IT² TECHNOLOGY TIMES

"Insider Tips To Make Your Business Run Faster, Easier And More Profitably"

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Technology can work in one of two ways: It can give rise to a more profitable, efficient and successful organization, or it can exhaust your resources and be a big hassle. For this reason, leading Dayton area companies rely on IT² for the solutions, management and support of the technology that powers their business.

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It's Summertime!
Happy Summer

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IT Squared Resource, Inc.
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IT² IT Squared Resource, Inc.
Delivering Exceptional Results

Our Philosophy: TO ADD VALUE TO ALL THOSE WE SERVE. To our clients as a trusted advisor and resource delivering exceptional results. To our employees, through continuous growth, opportunity and flexibility. To our partners and community as active contributors and involved supporters.

Are YOU Prepared For The End Of Windows 7?

On January 14, 2020, the world will bid a fond farewell to the beloved Windows 7 operating system. Well, sort of. Microsoft has declared that, after that date, it will no longer update or support the system. It's the final nail in the coffin for a trustworthy, oft-touted software package that's been running on fumes since newer versions hit the scene. And, as with any funeral, there are some arrangements to be made for the millions of businesses that have stuck it out to the end. Here's everything you need to know about the coming changes – and what you should do now to prepare.

THE END OF AN ERA

The news of Microsoft closing down Windows 7 support may come as a surprise to some of us, but the operating system has been on its last legs for a while. In fact, Microsoft stopped adding new features and honoring warranties for the platform back in 2015. When 2020 comes, it will cease releasing patches and updates for good.

This doesn't mean that Windows 7 PCs will suddenly stop working in January; you'll still be able to boot up in the operating system if you keep it installed. But if you value your privacy, your data and your sanity, it's time to upgrade.

Those Microsoft updates that pop up from time to time don't exist just to annoy you; they patch security vulnerabilities and protect you against new viruses and malware. Without that ongoing support, Windows 7 users will become fish in a barrel to sophisticated cybercriminals looking for a quick buck.

That's why it's essential that you call in the professionals to prepare your business for the switch to Windows 10 – or an alternative operating system – now, not later.

IT'S A REQUIREMENT, NOT A CHOICE

Upgrading your operating system well in advance of the Windows 7 end-of-life date may seem like a decision you should make for your peace of mind, but it's even more critical than that. Of course, as time leaves Windows 7 behind, it's certain that pieces of software will steadily become incompatible with the OS. Programs your company uses day-to-day suddenly becoming unusable will present serious headaches, but the real problem lies in the security of your network.

Windows developers are in a constant arms race with cybercriminals looking to exploit vulnerabilities in their platform. Each patch brings a host of bug fixes and security upgrades, but cybercriminals almost *always*

> **"Like maggots drawn to rotting meat, they flock to the abandoned platform and dig into the networks of those stubbornly clinging to the outdated OS."**

find a new way in. Thus, the developers hastily put together a new patch, and the cycle continues.

When an operating system loses support from these developers, its users are left completely vulnerable to hackers. Like maggots drawn to rotting meat, they flock to the abandoned platform and dig into the networks of those stubbornly clinging to the outdated OS. This process is expected to be especially nasty after Windows 7's end of life, since so many businesses still use the OS and likely will forget (or refuse) to upgrade.

If you value your business at all, it's not a choice. You need to upgrade before time runs out.

AVOID THE CRUNCH

Not only should you enlist your IT experts to facilitate the upgrade, but you should do it ASAP. As the clock ticks down on Windows 7, tech companies are expecting a flood of upgrade requests as businesses scramble to leave the OS behind before it's too late. Many of these IT providers will have a lot on their plate later in the year as they hurry to upgrade hundreds, if not thousands, of individual PCs. If you wait it out, you're likely to find yourself at the back of a long, long line, potentially to the point that you breeze past January 14 without a solution. If you do, you're almost certain to regret it.

Every day, the need for an upgrade becomes more urgent. Give the task the ample time required, and avoid needless stress. Reach out to your IT provider and ask them to start the upgrade process today.
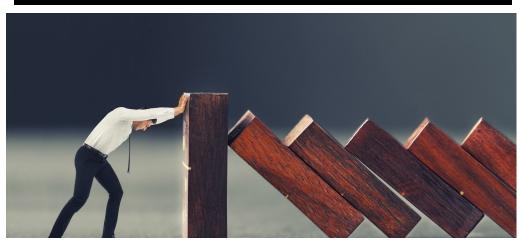
Shiny New Gadget Of The Month:

FlexSafe Is Here To Protect Your Valuables

Beachgoers all know the security dilemma that comes with a stray wallet. When it comes time to put on your trunks and head into the sea, do you bury your valuables in the sand? Hide them under a towel? Or leave them be and hope for the best?

For all of those who find each of these options less than ideal, there's FlexSafe. It's a handy, personal, portable safe designed to stave off thieves, wherever you are. Water-resistant, slash-proof, RFID-blocking and equipped with a heavy-duty three-digit combination lock, it turns you from an easy target to a walking fortress. The bag-shaped design clips into itself, allowing you to secure it to a beach chair, umbrella or any other unwieldy surface and go on your merry way without worry. At $59.99, it could be a sound investment for those of us finding ourselves leaving our valuables exposed on the regular.

Expect, Inspect, Correct

It's no coincidence that we have so many ways to say we made a mistake: botched, flubbed, mishandled, misjudged, mucked, messed, screwed or goofed up – just to name a few.

As a leader, you'll hear each of these (some more than others, and likely some more explicit than the ones I've named here) pretty often. When you do, it's important to first try to remember that whoever made the mistake probably didn't mean to.

Put yourself in their shoes. Ask yourself if you have ever made a mistake. A bad decision? Have you ever said something you regret? Ever disappointed your boss? Jumped to the wrong conclusion? Done something foolish or outright stupid? Everyone has. Sometimes a simple reminder of our past failings enables us to be a little more tolerant of others' missteps.

Mistakes don't have to be the end of the world. Mistakes are inevitable and are often essential to learning and progress. They should guide you, not define you, on you and your employees' journey to success. Mistakes show effort, and if you learn from them, they can be some of the best tools for growth.

I've heard it said before that the only people who don't make mistakes are those who do nothing at all. To me, the most interesting part about errors is the gradual evolution in how they're classified. First, they start as mistakes. Then they turn into lessons, followed by experiences and finally as gifts that help us succeed.

Therefore, the only real mistake is the one from which we learn nothing. Keep that in mind as you're dealing with your employees or considering your own shortcomings. It's one thing to recognize that mistakes are learning opportunities – it's another to actually implement that concept in your organization.

Robert Stevenson is one of the most widely recognized professional speakers in the world. Author of the books How To Soar Like An Eagle In A World Full Of Turkeys *and* 52 Essential Habits For Success, *he's shared the podium with esteemed figures from across the country, including former President George H.W. Bush, former Secretary of State Colin Powell, Anthony Robbins, Tom Peters and Steven Covey. Today, he travels the world, sharing powerful ideas for achieving excellence, both personally and professionally.*

Why Technology Managed Services?

With IT Squared Managed Services our clients receive a fully staffed and insured IT Department with proven processes and C- level leadership. Beyond the skills, we bring the tools (software and systems) to keep your network and data safe and secure; we take ownership and work with your other third-party technology services (think telecom and software); plus, we bring a wealth of business resources through our vast network we've cultivated over several decades. Ask yourself, "How much time and money would it take to achieve this on our own?" I guarantee you that our services are a mere fraction and will deliver far better results.

◼ Read These Top Tips To Avoid Getting Hacked!

Everyone knows how damaging data breaches can be to a business, but few actually realize that 81% of these hacks are not the result of elaborate scams carried out by sophisticated hackers. They happen because of poor passwords.

Do what you can to prevent your business from being targeted. Demand that your employees create strong passwords: between 8 and10 characters in length, with letters, numbers and symbols scattered throughout. Instruct them to avoid real dictionary words and to steer clear of the boneheadedly obvious ones like "12345" or "password."

You can test the strength of your password online at Microsoft's Security and Safety Center. If you can, enabling two-factor authentication can go a long way toward your overall security.

Even if you use a secure password yourself, you'd likely be amazed (and terrified) to discover how many members of your team do not. In 2019, a strong password is essential. Make sure every one of your employees takes care to create one. *1/3/2019*

◼ Easy Ways To Prevent Great Hires From Getting Away

Today's labor market is tighter than it's been in years. With this in mind, it's essential that you do all you can to attract top talent. One of the best and simplest ways to do that is to improve your hiring process.

First, make sure the job description sounds like a true sales pitch. You should feature the benefits of working in that job above the preferred credentials. Once the applications start coming in, ensure you're keeping in regular contact with your prospects. When it comes time for interviews, make the process as straightforward and comfortable as possible and cater to their scheduling needs. Finally, ask for feedback about your hiring process – checking into reviews on sites like Glassdoor can provide valuable insight. *Inc.com, 2/1/2019*