



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Lloyd Higuera, Chairman  
Mary Wenner, Vice Chairwoman  
Cassandra Jones, Board Member  
Ken Miller, Board Member  
Linda Slater, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, October 6, 2015

4:30 p.m.

Gardnerville Town Hall

#### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on October 1, 2015, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;  
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:50 A.M.  
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:38 A.M.  
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410, Gardnerville NV 89410 at 8:22 A.M.  
Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, Gardnerville NV 89410 at 8:29 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

#### INVOCATION – Jack Crandall, Calvary Chapel

4:30 P.M. Call to Order and Determination of a Quorum

#### PLEDGE OF ALLEGIANCE – Tom Dallaire

#### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

#### **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

#### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

September 1, 2015 Regular Board meeting, with public comment prior to Board action.

#### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve September 2015 claims
4. **For Possible Action:** Approve purchase of one Road Vista retroreflectometer model 922 for the



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

inventory and condition study of the towns street signs as required by the 2009 MUTCD, at a cost of \$9,750.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

5. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for September 2015. (approx. 10 minutes)
6. **For Possible Action:** Approval of Resolution 2015R-060 augmenting the Town of Gardnerville budget for fiscal year 2015-2016; with public comment prior to board action. (approx. 5 minutes)
7. **For Possible Action:** Approve budget transfers for fiscal year 2015/2016; with public comment prior to board action. (approx. 5 minutes)
8. **For Possible Action:** Discussion to reconsider a motion of the board at the April 7, 2015 town board meeting to "advise staff that we are opposed to any cost allocation from the county." If reconsideration is approved, an interlocal agreement will be presented for the board's consideration as Item 9 of this agenda; with public comment prior to board action. (approx. 20 minutes)
9. **For Possible Action:** Discussion to approve, approve with modification or to deny an interlocal agreement between Douglas County and the Town of Gardnerville, approving cost allocation from Douglas County to the towns enterprise funds only, at a cost to the 611 Fund (Health and Sanitation) of \$20,464, for the fiscal year 2015/16, authorizing the Board Chairman to sign the agreement; with public comment prior to Board action. (approx. 10 minutes)
10. **For Possible Action:** Discussion to approve, approve with modifications or deny passage of Resolution 2015-01, which continues the board's adopted policy regarding opening invocations before meetings of the Town Board of Gardnerville and provides that the policy and resolution would automatically renew each year at the October meeting under the consent calendar unless a Board member requests that the invocation policy would be heard on the administrative calendar; with public comment prior to Board action. (approx. 15 minutes)
11. **For Possible Action:** Discussion to approve or deny adjusting the merit scoring system for Town of Gardnerville Employee Performance Evaluations, and make it retroactive to July 1, 2015 for the beginning of the 15/16 fiscal year; with public comment prior to Board action. (approx. 10 minutes)
12. **For Possible Action:** Discussion and review of existing Town Standards for lights, signs, and park equipment and trail amenities and associated costs with some found alternatives, with public comment prior to board action. (approx. 45 minutes)
13. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for September 2015. (approx. 5 minutes)
14. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for September 2015. (approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Slaughterhouse Lane Coffin Races – October 10, 2015  
Gardnerville Town Board Meeting – November 3, 2015