

In-Call Conferencing Controls

There are a number of in-call conferencing controls. Controls vary based on whether participants access the conference room as a "user" or an "admin" (determined by the password entered).

Dial * to access conferencing controls.

| Code | Action |
|-----------|--------------------------------------------------------------------------|
| 1 | Mutes or un-mutes your microphone. |
| (Admin) 2 | Locks or unlocks the conference (no new participants will be admitted).* |
| (Admin) 3 | Ejects the last user who joined the conference.* |
| 4 | Decreases the conference volume (the conference will be quieter to you). |
| 5 | Disabled (no action on Jive's System). |
| 6 | Increases the conference volume (the conference will be louder to you). |
| 7 | Decreases your volume (you will be quieter to the other participants). |
| 8 | Exits the conferencing controls menu. |
| 9 | Increases your volume (you will be louder to the other participants). |

**Admin users cannot be locked out of a Conference Bridge or ejected once they have joined.*