



## GARDNERVILLE TOWN BOARD

### Meeting Minutes

Mary Wenner, Chairwoman  
Ken Miller, Vice Chairman  
Cassandra Jones, Board Member  
Linda Slater, Board Member  
Lloyd Higuera, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

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Tuesday, December 6, 2016

4:30 p.m.

Gardnerville Town Hall

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**INVOCATION – Don Wingfield from Lifepoint Church**

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE – Lloyd Higuera**

#### **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Cassandra Jones attended a meeting of the Community Foundation of Western Nevada. Elko just started their own foundation. The meeting was to discuss creating a foundation for Douglas and Carson. I wanted to let the board know I am participating in that process. As an estate planner I have had the pleasure of working with the foundation.

#### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**Motion Higuera/Slater to approve the agenda.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

#### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**November 1, 2016 Regular Board meeting, with public comment prior to Board action.**

**Motion Miller/Jones to approve the minutes of November 1, 2016.**

No public comment.

**Upon call for the vote, motion carried unanimously.**

#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- For Possible Action: Correspondence.  
Read and noted.**
- For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities.  
Approved.**
- For Possible Action: Approve November 2016 claims.  
Approved.**
- For Possible Action: Approve the urban forestry annual work plan update.  
Approved.**
- For Possible Action: Approve Amendment No. 2 to Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project of 110 lineal feet of sidewalk and new channel and culvert improvements with Nevada Department of Transportation, authorizing chairman Wenner to sign the agreement.  
Approved.**

6. **For Possible Action:** Approve extension of Gilman Pond Park Amenities grant project #32-00326 with Nevada Division of State Parks, Land & Water Conservation Fund, authorizing the town manager to sign the agreement.  
Approved.
7. **For Possible Action:** Approve the proposed legal service agreement with Jennifer Yturbide of Rowe Hales Yturbide, LLP for attorney representation of Town interests and matters effective January 1, 2017 to conclude December 31, 2018, authorizing Chairman Wenner to sign the agreement.  
Approved.
8. **For Possible Action:** Approve privacy policy for the Town of Gardnerville; with public comment prior to board action.  
Approved.
9. **For Possible Action:** Approve survey results for Town of Gardnerville Service Survey; with public comment prior to Board action.  
Approved.

Mr. Franklin Harry Ernst asked about item number 6, the Gilman pond park amenities. Will the work to be done occur on the southeast side or northwest side or a combination of both?

Mr. Dallaire answered on both sides and gave a brief explanation of exactly where the work will be done. We have an Eagle Scout project that will help do some of the work.

**Motion Higuera/Slater to approve the consent calendar. Motion carried unanimously.**

#### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

10. **Not for Possible Action:** Presentation by Ed James, Manager, Carson Water Subconservancy District, regarding the new Carson River Floodplain Map the conservancy has been working on modeling the Carson River watershed

Mr. Ed James gave a power point presentation on the remapping of the flood plain on the Carson River. This includes Alpine, Douglas, Carson and Lyon County. We will have one integrated flood map model.

Discussion of the maps shown on the power point.

**(Due to technical difficulties the recording of the meeting did not begin until the end of item 10)**

11.  **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for November 2016.

Mrs. Lochridge congratulated town staff on an incredible Christmas Kickoff. It was the biggest turnout I have seen yet. We had our small business Saturday event in conjunction with Main Street Minden and the Chamber the Saturday after Thanksgiving. We also had the best turnout ever. We had at least 50 people trying to win the flat screen TV. Our Main Street Mingle was well attended. Thank you, Ken, for joining us. We are planning another mingle in February. We are focusing on the upcoming wine walk season. We want to make it fun and a learning experience for the businesses. Getting ready to work with the committees to prepare action plan revisions and start planning for the 2016 annual report. We have a New Year's Eve Candlelight Labyrinth Walk coming up again December 31<sup>st</sup>. I have some people that I would like to introduce: Linda Dibble, President of the Main Street Board and Scott Bergan, Vice-President of the board, and they would like to take a few moments.

Mr. Bergan is here this evening to present Ken Miller with a certificate of appreciation. Ken has been the liaison between the town board and the Main Street Gardnerville board for a number of years. He has been a steady influence on our ability to do what we like to do. He will be missed but never forgotten. Thank you for your time, your service, your expertise and for your steadiness on our board. We really appreciate it.

Mrs. Dibble reminded Mr. Miller this only lets him off the hook to be on the board. We still need you on all the committees. We would also like to welcome your replacement Lloyd Higuera. We are looking forward to having you on our board. You realize once you are on we do not let you go. It's a lot of fun. You will enjoy it.

Mr. Bergan would like to thank all the board members for allowing us to continue and supporting us. On behalf of Linda and myself and the rest of the board members, subcommittee chairs and volunteers, our thanks. We certainly couldn't do anything without them.

Chairwoman Wenner pointed out they all do a lot of hard work.

Mrs. Dibble stated they get a lot of support from the board and other members of the community, which has kept us going.

Mr. Bergan added without question, Paula's help as well. She has always been there for us. She is our inspirational beacon. She is always a source of light and a very positive influence. Thank you.

12.  **For Possible Action: Discussion to approve, approve with modifications or deny a request by the Record Courier to become a sponsor for the "Newspapers in Education" program in a budgeted amount of \$150; with public comment prior to Board action.**

Mr. Dallaire currently has a budgeted item of \$150. They are looking for an additional \$150. That would be for the whole year. Right now we are paying for six months. There wasn't anyone that could show up for this item but staff thought we should ask the question of the board since it is not budgeted for this year.

Mr. Higuera would have liked to have heard some background information.

Vice-Chairman Miller remembered last year they could not give us a number of how many newspapers got out to the schools. It was nice that we were mentioned in the ad.

Chairwoman Wenner noticed on the survey that most of the information people get in our area is from the Record Courier.

Mr. Dallaire asked if they wanted to do \$300.

No public comment.

Vice-Chairman Miller asked when the \$300 would go into effect.

Mr. Dallaire would pay it this year. It would be an additional \$150 out of this budget or we can budget next year for the full \$300.

**Motion Miller/Higuera to contribute another \$150 to this project. Motion carried unanimously.**

13.  **For Possible Action: Discussion on a request for a modification to the Ranch at Gardnerville Planned Development and a Variance to Improvement Standards as they relate to design criteria for the construction of the Zerolene Road crossing of Martin Slough. The property is located south of Buckeye Road and east of Highway 395 along Heybourne Road, within the SFR-8000 (Single Family Residential-8,000 square foot minimum net parcel size) and the MFR (Multi-Family Residential) zoning districts with a Planned Development (PD) Overlay, in the Minden/Gardnerville Community Plan Area. The applicant is Ezra Nilson. PD 0-008-8 and LDA 16-035; presentation but RO Anderson, with public comment prior to Board action.**

Mr. Dallaire didn't have enough information last month when they submitted the application. Rob had submitted a letter requesting to be on the December agenda. The Planning Commission already heard the item. Heather Farris and Erik Nilssen from Douglas County Community Development are here to discuss this item. The planning commission did go over the project. They postponed the project to see what the towns had to say. I contacted Jennifer and JD at Minden and we met about this project a couple of times. The code is unclear as to whether or not a dry lane is required or if there was some alternate overflow of the amount of water that would be allowed. I tried contacting Todd Carlini. Board members have his letter in the packet. He is basically saying Zerolene should receive consideration as an emergency access. The concern that town staff has, and I am not speaking for Jennifer, but we were at a consensus that Zerolene is for the Ranch project. It doesn't appear to be a road that would be well used. It is not in a great location. We have Gilman that services Chichester and the Ranch; Buckeye services East Valley and eventually Heybourne will be running parallel to the Martin Slough and connecting both Gilman and Buckeye. Water

currently crosses 395, Gilman, Buckeye and Lucerne. The question we were asking, is Zerolene really considered a critical access point. If it's not or we define it as an egress road then we need some sort of connection point from the development on the east side. Staff is supporting Rob's position on this with the crossing over the road. We need to discuss whether Zerolene is a critical access point to the east side of the Martin Slough. Would the money be better spent providing one of the other access points, putting in an additional culvert at Gilman and making that the dry lane and not Zerolene. That's where both Minden and Gardnerville staff stand. Then we received the letter from Todd Carlini. Zerolene is not in the transportation plan as an emergency access.

Mrs. Slater asked when the development was being proposed, was it the applicant or the county that required Zerolene to be made into a roadway to access the development.

Mr. Rob Anderson, on behalf of the applicants, answered it was Douglas County that required Zerolene Road. It was shown then to be a collector road. What is at issue is the standard at which it needs to be constructed.

Mrs. Jones asked what happens when 2900 houses are built between Minden and Gardnerville with this road. How does that affect the use of Zerolene?

Mr. Anderson can't give a specific answer. It has been evaluated but I do not recall the distribution of traffic. It would get significantly more use than what is proposed or what is required to serve the Ranch at Gardnerville project.

Chairwoman Wenner asked if Mr. Anderson would explain a collector road.

Mr. Anderson explained a collector road is what I consider to be the first level or the first tier of a public transportation system. Typically it goes local road, which funnels traffic to collector roads; which funnels traffic to arterial roads and then to principal arterials or highways. 395 and 88 are the principal arterial roads. Muller Parkway is the closest thing we have to an arterial road and then there are numerous collector roads. There is some confusion as to how many are collector roads and then minor versus major collector roads. In theory there is a distinction on the transportation plan but there is not a distinction in Douglas County's design criteria improvement standards.

Mr. Miller asked if Johnson Lane, Stephanie and County are collector roads.

Mr. Anderson answered yes. Zerolene has been designated as a collector road.

Mr. Dallaire added it would be a county maintained road.

Mr. Anderson is here tonight on behalf of the two owners of the Ranch at Gardnerville, Ezra Nilson & Alton Anker. Alton is here tonight on behalf of the owners. Mr. Anderson gave a power point presentation on the project.

Mr. Dallaire wonders if this is the best route to access the rest of the homes. We could take the money and put in an additional culvert, maybe 2 at Gilman and that gives you clear lane access into the development rather than Zerolene. Is this the best route into this new developed area?

Mrs. Slater asked what the county's position is on Zerolene Road now.

Mr. Nilssen would like to address the board when Mr. Anderson's presentation is complete to go over some of these items.

Mr. Anderson continued his presentation. I ask you to support the variance request. If you believe that Zerolene is the proper location for this emergency access road to be constructed I ask that you recommend the county be responsible for those additional costs. It will serve the public. It will serve the East Valley area.

Mrs. Wenner asked if on the recommendation it mentioned that the county had certain funding to do that.

Mr. Anderson answered it didn't say they had funding.

Mrs. Wenner clarified "potential funding".

Mr. Miller asked if someone did the improvements on Gilman who would pay for that.

Mr. Anderson answered it would be the same funding sources.

Mrs. Jones stated the logical fallacy I hear is “should the other roads be the access point”. The logical fallacy is that we can go and fix those access point problems. Gardnerville can't. They are county roads. But you'd also be looking for a developer at that time who would take on that project and no developer would want to do that.

Mr. Anderson didn't believe there is a rational nexus. The rough proportionality test would be they share proportionately. They could do a special assessment, but it shouldn't be born on the back of the last guy to come in the door.

Mr. Alton Anker is not an engineer. I am a contractor. This whole deal is upsetting to me. Your job, the engineers' job, and my job as a contractor is we're supposed to look out for the public. The only thing the public knows about roads is they are black. When somebody writes a letter and part of it says “thank you for supporting our position.” Common sense should prevail and I believe what they are alluding to is there are 33 places in the 100 year event where the roads are over top with water on the valley floor. If we build the golden road, Zerolene, where are you going to go? Can't go north or south on 395. Can't cross Buckeye. What good is it? You have an island sitting out in the middle. Let's fix Buckeye or Gilman. We need to get past this who has the most friends on their team. Standing on the outside and having to pay for this, this does not make sense. That's my position.

Mr. Nilssen, Douglas County Engineering, stated there are three different criteria that have to be met. The first is to pass a 25 year storm. As designed, with six culverts, yes it does. What does one access to communities during a 100 year flood event mean? I would say a dry lane. The intent is that it would be allowed to have the depth of flow times velocity not to exceed six. As Rob stated, they meet that. So I would agree that they would not need a variance to this standard. Certainly money would be better spent on Gilman or Buckeye. East Fork's position has been we need an emergency access. It could be Zerolene, Gilman or Buckeye. Zerolene is not designated as an emergency access route in the proposed new Douglas County Transportation Master Plan. The offer in the proposal has always been pick whichever three of the roads you want to make an emergency access route.

Mr. Miller asked “cheaper for who?”

Mr. Nilssen responded the developer. We need one of the three. They can use whichever one they want. The point is not to make Zerolene an emergency access route so you can get out of your house during a flood event; it's so fire trucks can cross from one side of the Martin Slough to the other so people could get out to get into town. I don't agree 100 percent with how Douglas County requires development to pay for improvements. There should probably be cost share from the county at some point. I was discussing with our transportation consultant and the closest community to Douglas County charges \$29,000 a home for traffic impact fees. We don't charge anything. You pay for it one way or the other. Douglas County has elected to require the developer to put it in. All the other projects that were mentioned were allowed over topping. They were built well before any of the design standards were in effect. Douglas County does have two projects we are completing with the assistance of federal funding. Douglas County has recognized that previously we made some mistakes by not building to this standard, and now we're digging ourselves out of these projects one project at a time. I would state we are asking for from 8 to 10 box culverts and to provide one emergency access. If it was preferable to improve Buckeye or Gilman, that would certainly be acceptable to the county.

Mrs. Slater asked why the county and the developer haven't talked this out. I'm a little confused as to why it's coming here. Why can't this be worked out and save the developer the time and effort of going back and forth. If we send it back with a denial to the county then is that going to make the county sit down with the developer and work it out?

Mr. Nilssen stated it's going to the planning commission on December 13<sup>th</sup> and depending on what happens there, to the board of county commissioners. It will be figured out soon anyway.

Chairwoman Wenner saw that Tom had another option. Option 4 is where he wanted to have the dip built in and six culverts. Would that be something the county would accept?

Mr. Nilssen answered it doesn't provide the 12 foot dry lane for emergency access. Six doesn't meet it. We thought 8 would, but now with 10 everything would be met.

Mr. Dallaire mentioned there are two options: a 12 foot dry lane or the county may establish an allowable depth of water. Todd just said it's zero. So we didn't have the letter when we did our staff report.

Mr. Miller asked Mr. Nilssen if Zerolene is not built, what is the designated route?

Mr. Nilssen responded the designated route per the plan is either Buckeye or Gilman. We need one emergency access route in the community. Staff is considering Zerolene.

Mr. Anderson's opinion is it is being hoisted on the developer inappropriately.

Mr. Dallaire and staff in Minden believe culverts clog. So if one of them clog the dip still would be accessible. In the aftermath of a flood, is Douglas County going to be able to clean out those culverts.

Mr. Higuera asked what is his estimate of time on the dip section clearing out.

Mr. Dallaire estimated about 6 hours. I think 18 hours is the whole process for the storm. Six of that the dip section would be non-accessible.

Mr. Anderson added it would be accessible but could have a maximum of one foot during that period of time.

Chairwoman Wenner called for public comment.

Mr. Robert Stiles is a homeowner in Chichester and also one of the directors on the homeowners board. My concern is if Gilman is designated an emergency access route, are there some changes that would need to be made. I heard something about assessments. Is there a possibility homeowners in Chichester Estates would be assessed something extra to pay for that?

Mr. Dallaire answered the county would have to do that. It is located on the hazard mitigation plan so we can go after funding. Whether it is a contractor or developer funding used for the match, there is a lengthy process with federal funding.

Mr. Stiles should ask the question to Douglas County. I'm guessing in the future Gilman will go all the way through to Zerolene?

Mr. Dallaire responded it depends on the development. It will go to Heybourne and eventually to Zerolene.

Mr. Stiles' opinion is if this was to come about and they made Gilman an emergency route just to satisfy this developer, there would be some legal battles possibly between Chichester and the developer. It's something you should consider. We are 778 homeowners versus what you have in the city. We're about 29 percent of the town.

Mr. Dallaire mentioned there is a movement with the stormwater committee for the county to move in that direction. That will have to be worked out in the near future.

Mr. Franklin Harry Ernst has seen some photographs of what Main Street looked like in 1908, 1906. There is a significant amount of water. In listening to the engineers, I've determined that I will need a bigger truck. After that the planning commissioner stated she is worried because all the roads will have water. The fire chief is coming from the point of view he has to apply fire codes. He's sworn to the laws. Before you make a decision you need to get him to site those rules. An observation on the process in the valley, public comments made are not passed on to the other committees. I spoke with the planning commission. There's nothing in your packet about what I said or what my neighbors said. Think about me as one of the new landowners in the valley. Start thinking about the little guys.

No further public comment.

Vice-Chairman Miller would like to say to Mr. Ernst that our minutes are open to the public. If the planning commission doesn't read those minutes it's not our fault. It is the same with the county commissioners, if I have an item I ask them to please look at our minutes on that item. We are a public board and you yourself can read our minutes. I don't know how much homework they do but I would hope it would be a lot.

Mr. Higuera pointed out Mr. Ernst is mentioned prominently in the minutes from the last meeting when you were making the comments on Ox Yoke and Gilman north of Heybourne Road. It is in the public record and anybody can read this. It's on the internet.

Mrs. Jones commented we are here because Douglas County has determined that Zerolene is an emergency road and a variance is required to decrease the number of culverts. When you look at the transportation table that was put up, it says the standard was there be a minimum of one route. There was no maximum listed. The map identifies three routes. The county transportation plan meets its own minimum standard, but identified a total of three. There's no maximum number. So I don't believe it's inconsistent to pursue Zerolene as the dry road because there can be multiple emergency access routes. The map identifies multiple. Then it says the county can set the clearance level on an emergency route. The problem is I don't see where county has done that. So I think what we struggle with, and we don't make the decision, is that we don't want to perpetuate the errors of previous boards in making decisions that have caused harm to landowners because flooding and roads weren't built to standard to meet the flood plains. We should not waive our duty to hold the water line because the error exists on other existing roads already. It is a problem. It's a problem that exists. But just because it happened on one road doesn't justify us waiving our duty to take care of this road. We have no development going in. We have to look at Zerolene and the situation in front of us and not start saying somewhere in the future it will be taken care of. Unfortunately that's why our transportation system is in such bad shape. We put off funding repairs and certain decision for a generation and it's catching up with us now. The risk of flooding as we develop this section of town is significant and we can't shift our focus away to other areas, to other emergency routes, when what we are faced with is what we can do today on this route.

Vice-Chairman Miller has a real problem with designating a road an emergency route that has not been built yet and may not be built. I have to agree with Mr. Anker. He is being picked on because he may be the last or the first one down the line. Because there will be some more development behind his. So how do you allocate this cost. It's a question we're trying to discuss tonight. Who has to pay for it? I don't have the answer. I would hope the county commissioners have the answer.

Chairwoman Wenner asked Mr. Nilssen if they can put that on the building permit.

Mr. Nilssen stated previously most communities collect impact fees. Every home pays a certain amount of money the county collects to be able to upgrade facilities. Douglas County does not collect impact fees.

Chairwoman Wenner knows they are collecting \$1,000 per home for parks. Couldn't they do that for roads?

Mr. Nilssen agreed they could.

Mrs. Slater has an issue with lowering the standard or us accepting something less than the county standard. If the standard right now is 10 I just don't think we should be in a position to lower that standard.

Chairwoman Wenner thinks the dips work just as well as a culvert.

Mrs. Slater asked if we denied this and leave it as a county standard of 10 does it go back.

Mr. Dallaire pointed out there isn't a standard of 10.

Mr. Nilssen added to meet the one dry lane for emergency access 10 would be required.

Mr. Anderson stated the standard is not 10. There is not a standard that says for a road that is not designated as an emergency access route has to have a dry lane. It does not exist. This is not designated as an emergency access route. Therefore, the standard is by FEMA that we can't raise the base flood elevation and that we must pass a 25 year event. That can occur with six culverts and a 325 foot long dip section. There is not a standard that requires 10. The county's position is that we need one emergency access route per development. If there is an emergency access route it is Muller Parkway at Riverview Drive. My client came forward six weeks ago and there were no designated routes. Now I'm being asked to install more culverts so we have a dry lane, a standard by which does not exist in Douglas County Code. This project's plan has been approved since 2005.

Mr. Dallaire, Jennifer and JD came up with a recommendation on 13-5.

Mrs. Jones asked if this wasn't an emergency access road would six culverts meet that level.

Mr. Nilssen answered yes. If it isn't an emergency access route then it meets the design criteria for the standards. The county's position is one of the three: Gilman, Buckeye or Zerolene would be improved to provide emergency access to the community.

**Motion Miller/Jones to recommend approval of the variance to Douglas County Board of Commissioners on item 4 on page 13-5 allowing for the construction of six box culverts and a dip section conditioned on the following: a. the applicant should work with the county emergency service providers and the towns to establish the allowable depth of water and design for the crossing that would meet the requirements while ensuring public health and safety is safeguarded. Douglas County could use this process to establish a level of service standards for critical emergency access to communities. The applicant should also work with Douglas County to create acceptable design standards for the dip sections for ease of maintenance and to ensure emergency access. Motion carried unanimously.**

(10 minute recess)

14.  **For Possible Action:** Discussion to approve or deny authorizing staff to proceed with submittal of an application for the Gardnerville Station project, located at 1395 Highway 395 North (APN: 1320-33-402-086) to Douglas County for their consideration and support for the 2017 Community Development Block Grant application; with public comment prior to Board action.

Mr. Dallaire reviewed the previous applications that were submitted. I pitched this project after we weren't selected last year. We are at a point we need some direction from the board. Candace will still participate but she is in the middle of the master plan update. We have to have a letter of support from NNDA and they have to run an economic development benefit computer model.

Vice-Chairman Miller thought we should mention it is proposed to be an information center. It would increase sales tax dollars.

Mr. Dallaire thought with 24,000 cars coming by we will end up with some sort of public restroom that entices them to stop. Hopefully we will get the support from NNDA and have a letter written by both entities.

Chairwoman Wenner called for public comment.

Mr. Stiles asked about charging stations. I have a broker at the lake, Chase International. We've added the Tesla charging stations to most of our offices. They will come out and add those stations. I believe the only cost is the electricity. It's just a matter of asking them and they will come out and add the stations.

Mr. Dallaire contacted them and they wanted 12 stations minimum for the Teslas only.

Mr. Stiles shared they are working on wi-fi charging.

No further public comment.

**Motion Higuera/Slater to approve authorizing staff to proceed with submittal of an application for the Gardnerville Station project located at 1395 Highway 395 North, APN 1320-33-402-086 to Douglas County for their consideration and support for the 2017 Community Development Block Grant application. Motion carried unanimously.**

15.  **For Possible Action:** Discussion on joining with Douglas Disposal Inc. (DDI) and the Town of Minden in a trial recycling program by providing approximately 180 homes with limited recycling service in the Town of Gardnerville every other week between February 2017 and July 2017, and allowing the town to collect data needed to determine a volume across all the towns customers should a recycling program become offered by DDI full time; with public comment prior to board action.

Mr. Dallaire tried contacting Jennifer today to find out if the Town of Minden decided to move forward on recycling. I don't know if they are going forward with it or not. DDI is planning for an area out in the Ranchos. John Maricini did a presentation to the county commissioners on Thursday, December 1<sup>st</sup>. He sent me the slide show. The public needs to know what they have accomplished over the years. They are doing this trial period to come up with a cost associated with that transfer and coming up with a process. Right now Douglas County has a drop-off for cardboard, glass, plastic, paper and metal recycling. The pilot program would be from February through July. There wouldn't be a charge on the weight for the trial period. They will prepare some sort of survey before and after. I am hoping to get this information and do the same thing for our members. The area we are talking about is basically this section of Chichester and the Ranch. I am estimating about two hours to run the route. There will be just under 180 homes for

the trial. July they come up with a processing fee, go back to the county commissioners and say this is what the cost will be. Right now we have a letter from them for \$75 a ton for our trash. We will do a letter to the residents in the trial area and give them a cart. We want to replace the lid to another color and put a sticker on it. We would collect it every other week on a Monday. We are trying to make it as minimal a cost to the town as possible. He went through the estimated costs for the trial recycling period; total of about \$8,200 to run the six month program. I am hoping John will share the operating costs. Nancy McDermid is pushing this hard before she terms out.

Vice-Chairman Miller suggested down the road, if it is successful, do we need to redo our policy that recycling is mandatory.

Mr. Dallaire answered yes.

Vice-Chairman Miller asked what happens to ones that don't use it.

Mr. Dallaire will offer it to the residences, but what do we do with the businesses. It could include one more staff to drive for just recycling. It will be a worthwhile effort and we will know. I couldn't find any other area that had 180 homes for the trial period. We do have 160 homes in Stodick Estates, but we have to drive by homes that aren't going to get picked up during the trial period.

Mrs. Jones noted in the survey this was by far the number one priority, double of any other project.

Mr. Dallaire talked to John at DDI and recycling isn't profitable. I think it is worthwhile to try it. We could turn it over to DDI and have them collect it but it would be better if we did it. We will probably hand deliver letters to the trial customers. It will be better to go door to door.

Chairwoman Wenner called for public comment.

Mr. Harry Franklin Ernest, 1513 Lasso, which is in the district for recycling. I do recycle now. I take stuff out about once a month. A lot of people use it. I attended the board meeting on Tuesday and the guy from South Lake Tahoe brought in a can. My major concern is the contract with these recycle people. Garbage companies are notorious for somehow wrangling sweetheart deals. So if you are going to do this on a six month trial basis, I suggest you have six month reviews on how people are getting trained to use the service and how much material is actually being recycled. Don't give them a long range contract.

Mr. Dallaire will know how much we get in recycling. Overall we will know how much is being recycled. We will see how that works out.

Mr. Ernest is going to take some time and train his neighbors. It's a matter of cost. I learned it may or may not be voluntary. The rate per month may be \$3.80 a month.

Mr. Dallaire stated it depends on the volume.

Mr. Ernst resists the tax increases. Just to let you know that there are others in the community that are like that too. If it's mandatory you have to bring them along. Don't hit them over the head with a sledge hammer. Bring your constituents along.

Mr. Stiles wanted to say I did bring up this trial period and everyone was excited about it. Their only concern is their trash rate would be increased to accommodate recycling. Most are excited. Is it something you are anticipating that trash rates will go up?

Mr. Dallaire will not increase trash rates for the trial period. I don't know what the processing fee will be. If this is a service they continue then they may build another facility so they don't have to haul it to Tahoe. I can come to the next meeting in Chichester and do a presentation.

No further public comment.

**Motion Jones/Higuera to join with Douglas Disposal Inc in a trial recycling program by providing approximately 180 homes with limited recycling service in the town of Gardnerville every other week between February 2017 and July 2017 and allow the town to collect the data necessary to determine a volume across**

**all the town's customers should a recycling program become offered by DDI full time. Motion carried unanimously.**

**16.  Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for November 2016.**

Mr. Rowe reported you approved the privacy policy and I worked with Carol on that. My booklet only has a part of the audit response letter that is due every year. They requested the letter on November 28<sup>th</sup> and they wanted it in by the 20<sup>th</sup>. We were able to get it done and send it in. Nothing significant to report. Updated the invocation resolution for Carol after it automatically renewed. The usual agenda review and comments to Tom. After your approval of the access spillway easement we finalized it and got it to RO Anderson. I haven't seen it back yet.

Mr. Dallaire shared it has been recorded. I will get you a copy.

Mr. Rowe would appreciate an email with it. That's it.

**17.  Not For Possible Action: Discussion on the Town Manager's Monthly Report of activities for November 2016.**

Mr. Dallaire reported the consultant we hired is almost done with the additional SHPO analysis. We will get that submitted as soon as I get it. I sent Gary Whisler's electrical in to NDOT to review. I hired Lumos to get the plans done. I will be working on the irrigation structure improvements. I met with Gary from Three Castles and he will get his plan revised. We should be able to get all this in to them before the new year. I do have all the approvals needed. I just received the Waterloo Lane and Northampton street light. There is a contract for \$10,800 for the light if we use the power. The solar light is on order. We will get that installed before January 7. I submitted the plans around Gilman pond to get some bids from local contractors and no one responded. I ordered two shelters. This is what the county has down at Lampe Park. I did get permission from the Chichester family to use their brand and Mr. Chichester will be writing up a history. I am working on trying to get a bulb put in that affects the town property and the church property. They are willing to participate with us on that. I will be talking to the school district and find out from the owner of the Slaughterhouse property if they would participate. Having a bulb there would allow the school district a 30 foot wide commercial access. In the meantime the path will end in the dirt. It will be ready and prepped for paving in the future. We might end up losing the sidewalk project between the shop and Raley's because of funding.

Vice-Chairman Miller mentioned Tom and I met with the High Sierra Fellowship for the proposed church on the property which used to be the Spence property. The church is located mostly on the back side of the lot. The front side toward the park would still stay dirt. They said they could probably agree the town could use that dirt parking area at our events. But they are looking at a 20,000 square foot building on the lot.

Mr. Dallaire shared they are supposed to have a design review application next month. Somebody is interested in buying the old Mexican restaurant and wants to make it look like the old Ritchford. They were looking for some pictures. I sent them some pictures and they found a few online. They want to convert it to a bed and breakfast. I also met with McDuffee about the Guns and Arrows place. He's looking at acquiring it and building a mixed use facility. He may be coming in next month as well to change that zoning.

Mrs. Slater would like staff to think about the connectivity between the roadways. Right now the ingress and egress is straight on 395.

Mr. Dallaire has a meeting Thursday to discuss that pre-app. I met with McDuffee at 11 yesterday and shared the Plan for Prosperity.

Mrs. Slater asked if our Plan for Prosperity mentions anything about lessening the amount of driveways that enter onto Highway 395?

Mr. Dallaire answered it does. He has two accesses there now

Mr. Ernst asked if Mr. Dallaire could give an update or his impression regarding the stormwater management advisory board. There's also a flood management advisory board, which is a completely different entity. Could we hear an update from Tom sometime in the future?

Chairwoman Wenner advised we just have to put it on the agenda.

Mr. Dallaire is on the committee and I am the vice-chairman. The chairman is Barbara Byington. She is leaving to go to Hawaii and won't be back until the first of January. Last night's meeting, after the county manager put together an agenda, didn't get approved, so we didn't have a meeting. I proposed to Larry to come up with a plan and I will talk to Barbara before she leaves to make sure she is okay with me doing this. I think the committee needs to know where they are going.

Mr. Ernst would like to give recognition to Lloyd for being at those meetings.

Mr. Higuera has to be there. But thank you for the commendation.

**18.  For Possible Action: Discussion and election of Chairman and Vice Chairman of the Gardnerville Town Board for the calendar year 2017.**

- a. Election of Gardnerville Town Board Chairman for the 2017 calendar year; with public comment prior to Board action.**

**Slater/Higuera nominated Ken Miller for 2017 chairman. No further nominations.**

No public comment.

**Upon call for the vote, motion carried.**

- b. Election of Gardnerville Town Board Vice-Chairman for the 2017 calendar year; with public comment prior to Board action.**

**Higuera/Wenner nominated Cassandra Jones for 2017 vice-chairman. No other nominations.**

No public comment.

**Upon call for the vote, motion carried.**

**2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)**

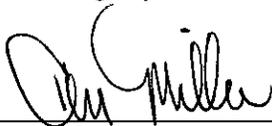
Mr. Franklin Harry Ernst went back to his comments regarding the Zerolene/Martin Slough matter, when I stated the minutes, or my testimony from the planning commission meeting, is not reflected in your packet. It's not there. After that matter Mr. Higuera pointed out my comments from the Gardnerville meeting are reflected in the minutes. I hope that a board member here will refrain from scolding me in the future and others in the public. I do take exception because he's discouraging public input. I am looking for an apology.

Mr. Miller didn't agree it was scolding. It was just saying it was out there for the public to read. If they don't read it I can't control that.

No other comments.

Mr. Dallaire mentioned it's been a pleasure working with Mr. Rowe. It has been a learning experience and helped me through a lot of tough decisions. Mary Wenner served as chairman so she receives a commemorative gavel. (Mr. Dallaire presented Chairwoman Wenner with the gavel.)

Meeting adjourned at 8:12 p.m.



Ken Miller, Chairman



Tom Dallaire, Town Manager