



GARDNERVILLE TOWN BOARD

1407 Highway 395 N.
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Meeting Agenda

Ken Miller, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Mike Philips, Board Member
Mary Wenner, Board Member

Tuesday, February 5, 2013

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8th Street Historic Courthouse. The agenda is also posted on the Internet at www.gardnerville-nv.gov. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE- Mary Wenner

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

January 8, 2013 Regular Board meeting, with public comment prior to Board action.

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. Correspondence
2. Health and Sanitation & Public Works Departments Monthly Report of activities
3. Approve January 2013 claims
4. Approve "Waiver of Liability and Indemnification Agreement for Use of Town of Gardnerville Equipment" to be completed by the user each time a local government entity borrows and uses Town equipment.



ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **For Possible Action:** Discussion of the abandonment of the Storm Drainage Easement, as shown on the final map for Jewel Commercial Park Phase 1, Document Number 289083, as recorded in book 992 page 4169 of the official Douglas County records, containing the detention pond facility, located behind the Les Schwab Tire Center, that was previously maintained by the Town of Gardnerville, with public comment prior to Board action. (approx 5 minutes)
6. **For Possible Action:** Discussion of the abandonment of a portion of the existing 41 foot wide ditch irrigation and maintenance easement (30.5' east and 10.5' west of the centerline) as recorded in Document number 250593 in Douglas County official records and as indicated on the Final Map for Jewel Commercial Park Phase 1, Document number 289083, on, with public comment prior to Board action. (approx 5 minutes)
7. **For Possible Action:** Discussion on the dedication and acquisition of APN: 1220-10-101-003, a **3.69 (3.67 on APN map)** acre parcel, containing the regional detention basin and all its appurtenances; park, walkways, landscaping, (2) cupola, pump and lift station used to drain the pond, and public storm drain improvements that were installed during the Walmart Development that will receive storm drainage from Walmart site, Larson Way, Charlotte Way and Virginia Ranch Road and adjacent vacant properties that are located within the Jewel Commercial Park Phase I and Phase II, with public comment prior to Board action. (approx 15 minutes)
8. **For Possible Action:** Discussion of the dedication of the new onsite and offsite storm drain easements for storm drain maintenance by the Town of Gardnerville for the collection and conveyance of public storm water to the regional pond, over portions of APN's 1220-10-501-006, 1220-10-510-008 & 009, with public comment prior to Board action. (approx 10 minutes)
9. **Not For Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for December 2012, with public comment prior to Board action. (approx 10 minutes)
10. **For Possible Action:** Discussion on Resolution 2013-02, and pursuant to the provisions of NRS 361.603, the Town of Gardnerville making application to the Douglas County Board of Commissioners for permission requesting the acquisition of the property known as Eagle Gas Station, APN 1320-33-402-075, held in trust by the county, for public purposes, and authorize the Chairman to sign all associated acquisition documentation, with public comment prior to Board action. (approx 15 minutes)
11. **For Possible Action:** Discussion on the Town's Mission, Mission Goals, Core Values, and vision, provide direction to staff on the boards priority projects that will be included in the tentative budget for Fiscal year 2013/2014, and any other items related to projects the town is working on, with public comment prior to Board action. (approx 60 minutes)
12. **For Possible Action:** Discussion to accept legal counsel's summary of claims for tortious conduct as required annually by NRS 41.0385, with public comment prior to Board action. (approx 5 minutes).
13. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for December 2012. (approx 10 minutes)
14. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for December 2012. (approx 10 minutes)
15. **Not For Possible Action:** Reports and or update discussion from Town Board Members concerning the various boards they are a member of or a liaison to, or meetings and functions they have attended. These may include but not be limited to Main Street Gardnerville, Arts Council, and Nevada League of Cities. No action will be taken on these reports. (approx 5 minutes)

Adjourn

Special Meeting: Thursday, February 19th, 9:30 AM; Genoa Town Hall, Main Street

NRS required annual Board Members training: Open Meeting Law and Land use regulation and Ethics Training

Next Regular Board Meeting March 5, 2013