance. But the beautification we can find other ways to do.
5. **Are the projects we are working on or have talked about still the direction you see Gardnerville going?** Projects we are working on are going as fast as time permits. The Gardnerville Station we wait on grants. It's a vision we will probably see in three to four years. It's an asset to us and will continue to be an asset as we improve it.
6. **Is there one that is more of a priority than another?** Priority is our street improvements and the Hellwinkel channel.

Chairman Higuera asked if we could add the question when Paula goes out and interviews businesses about what do you want to do for your business. Include that in the survey that she does.

Mary Wenner

1. **List at least one goal you would like to see completed in the 2016 budget cycle.** The one goal I would like to see completed in 2016 is the tanks pulled up from the gas station and some kind of work being done. And when the tanks are pulled I want to see that we start the drainage part of it.
2. **Are we to the point where we need to set new goals?** I agree with Ken and Linda no new goals until we finish the ones we started.
3. **List at least one vision for Gardnerville you see the town being able to achieve in the next five to ten years.** The main one I would like to see is the Muller Lane bypass completed or at least agreed upon. I would have put purchase the land across from the park too. I see so many things we could do with that property.
4. **Funding a vision is always a difficult task. Please list any ideas you have on how your vision could become a reality.** Maybe partnering with the county and Minden to get bonds for the bypass. I see the bonds being passed for improving water and sewer in the county. If they can do it for water they can do it for roads.
5. **Are the projects we are working on or have talked about still the direction you see Gardnerville going?** Yes.
6. **Is there one that is more of a priority than another?** Infrastructure is the main priority.

Lloyd Higuera -

1. **List at least one goal you would like to see completed in the 2016 budget cycle.** The NDOT crossings.
2. **Are we to the point where we need to set new goals?** No. I would like to complete the ones we have.
3. **List at least one vision for Gardnerville you see the town being able to achieve in the next five to ten years.** Gardnerville Station – Maybe we could start with signage and spiffing the area up. I would also like to see more trails.

Mr. Miller mentioned they could put up a sign that said there will be a workshop on this site.

4. **Funding a vision is always a difficult task. Please list any ideas you have on how your vision could become a reality.** That is tough. Linda had a great idea of prioritizing and start saving.
5. **Are the projects we are working on or have talked about still the direction you see Gardnerville going?** Yes.
6. **Is there one that is more of a priority than another?** Get the trucks off 395.

Cassandra Jones –

The reason I ran for the board was not because I thought anything was wrong. I wasn't an angry voter trying to fix something. I liked the way the town was going and I saw a unique opportunity to shape what my town looked like when my kids graduate high school. I have a four and seven year old.

1. **List at least one goal you would like to see completed in the 2016 budget cycle.** Walking from my house in Chichester to the duck pond, my daughter has to ride on the sidewalk and I have to walk in the street. So walkability is one of the things I am passionate about. It's not just trails. It's maintaining the existing sidewalks. It's making them consistent. Making them broad enough to be inviting for a group of people, not just families; but on the wine walks, three people wide.

Mr. Dallaire had asked the county, when we went through all the review standards, to go to eight feet, which would be wide enough where people could walk side by side.

2. **Are we to the point where we need to set new goals?** No.
3. **List at least one vision for Gardnerville you see the town being able to achieve in the next five to ten years.** Recycling would be the five to ten year goal. In the next 15 months what would be reasonable to get completed is Eagle Gas station. When you think about sidewalk maintenance and improving main street, if you go from where the economic vitality has really cleaned up main street and push that south through the S curve and complete that, there's a lot of little things: sidewalks, paint, getting Gardnerville station done. I think that's achievable in conjunction with business owners and Main Street. I don't think we can do that by ourselves. I don't know that we need to set new goals right now, but it is time to start talking about what are the goals when we've achieved these goals. We have a lot of goals that are relatively close to completion. I think we are at the point where we can start vision casting for the next generation of goals. That's where I think the recycling would be what I am passionate about for the next generation.
4. **Funding a vision is always a difficult task. Please list any ideas you have on how your vision could become a reality.** User fees. If we get the barn done and Gardnerville station done we have the opportunity to have spaces that we can lease to the public in the same way that Heritage Park is leased. It's not a lot of money but \$100 or \$300 can be a tidy stipend to help cover the expenses of maintaining that infrastructure. When we talk about building a fronton court or buying more land, it increases our overhead. We have to have not just the cost to build it, but the cost to maintain it. We also have the opportunity to sell the recycling materials, and then grants and donations would be another way to help fund the projects.
5. **Are the projects we are working on or have talked about still the direction you see Gardnerville going?** Infrastructure is the first responsibility and trash is the second. I think recycling is the next generation of where the trash services have to go.

Mr. Dallaire advised if we sell materials then that means we have to have a facility that will separate those materials. We would not be able to partner with DDI with that. We were waiting for Douglas County and DDI to act. Douglas County collects an 8.4% rate from DDI on everybody's trash bill in the valley. That rate goes to a fund that they can use only at the dump or possibly Pine Nut Road. Adding another facility at the dump would be easy for them to do. A sorting station has to be manned.

6. **Is there one that is more of a priority than another?** Mrs. Jones' more immediate goal for recycling would essentially be to create the business plan. I think the business plan could be done in two years. I don't think it would take that long but we need to finish the other goals first. Create the plan with community participation and then start implementing it. I think it's something that could be implemented within three to five years. I'm realistic about not adding an unreasonable amount of work.

Chairman Higuera called for public comment.

Mr. Linderman commented if you want a narrower sidewalk you can put a bike rack there.

Mr. Dallaire is curious about developing strategies for attracting and retaining businesses. It's been there for a long time. My strategy is if downtown looks good then businesses are going to want to be there. If I can get NDOT to take some interest in helping with curb and gutters then that would help. I don't like the town paying for all of that but we don't have a choice.

Vice-Chairman Wenner would like to change the town's vision where it says "walkable" to "active." Our vision is our advertisement and I would like something with a little more pep to it.

No further public comment.

**Motion Miller that we use the discussion here tonight to direct staff to continue with the same programs. Amended motion Miller/Jones to provide direction to staff based on the discussion tonight and bring back a revised plan next month. Motion carried.**

16.  **For Possible Action:** Public hearing to adopt the Fiscal Year 2015-2020 Tentative Capital Improvement Plan (CIP); with public comment prior to Board action.

Mr. Dallaire reviewed the Capital Improvement Plan. We are doing the Valley Vision and those funds would be used after the town board and the county commissioners approve it. The priorities we set on the Valley Vision was the S curve, more improvements to Eagle Gas highway alignment and the Douglas Avenue work. In order to make downtown work happen we need to get the bypass done. In order to do a bypass we have to do some studies. The funds that we are contributing, and as long as Douglas County and Minden contribute the next budget cycle there will be a pretty good sized pool of money saving for a larger project down the road. The second page has all of the unfunded projects.

Mrs. Slater would like the High School Street extension taken off.

No public comment.

**Motion Wenner/Miller to adopt the Tentative Capital Improvement Program and make any modifications discussed prior to submittal to the county. Motion carried.**

17.  **For Possible Action:** Public hearing to adopt the Tentative Budget for Fiscal Year 2015-2016; with public comment prior to Board action.

Mr. Dallaire explained this budget was done in Excel. What you have on the table is from the county system. I will add back the overtime in 921 for Marie.

Mrs. Slater asked about the subscription line item being doubled.

Mr. Dallaire will look into that and add the donation for the Great Race.

No public comment.

**Motion Slater/Miller to approve the tentative budget for Fiscal Year 2015/16 with any modifications that the board discussed tonight. Motion carried.**

18.  **For Possible Action:** Discussion to select a board member to attend the 2015 Rural Roundup; with public comment prior to Board action.

Mr. Miller volunteered. I have plans to go whether you select me or not.

No public comment.

**Motion Wenner/ Slater to select Ken Miller to go to the 2015 Rural Roundup. Motion carried.**

**19.  Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for March 2015.**

Mr. Hales reported Mr. Rowe has worked with the town in opening up the communication with the 20-30 club. There is some concern we are not getting all the information we need from them. So a letter went out this month. I don't anticipate a problem.

Mrs. Jones would like to disclose that she was an associate attorney at Brooke & Shaw who drafted that contract.

Mike reviewed the Stantec Consulting contract and various emails back and forth with Tom.

**20.  Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for March 2015.**

Mr. Dallaire let everyone know the Gardnerville sign is up. They are ordering the pineapples. The yellow color was their idea. The gold is what we had before.

Mrs. Slater thought it looked great.

Mr. Dallaire asked if this is okay he will have the other sign redone.

Mrs. Slater stated this one definitely stands out.

Mr. Dallaire went over his report in board packets. Staff has been working on the multipurpose Basque fronton center and pelota court. This picture is what we came up with in the committee. It is not the final plan. I want to contract with Larry Henry who is the architect on Sharkey's. He would be a good person to bring on board to come up with some conceptual hand drawings.

Mrs. Jones asked about the multiple uses.

Mr. Dallaire is hoping the board meetings could be moved to that building. It's not that we need to control it, but we could have a 501c3 operate it. It has to fund itself.

Mr. Miller commented if a building goes there, we are going to be asked to contribute toward that building. To me our contribution could be we buy the land and lease it to the foundation.

Mr. Dallaire went over some of the details about the fronton/pelota court.

Mrs. Slater pointed out we have our goals and visions that we just went over and we're looking for funding. How is this going to fit in?

Mr. Dallaire stated if this gets supported from the cultural affairs at the state or the Basque Club and Basque community and they want to invest, would we tell them no? Our goals and policies are about preserving the character, culture and heritage.

Chairman Higuera believed he is going in the right direction. You are getting an architect and you are putting a presentation together. You can see if the money is out there.

Mr. Dallaire brought up the duck situation at the Gilman ponds. Do we want to round them up and ship them off?

Mr. LaCost stated people are mad at us for not feeding and taking care of the ducks. Animal Control will support us in any decision we make. I went to state animal control. Russell came down and told us they are all domesticated ducks. I am working on a couple of different areas to relocate them.

Mr. Dallaire reported there is a big tree at the corner of Gasoline Alley and High School Street that our trucks are hitting. We are going to be trimming that. Curtis & Sons is working on the Virginia Ranch Road extension. It is outside of our jurisdiction.

21.  **Not for Possible Action: Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.**

Ms. Wenner reported the Carson Valley Arts Council voted to make their meetings every other month. They did not have a meeting last month. They will have one this Thursday.

Mrs. Slater reported they had their last legislative teleconference on Thursday the 2<sup>nd</sup> of April. We discussed what transpired yesterday and what is coming up. Wes has done a great job of keeping everyone informed. SB28, which is the public records bill, is officially dead. SB51, the Main Street bill, has been declared eligible for exemption so it will not be subject to any of the deadlines. Wes met with the Lieutenant Governor. Tourism is a part of his portfolio. His support may help move the bill forward. The discussion right now is to seek the exemption status. April 10<sup>th</sup> the bills will die if they are not out of the committee. By declaring this exempt, it will be exempt from the deadlines. The Main Street bill currently calls for \$500,000 to be appropriated. Wes felt that lowering it to \$300,000 for the first two years might garner more support. There were 1000 bills submitted, which is normal. With the April 10<sup>th</sup> deadline approaching business will be fast and furious. After it calms down everyone will be able to focus on the remaining bills. You can also go online and follow the bills.

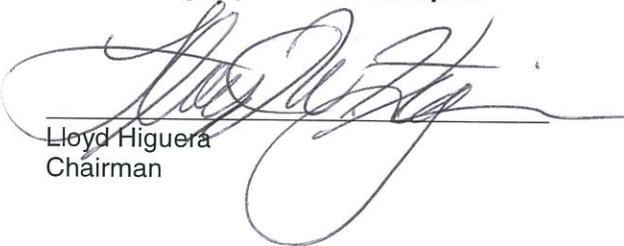
Mr. Dallaire mentioned the legislature was extremely accommodating for us with SB 51.

Mr. Miller reported Main Street is going along very well. You will hear more about what we did in Atlanta next month. I have a few pictures of some ideas that can be done. We got a good array of different classes.

 **PUBLIC INTEREST COMMENTS (No Action)**

**No public comment.**

**Meeting adjourned at 9:15 p.m.**

  
Lloyd Higuera  
Chairman

  
Tom Dallaire  
Town Manager