



GARDNERVILLE TOWN BOARD

Meeting Minutes

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
Ken Miller, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, March 4, 2014

4:30 p.m.

Gardnerville Town Hall

4:30 P.M. Call to Order and Determination of a Quorum



Vice Chairman Higuera called the meeting to order and made the determination of a quorum.

PRESENT:

Lloyd Higuera, Vice-Chairman
Mary Wenner
Michael W. Philips, Sr.
Ken Miller

Tom Dallaire, Town Manager
Debra Amens, Town Attorney
Paula Lochridge, Main Street Gardnerville Manager
Carol Louthan, Office Manager Sr.

ABSENT:

Linda Slater, Chairman



PLEDGE OF ALLEGIANCE- Mike Philips led the Pledge of Allegiance.



FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Motion Philips/Miller to approve the agenda.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.



FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

February 4, 2014 Regular Board meeting, with public comment prior to Board action.

Motion Wenner to approve the previous minutes.

Mr. Miller has a correction on page 9, under item 17. If you look down about halfway it says the 2nd of February. It should read the 2nd of April.

Amended motion Wenner/Philips to approve the minutes with the correction on item 17 to April 2nd.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.



PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Mr. Dallaire announced Paula Lochridge has been with Main Street for five years. We have a certificate of appreciation for her service to our town and to Main Street for the past five years.

Mr. Miller added as a member of this board and of the Main Street board, working with Paula the past four years has been a joy. She is a real workaholic.

Ms. Lochridge stated it is a joy and a pleasure to do what I do.

Mr. Howard Thew has lived in Gardnerville for 30 years. We have an ongoing speeding problem on Wildrose Drive. People use that street for a short cut. We are getting more and more young families with children in this area. That street has no sidewalks. People come from Gardnerville where the speed limit is 15, and before getting to the Minden line they have already hit 25. Is it possible to get a stop sign placed on Spruce and Wildrose? I don't know what we need to do. We have talked with the Town of Minden and they are looking at putting a stop sign in further on Second Street, or the street before that. We are trying to do everything we can to get people to slow down. The sheriff has patrolled it and picked up several people speeding. Changing the speed limit is probably a bigger problem than needs to be done. Gardnerville is great at 15 miles an hour. A stop sign at Spruce and Wildrose, at the border, would be a tremendous help to slow down the cars.

Mr. Philips advised it has been an ongoing problem for years.

Mr. Thew stated there is constantly foot traffic on the street.

Vice-Chairman Higuera thanked Mr. Thew for his comments.

Mr. Dallaire asked if Mr. Thew would sign in and leave his number. We can get back to you. The 15 miles an hour limit is not in county code. It's difficult to enforce. We hope people will do 25. For the most part it works. We have put the speed test out and let the sheriff know when the best time is to write tickets. We have had requests for speed humps. We hesitate to put them in. They really don't work that well. You can't put a stop sign in to control speeding. It will be difficult to show the use. There has to be a lot of traffic in the intersection. We can have field staff put the test out and leave it for a week to get accurate data so we can send it to the sheriff's office.

No further public comment.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

Motion Philips/Wenner to approve the consent calendar.

1. **For Possible Action:** Correspondence
Read and noted.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
Motion to accept.
3. **For Possible Action:** Approve February 2014 claims
Motion to approve.
4. **For Possible Action:** Approve Town of Gardnerville 2013 Annual Report
Motion to approve.
5. **For Possible Action:** Approve Use of Heritage Park by the Douglas County Historical Society for a Young Chautauqua Performance to be held at Heritage Park June 17, 2014 from 5:00 p.m. to 6:00 p.m., considered to be a Class 1 use per policy.
Motion to approve.
6. **For Possible Action:** Approve a town special event application for Austin's House Poker Run Fundraiser scheduled for September 20, 2014 at Heritage Park from 9:00 a.m. to 5:00 p.m., considered to be a Class 1 use per policy.
Motion to approve.
7. **For Possible Action:** Approve resolution 2014R-10, requested by County Staff to dedicate Mathias Parkway, from Virginia Ranch Road to the Virginia Ditch, to the county for maintenance, which is an extension of the Muller Parkway right-of-way and county collector road.
Motion to approve.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

8.  **For Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for February 2014.**
- a. **Approve, approve with modifications or deny the Main Street Gardnerville Design Committee's selected location for the Basque mural; with public comment prior to Board Action.**

Ms. Lochridge thanked the board for the five year certificate. We have accomplished so much in such a short time. Carol Sandmeier is passing out a personal invite to our Celebrating Success on Main Street. We are inviting the whole community. It is scheduled for April 9 from 6:00 to 8:00 p.m. at the Carson Valley Museum. RSVP is required. It is a way for us to celebrate the successes we have had over the past five years; all of the volunteers that work endlessly and tirelessly to make things happen; and also the businesses that support us. We would like to invite everybody to that event. Dorette Caldana will be attending next month's meeting to do the annual report on our program to the Gardnerville Board. We have a board retreat scheduled for March 15. Steve Lewis from the extension will be facilitating the event. We had sad news. Susie Biaggini resigned. She was one of the original board members when Main Street was created. She got a terrific new job and it is taking away from what she can do for Main Street. We will be putting out a press release soon to find a replacement for that vacancy. The replacement will need to either live in, work in, or own property within the Main Street District. We have a couple of conferences coming up. We are sending Ken Miller to the Rural Roundup. He will be representing both the town board and Main Street Gardnerville. The California Main Street Alliance conference is happening in March - Carol Sandmeier and Stephanie Waggoner will be attending; and the National Main Street conference is in Detroit this year and will be attended by Stephanie Waggoner and myself.

Carol Sandmeier, vice president of the board and chairperson for the design and heritage park committees reported we have spent the winter months in the gardens planning. We have planned four special events. The season opener last Saturday was a day where we invited the community to help with the garden. We had a fabulous turnout. We had a service group from Douglas High; repaired the hoop house; cleaned all the weed area where the children's garden will be; finished all the painting on the shed and staked out the perimeter for the children's garden. We rented all the beds for this next year except for one tiny bed at the front. We are building two extra spaces for people who came on Saturday. We have the boy scouts growing food for the food closet. A girl scout troop is coming in to grow food for the food closet. We have a bed that has been donated by Yu to provide a space for the volunteers from the food closet to grow food. A lot of people stop by and ask if they can help. We are planning for the children's garden to have educational programming. Some of the things I have been collecting are the scissors and tape measures from Harbor Freight. Finally I asked if they could donate the scissors and tape measures. They gave me two big boxes of tape measures. We got the paint donated for the shed from Meeks. We have a guy who is doing all of the wood work for the gardens. He has now built four benches to put out there. He has also made arrows for the garden for special events. The other donation we got is a barbecue from Ken Miller who is part of our committee. He brought that because sometimes we have a barbeque for the volunteers. Thank you Ken. On May 17 we have an open house, plant sale and swap. We will be growing our own plants to sell. In the fall the Harvest Festival will be in conjunction with the Oktoberfest. We have added a new event, a New Year's Eve labyrinth walk. We will schedule it for New Year's New York time and invite the community to do something inspiring and fun. The children's garden received a grant of \$5,000 and another \$1,000 to do some special fencing. In the packet is a conceptual plan we have been working on. We are almost ready to submit it to the grant people. There is a teaching corner. We have had tree stumps donated to make stools. There is a keyhole garden, an alphabet garden and a butterfly garden. We are going to have to change the fencing in order to protect the crops from the deer.

Ms. Lochridge passed out the new location of the mural.

Mrs. Sandmeier is working on the paperwork for an easement with Sharkey's and they are excited to have this. It will cover one of the windows, but that is okay with them. Paula and Dorie made a presentation to the Basque club who offered to help financially. They suggested putting lights on the mural. They will try to come up with some solar lighting.

Mr. Miller purchased four solar lights at Costco for \$40. They mount anywhere. You can run them either as motion detectors or at dusk.

Mrs. Sandmeier stated the mural will be painted on a backboard so it can be moved. It will probably sit over the front window and drop down a little.

Motion Wenner/Philips to approve the Gardnerville Design committee's location for the Basque mural.

No public comment.

Upon call for the vote, motion carried with Chairman Slater absent.

9.  **For Possible Action: Discussion on a request by Main Street Gardnerville and the Carson Valley Visitors Authority to hang 18"x 30" banners on decorative light poles within downtown, Mission Street to Church Street from January through June; with public comment prior to Board action.**

Mrs. Sandmeier reported this has been a project on the design committee's list for a long time. You have the information in the packet. Because the Visitor's Authority wants the banners too, we'll make this a cooperative effort. We have the benefit of Yu's design skills. After discussion we have changed the word "relax" to "stay." The design has the state of Nevada and the star to indicate the Carson Valley. We propose Main Street and Gardnerville banners will be green and have the changing logos for Main Street and Town of Gardnerville. When it gets to Minden it would turn to red, still having the Visitor's Authority logo as part of it.

Mr. Philips asked what they are made out of.

Mrs. Sandmeier thought it was Sunbrella.

Mr. Dallaire added it is a banner material like the one across the highway.

Mr. Philips pointed out the wind just wreaks havoc with them.

Mrs. Sandmeier stated these are guaranteed for five years. We will have to keep them as a budget item for replacements.

Mr. Dallaire explained they will hang on the decorative light poles.

Mrs. Sandmeier pointed out when the flowers go down the street looks so empty. It would be a wonderful thing to put up until the Christmas season. They would not be up all the time. We are aiming for every other pole as we start the program.

Mr. A.J. Frels, Carson Valley Visitor's Authority, wanted everyone to know they back this project. The branding study had banners as part of that study. One of the things that came up was the possibility of having the back of some of the banners list the events. I haven't had a chance to address that yet.

Mr. Miller asked about putting the message on the backside. We don't want to put too much information. It would slow traffic or cause some other problems.

Mr. Frels indicated if we did list events it would be a different event on each one.

Mrs. Sandmeier is asking for approval of the idea and concept. We will let Tom choose the hardware for the poles.

Mr. Dallaire stated there are a couple of options for hardware. We have put all the flowers up in the past, maybe now we would only put up the ones that are sponsored.

Mrs. Lochridge is looking for approval of the concept so we can get more accurate figures and some samples. We just wanted to get the approval before we invest any more time and effort.

Mr. Dallaire mentioned this will have to go to the county for approval.

Mrs. Sandmeier added they are delighted to be partnering with the Chamber. We are also grateful to Yu for the design work she has done on the banners.

No public comment.

Motion Miller/Wenner to approve the request by Main Street Gardnerville and Carson Valley Visitor's

Authority to hang 18 X30 banners on decorative light poles within downtown from Mission Street to Church Street January through June. Motion carried with Chairman Slater absent.

10.  **For Possible Action:** Discussion on a request to approve a town event application by the Family Support Council for Grillin & Chillin BBQ Cook Off to be held at Heritage Park June 7, 2014 from 6:00 a.m. to 11:00 p.m., and waive fees associated with the rental of the park, considered to be a Class II use per policy. Appearance by a Family Support representative; with public comment prior to Board action.

Shirley Gibson, Executive Director of Family Support Council and board president Jeanne Kerner are here representing the Support Council. We submitted an application for Chillin & Grillin, which is our main event fundraiser. We are asking for the application to be approved. The second thing is we are asking to waive the fees for the park.

Ms. Kerner stated the event should be sold out at least six weeks in advance. Right now we have 10 grillers. We need 20. We had 400 people last year.

Ms. Wenner asked what they spent the money on.

Ms. Gibson advised general operating expenses.

Mr. Dallaire felt the park use could go either way. The policy really states a lot of youth sponsorship and recreation. If it is a youth organization we waive the fees under Class 1. Class 2 is a 50 percent reduction. When we revised the policy last year it was \$300 max that we would charge. We haven't worked out the details on how much support they will need from the town or town staff as far as the dumpsters and cans. With class two the fee is 50 percent of normal, so it would be \$150. Per policy it was difficult to tell from what was on the application whether this was a youth organization or not.

Ms. Wenner asked if they needed an employee there all day.

Mr. Dallaire met with Dave Aymami. They were talking about closing the road and we utilize our staff time to put that plan together. We have to put up traffic control to make sure everybody is noticed. The county is working on a policy that we will need to abide by and it will be coming soon. This is going to start costing us time and money to support events. I don't want to start this in the middle of the year. We would start it now and be consistent for the whole year.

Mr. Higuera shared we do have expenses and that is why the town put the policy in place.

Mr. Dallaire brought this to the board to decide how they want to proceed. It will set a precedent. I do not know what kind of support the event will need from town staff.

Ms. Gibson didn't think they needed any help from Minden's staff last year.

Mr. Philips is concerned about setting a precedent by changing the policy.

Ms. Wenner wants to make sure the town employees get paid for their time.

Mr. Dallaire pointed out there is still a \$300 deposit that we can charge specific to the staff time. We have two bins for trash out there and we take those fees out of the deposit. So if there is some extra staff time involved we can take it out of the deposit. There is also a \$100 road closure permit that we need to discuss. There is time involved in that.

No public comment.

Motion Wenner/Philips to make sure that the town is covered for their fees and to follow the park policy that has been set up. Motion carried with Chairman Slater absent.

11.  **For Possible Action:** Discussion on a request to approve a town street closure application by the Trinity Lutheran Church to close a portion of Douglas Avenue for a Holy Smoker Bar-B-Que and Car Show on May 3, 2014, and waive fees associated with the street closure, appearance by Ken Miller; with public comment prior to Board action.

Mr. Miller, representing Trinity Lutheran Church, stated this is an annual event to raise funds. We are in the stages of planning to pave the large parking lot across the street from the church. These funds would go to a memorial garden. It is the men's ministry group that is putting it on. The first year we had 15 cars. Last year we had 42 cars and we had at least 2/3^{rds} of the block filled. We are anticipating 60, 65 cars this year. We are also putting a car parts swap on the dirt area. They will be serving a tri tip luncheon. We usually net somewhere around \$1,500. The usage of detour signs is required this year. I did some research online and found a site, Traffic Management Incorporated, that has the signs at a reasonable rate. They made the detour signs for \$28.14 apiece and they are out of metal. Ahern does not have these signs available. We are asking the \$100 street closure fee be waived. The reason is we pick up the signs from the town yard and set them all up and return them.

Ms. Wenner asked about the changes to the road closure.

Mr. Dallaire explained we will have to have a map approved for all of these events prepared by an engineer or certified individual in road closures. I am going to be certified and be the supervisor of putting the signs in. I bought the software last year and we had to use it for a couple of our projects. We prepared the plan for Ken last year. He had everything but the detour signs.

Mr. Miller will be making it public that we have signs available for a rental fee.

Mr. Dallaire stated we have the road closed signs. We waived the fee last year but we have changed the policy since.

No public comment.

Motion Philips/Wenner to approve the street closure application to close Douglas Avenue on Saturday, May 3, 2014 and deny waiving the town's \$100 street closure fee. Motion carried with Mr. Miller abstaining and Chairman Slater absent.

12.  For Possible Action: Discussion to award, reject or modify Bid 2014-05 for Chichester Crack Repair; with public comment prior to Board action.

Mr. Dallaire had 11 bidders on the project ranging from \$50,007 to \$93,370. We estimated it to be about \$72,000. We are coming in under budget. In the original budget we had only had \$33,000 for this project. When Geoff and I started looking at how many cracks there was, it was a lot of work to fill a couple cracks, so we decided to make the project bigger. We have some funds that we are not using yet from the Kingslane project. That will not happen until after the irrigation season. So we will use those funds. I asked Debra if we can issue a change order and include more cracks. The project includes Edlesborough, the other side of Chichester, the bulbs off Marion Russell, Penn and the two bulbs off Windsor. We were talking about just doing additional cracks which were in the core project and Alt A. You can see the difference in square footage. If we do change they are looking for 3,500 square feet which would basically do the rest of Chichester with the exception of Cardiff and all the cracks staff has filled over the past few months. We have to award it before we can do the change order.

Ms. Amens hasn't finished the total review. It looks like there's enough flexibility that you can do a change order.

Mr. Dallaire reported the successful bidder was Sierra Nevada Construction. There is quite a list of work that they have done. Douglas County had a chip seal project that didn't go well. We will keep a close eye on it.

Mr. Miller found it interesting they have such a high charge for traffic control, yet they have the lowest bid.

Mr. Dallaire stated they did the same thing last time. If we can capitalize on having these cheap prices then we should do it, award it and authorize the manager to sign up to \$72,000. We can finish off Chichester with that. The recommended motion would be to approve and award the town's 2014-05 Chichester crack repair bid to Sierra Nevada Construction (SNC) and authorize the town manager to sign the contract in a total not to exceed \$72,000.

Mr. Mark Sterling lives in Chichester. I am on the board of the homeowner's association. Are the specs on line?

Mr. Dallaire answered they are still online.

No further public comment.

Motion Miller/Wenner to approve Sierra Nevada Construction do the maintenance on Chichester Estates roads on covering the cracks and also authorize the town manager, Tom Dallaire, to sign the contract not to exceed \$72,000. Motion carried with Chairman Slater absent.

13.  **For Possible Action:** Discussion on a Master Plan Amendment (ref. DA 14-012), a request by county staff for the Town Board to review, comment, and provide a recommendation on the adoption of the 2014 Douglas County Bike Plan, funded and prepared by the Nevada Department of Transportation (NDOT), affecting areas outside of the Tahoe Basin and amending a portion of the 2003 Comprehensive Trails Plan.

Mr. Dirk Goering, Douglas County Planning, gave a power point presentation on the bike plan. We will be going to the planning commission next Tuesday.

Mr. Philips asked if NDOT supplies the county with any funding.

Mr. Goering answered the plan doesn't allocate any funding through the Nevada Department of Transportation. Many of the roads within the county are maintained by NDOT. There are also grants available from NDOT. This identifies projects of interest to the town and county so when it is time to apply for a grant we have this on our master plan.

Mr. Miller believed they are both safety issues. One is signage. Once the bike paths are implemented how often are the signs out there so motorists can be aware there might be a biker on the path? The other issue is many of our roads, such as the road to the Gardnerville Ranchos, are not wide enough for a bike path. It's dangerous for anyone walking let alone riding a bike.

Mr. Higuera asked if there was a timeline on the implementation.

Mr. Goering answered no. It talks about updating this plan every two years.

Mr. Dallaire stated we do have the 756 widening project at the Cottonwood Slough crossing. We should probably get another application in. The bridge widening will be costly unless they can bolt some sort of structure on the side.

Mr. Goering pointed out there are many other funding opportunities that are discussed in the bike plan.

Mr. Miller would like them to consider a roundabout at the intersection of 756 and the in-town side of Waterloo to help solve traffic problems in the future.

Public comment.

Ms. Cassandra Jones likes the idea of a trail plan. It is aspirational. It is consistent with the plan for prosperity and the economic vitality plan. The trail system here is designed to connect with the foot path. The bike plan doesn't stand separate from the foot path trail system that we have been developing countywide over the last several years. This has a great opportunity to impact the town. When you see what has happened with Genoa and connecting Walley's, it can have a huge impact. But I worry about the funding. This becomes an aspirational plan that has no funding and no force behind it. I see it being kicked down the road. Historically Douglas County has simply waived these plans for various subdivisions. Chichester has smaller sidewalks than what was required and now we can't ride our bikes and walk with the kids side by side on the same sidewalk. My comment is if we are going to adopt a plan we shouldn't be ready to waive it when we run into financial problems. It needs to be more than just aspirational but the goal we have and really want to pursue.

Ms. Wenner sees the plan working with Minden and the Valley Vision in trying to get both the county and towns to work together to get the grants to bring a bicycle trail down the main street or side streets. All the roads are very close to the edge and there is no lip. So it will have to be something both the county and the towns will work together to improve.

Mr. Ed Kleiner is thrilled to see the Dresslerville/Waterloo corridor is a priority item. Mike Olson informs me they are also working on making the road wider. Tom mentioned the Cottonwood slough. I heard there might be an alternative bike route that not having to be on the roadway might be less expensive option. I have heard it might go through the Hussman ranch and come into the park from the backside.

Mr. Dallaire believed it has been brought up a few times. But it is not on any plan. I am not sure what the Hussmans think about that.

Mr. Kleiner did talk with Tim Mueller from NDOT a few days ago about the TAP funding. He suggested getting the application in. The funds are rolling over all the time.

Mr. Dallaire explained the problem we have with 756 is the bridge. That was the point to NDOT. It has to be done in stages. It opened up a can of worms. NDOT is actually trying to move that forward.

No further public comment.

Motion Wenner/Miller to adopt the 2014 Douglas County Bike Plan funded and prepared by the Nevada Department of Transportation.

Mr. Dallaire asked if they had any comments. I have quite a few comments.

Mr. Goering is still working on the draft plan so if you have any comments please have Tom bring them to me in the next few weeks. Look through the plan and provide comments.

Upon call for the vote, motion carried with Chairman Slater absent.

14.  **For Possible Action:** Discussion to approve submittal of an application for a \$550,000 NDOT 2014 Transportation Alternatives Program (TAP) grant, to be funded in 2015, to improve the safety of the Highway 395 “S Curve” adjacent to the former Eagle Gas Station site located at 1395 Highway 395 North (APN 1320-33-402-075), including drainage improvements and new ADA sidewalks. TAP grants require a minimum match of 5%, which would be \$27,500 for this application; with public comment prior to Board action.

Mr. Dallaire had the item on the agenda as \$20,250. It should be \$27,500. I didn't get that corrected. We are asking for \$550,000. We are looking at sidewalk replacement along the S curve. We are working through the right-of-way issue with Mr. Nishikida. I haven't gotten the approval from him yet. Once I get that I can modify the plan. We can't really do it without his piece of property.

Mr. Philips noticed once this is done Douglas would be one way.

Mr. Dallaire advised it is not one way. The parking is diagonal. I still need to go the fire department. I talked to the water company and they are in support of this. With this realignment it will give us seven more feet. This isn't the final plan until I can get Mr. Nishikida's approval. We did update it with the storm drains and improvements. The improvements are quite costly. Some of this will have to be reduced to CDBG funds and we will have to phase this in. The project is curb, gutter and sidewalk replacement from the neighbor's building all the way down to Mission Street; and a portion of the curb, gutter and sidewalk replacement along the opposite side of the highway from the antique store all the way to the spa store. In talking with Mark Gonzales they would end up paving their parcel if they have some place to put the storm water. Douglas Avenue was just a concept. We don't have to do that. The submittal for the grant is next Friday. Candace and I decided to bump it to \$550,000. There might be some storm drainage we can get rid of and put that as part of the CDBG funding. We are doing a presentation this month. The town would be responsible for the \$27,500. We will round it to 30 and turn it in to NDOT.

No public comment.

Mr. Philips asked if he has talked with Edith Hellwinkel.

Mr. Dallaire has not yet.

Motion Philips/Miller to approve the submittal of an application for \$550,000 NDOT 2014 TAP grant with the required five percent match not to exceed \$27,500. Motion carried with Chairman Slater absent.

15.  **For Possible Action:** Discussion on movie rating to be played at the town's “Movies in the Park” event and for the board to consider playing edited versions only of PG-13 movies during “Movies in the Park”; with public comment prior to Board action.

Mr. Dallaire reviewed there were two movies made last year rated PG that were not cartoons. We are hoping to be able to play movies like Ironman, Avengers or Captain America if we get the edited versions. The problem is Swank doesn't rerate them after they're edited. We usually play four movies every year and we try and do two animated and 2 non-animated. Finding new PG movies is getting difficult. We can go back to the old ones but some of those were on a different rating system.

Mr. Higuera asked if staff had seen an example of the edited versions.

Mr. Dallaire has not.

Mr. Higuera mentioned in the survey Spaceballs got six votes.

Mr. Dallaire clarified the survey list only has PG movies.

Public comment.

Andrew Galloway, resident for 16 years, believes the main issue here is not really the rating but why is it rated PG13. It really needs to be boiled down to a movie by movie basis as to why it's rated what it is and what the final product is afterwards. In addition to having a larger roster it might possibly spark up more buzz from the youth from middle to high school and they might come out.

Mr. Higuera read an email into the record from Beverly Giannopoulos which is included with these minutes.

Ms. Cassandra Jones loves the idea of family movies but I really doubt you will have anybody with really young children there. Myself and friends with preschoolers can't make it there because it starts too late. When you think about movies for families you are probably looking at 6, 7, 8 or older. I love the comment you read into the record, but don't be programming for families with preschoolers. I say that from modern day experience.

No further public comment.

Mr. Philips thought it was a good idea to have the rating published in the Record Courier. Then people can decide whether they want to go and see it or not.

Mr. Higuera stated it is on the website. We can do a public notice. This would be next year. I wouldn't get an unedited version.

Motion Miller to approve the use of edited PG13 movies to play at the town movie park event with the stipulation it is watched by somebody in the town staff before it is shown at the park. (Motion withdrawn)

Mr. Philips thought the problem with that is you have to advertise that you're going to have it.

Motion Miller/Wenner to approve the use of edited pg13 movies to play at the town movies in the park starting 2015 and with the stipulation to be reviewed by town staff before the actual showing. Motion carried with Chairman Slater absent.

16.  **For Possible Action.** Discussion on budget development for Fiscal Year 2014/2015 including, but not limited to;

- a. review of Towns strategic plan and goals
- b. review of the Town Values
- c. update of capital improvement projects for fiscal year 2014-2019
- d. review of the town employee merit increases
- e. review and discuss proposed town projects anticipated for bidding award before June 30, 2014
- f. review of the tentative budget for 2014-2015 and review of the revenue estimates,
- g. review of health & sanitation fees and services, and other matters properly related thereto; with public comment prior to Board action.

Mr. Dallaire gave a power point presentation on budget development for Fiscal Year 2014/2015.

Ms. Wenner would like to add the Valley Vision to the action plan.

Mr. Dallaire put on the budget this year an intern for the office. We might have to have an additional seasonal. Right now I have budgeted for two seasonals for help with water, events for Main Street and to help us out on the weekends.

Mr. Kleiner asked about the lift truck. Have you worked something out with the parks department?

Mr. Dallaire answered we have the same type of lift truck. We have budgeted for a new projector. We will be doing work on Gilman islands, engineering and work on the Hellwinkel barn and Waterloo islands. If there is anything else the board would like to add please let me know. We are still moving forward with ADA, slurry of Industrial (need to have the pavement analyzed between Douglas Disposal and the highway), need to do a gilsonite seal from Gilman/Centerville all the way to Spruce, more crack patching in Chichester (if we do the change order from tonight it will probably be finished), need to go over health and sanitation rates and are moving forward with the Hellwinkel flood channel.

(Short recess at 7:49 to 7:54 p.m.)

Mr. Dallaire continued with the power point presentation on the 2014-2015 budget. We had a four percent max merit increase last year, two percent the year before and zero percent the year before that. Minden is looking at an accountant position. Do we want to share cost in that at all? I will be talking with Kathy Bradshaw to see if we can take the Main Street revenue payables, except for salary and benefits, and get that away from the county. I would still like to do a block fence around the maintenance yard. We have been talking about the Toler Lane project. If the numbers allow we will get that put in. The Hellwinkel metal shop has dirt floors. We need to fix the security of the structure and put a concrete floor. We can store a lot of the seasonal equipment there. We are still looking for a dump truck. I am going to a state training certification class on contracts in April.

Mr. Philips would like to budget for a four percent increase in staff merit raises but maybe not go with that.

Mr. Dallaire will make that an action item next month.

17.  **Not For Possible Action: Discussion on the Town Attorney's Monthly Report of activities for February 2014.**

Ms. Amens reported we have the Arbor Gardens quitclaim deed signed by Syncon and Tom will sign it tonight. We will get that recorded. I worked with Tom on the interlocal agreement. I was involved in the open meeting training, which I enjoyed doing. We continue to monitor the Sharkey's bankruptcy. With the last payment they are only one month behind.

Mr. Higuera thought Ms. Amens did a great job on the training.

18.  **Not For Possible Action: Discussion on the Town Manager/Engineer's Monthly Report of activities for February 2014.**

Mr. Dallaire asked if there were any questions. I made some comments on the temporary traffic control. We may go over it again before it is finalized. I will be gone next week.

Mr. Miller has filed for town board.

Ms. Wenner advised Linda Slater and Cassandra Jones have filed and Annette Philips filed this afternoon.

Motion Philips/Wenner to adjourn at 8:27 p.m.

Respectfully submitted,

Lloyd Higuera
Vice-Chairman

Tom Dallaire
Town Manager