



“As a business owner, you don’t have time to waste on technical and operational issues. That’s where we *shine!* Call us and put an end to your IT problems finally and forever!”

- Jon Parks, PC Doctor

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**Gratitude is a quality similar to electricity: it must be produced and discharged and used up in order to exist at all.**  
 ~William Faulkner

# Technology Times

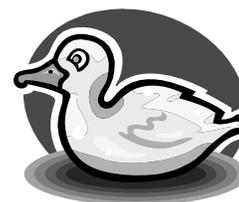
*“Insider Tips To Make Your Business Run Faster, Easier, And More Profitably”*

## **If Disaster Strikes, How Fast Could You Be Back Up & Running?**

You hear it all the time from us—back up your data, keep your virus protection current and install and maintain a firewall to protect yourself from hackers and other online threats. However, while these precautions will certainly help you avoid problems, they CAN’T do anything if you don’t have a good backup and disaster recovery plan in place.

### **Are You A Sitting Duck?**

We all know that an ounce of prevention is worth a pound of cure; yet, disaster recovery planning often takes a distant second to the daily deadlines and pressures of running a business. That means that most businesses, including your own, may end up offline and without important data after a simple lightning storm.



Don’t think that could ever happen to you? Consider this: “data-erasing disasters” can also take the form of office fires and broken water pipes, not just earthquakes, floods and tornadoes. If a fire started in your building, the parts that weren’t burned beyond recovery would probably be destroyed by the firemen’s efforts. But even more common is software corruption, hardware failures and human error!

## **7 Disaster Recovery Questions You Need To Answer**

A disaster recovery plan doesn’t have to be complicated, time-consuming or expensive. Start by asking yourself the following questions...

1. Do you back up your company’s data daily to both an onsite and offsite location?
2. Are you absolutely certain that your backup copy is valid, complete and not corrupt? How do you know for sure?
3. If disaster strikes, HOW would you get your data back, and how long would it take? In many cases it takes days and often weeks; what would you do during that period of time?
4. Do you have copies of all the software licenses and discs in a safe location that could be accessed in the event of having to rebuild your server?
5. Would you and your employees have a way to access your network remotely if you couldn't get to the office?
6. Do you store important passwords in a secure place that company officers can access if you are unavailable?
7. Do you have a UPS (uninterruptible power supply) device in place to keep your network and other critical data operations running during a power outage?

Call 901-328-9400 to schedule your Disaster Recovery Assessment so we can be sure you are ready BEFORE a disaster ever strikes.

Get More Free Tips, Tools and Services At My Web Site: [www.PCDoctorMemphis.com](http://www.PCDoctorMemphis.com)  
 or our blog at: <http://www.pdoctormemphis.com/blog/>

## Shiny New Gadget Of The Month: Cobra PhoneTag



### Never lose valuable items again!

With the Cobra PhoneTag, your belongings are secure from loss or theft. After synching your device to the free smartphone app, simply attach it to your key chain, purse or laptop bag in order to protect those items.

### How does it work?

The PhoneTag software monitors the distance between the phone and tagged items. If the items become separated, you will be alerted immediately.

The PhoneTag application records the GPS location & time that you lost your item. The software then sends the GPS information to a user-defined contact list through email, text message, or a linked Facebook or Twitter account.

PhoneTag can also act as a two-way “finder.” Simply tap the button on the PhoneTag device to ring your smartphone. If you are looking for your PhoneTag protected item, the PhoneTag application will help you to find it quickly and easily.

Check it out at [www.cobra.com](http://www.cobra.com)

## Positioning Yourself For Success

Power positioning is presenting yourself to the right person, at the right time and place, in the right way, with the right message. If you can do that all day long, every day, you will be an incredibly successful professional. This applies to most every profession. We're always trying to sell something whether it's a product, a service, an image—you name it.

What separates the real pros from the amateurs is their ability to make whatever they are providing of vital importance to every prospect.

Such positioning is not something you can achieve quickly, or once for all time. It's a continuous process of discovering new ways to take charge of the way your clients and prospects see you.

The better you plan your strategy for positioning yourself, the more successful your efforts are going to be. There are, in fact, ten crucial factors to consider as you think through your own positioning strategies and tactics.

**(1) You position yourself first in your own mind.** The way you see yourself will shape the way others see you. The way you think about yourself determines how you do everything. It affects the way you prospect, the way you interview, the way you present, the way you close, the way you manage your time—it shapes everything you do. As a result, people will see you the way you perceive yourself.

**(2) You position yourself with your attitude.** Some people walk into a room and say, "Here I am!" Other people walk into a room and say, "Ah, there you are!" The difference is whether we are self-centered or client-centered...Whether we are ego-driven or value-driven. Our attitudes toward our clients and prospects will always show up in the way we treat people. And, more than any other single factor, the way we treat others will determine the way they respond to us.

**(3) You position yourself with your appearance.** First impressions get set in stone very quickly. And, like it or not, the way you look is the most important factor in shaping those first and lasting impressions. To do to see how vital good appearance is, all you have to do is reflect on your own reactions to the people you meet. Don't you pay more attention to people who look important than you do to people who look sloppy? Most crucial, your prospects judge your importance by the way you look.

**(4) You position yourself with your actions.** Your prospects determine your importance, your intentions, your reliability—and many other critical factors—by watching everything you do.

**(5) You position yourself with your words.** Every word you say positions you either as a person to be considered important or as someone to be dismissed as quickly as possible.

## The Lighter Side...

### The Test

A professor stood before his class of 20 senior organic biology students, about to hand out the final exam. "I want to say that it's been a pleasure teaching you this semester. I know you've all worked extremely hard and many of you are off to medical school after summer. So that no one gets their GP messed up because they might have been celebrating a bit too much this week, anyone who would like to opt out of the final exam today will receive a "B" for the course." There was much rejoicing amongst the class as students got up, passed by the professor to thank him and sign out on his offer. As the last taker left the room, the professor looked out over the handful of remaining students and asked, "Anyone else? This is your last chance." One final student rose up and took the offer. The professor closed the door and took attendance of those students remaining. "I'm glad to see you believe in yourself." he said. "You all have A's."

**(6) You position yourself with your focus.** The most pressing question on your prospect's mind is always, "What's in it for me?" The real pros position themselves as consultants and business partners to their clients. They always keep the focus precisely where it belongs—on the client, not on themselves or their products.

**(7) You position yourself with your presentation.** The way you go about setting up and making your presentation says a lot to prospects about how important it is to listen to you.

**(8) You position yourself by the way you handle objections.** Amateurs see objections as excuses for not buying or as invitations to do battle. But real pros recognize that objections show a prospect's legitimate concerns—issues which must be cleared up before the prospect will make a decision to buy.

**(9) You position yourself by the way you close.** The way you ask for an assignment can position you as a true professional with an offer which provides value for the prospect. Or the way you close can make it look like you're an amateur who's trying to get a prospect to do you a favor. The difference is tremendous.

**(10) You position yourself with the way you follow-up.** One of the most vital factors in positioning yourself as a professional is what you do once a sale has been made. Professionalism involves developing a long-term, mutually beneficial relationship with every client. It's turning one-time *customers* into clients who view you as a valuable resource in your area of expertise.

What really counts is not what you know or believe, but what your prospects think and feel. You make them believe in you by positioning yourself as a professional.



*Guest article provided by:*

Dr. Nido Qubein is president of High Point University, an undergraduate and graduate institution with 4,500 students from over 51 countries. He has authored two dozen books and audio programs distributed worldwide. His foundation provides scholarships to 48 deserving young people each year.

As a business leader, he is chairman of Great Harvest Bread Company with 220 stores in 43 states. He serves on the boards of several national organizations including BB&T (a Fortune 500 company with \$164 billion-dollars in assets), the La-Z-Boy Corporation (one of the largest and most recognized furniture brands worldwide) and Dots Stores (a chain of fashion boutiques with more than 400 locations across the country.) Learn more about Dr. Qubein at [www.nidoqubein.com](http://www.nidoqubein.com)

### Staff Member Spotlight: Trevor Spencer

As Store Manager/Technician, Trevor maintains inventory, executes desktop and laptop repair and handles remote system administration. Prior to joining the PC Doctor team, he worked as a computer technician for over six years. Trevor is a graduate of Cordova High School and has also studied graphic design and IT at the University of Memphis and Southwest Tennessee Community

**Sweet snack:** Chocolate Chip Cookies

**Favorite Restaurant:** Coletta's

**Color(s):** Green

**Hobbies:** Gaming

**Sports:** Ferrari Racing

## How To Clear The Internet Cache In Firefox 6



First of all, why should you even worry about clearing your cache? There are two main reasons:

Reason 1: It frees up space on your computer. After a while, the cache fills up and needs to be cleared so your Web browser will function most efficiently.

Reason 2: It will protect your privacy. This is especially true when several people use the same computer in a workplace or home. If you have privacy concerns, you should regularly clear your cache.

Now, here's how you can do it:

1. Open Mozilla Firefox 6.
2. Click the Firefox button and then choose **Options**.
3. With the Options window now open, click the **Privacy** tab.

**Please Note:** If using the menu bar, choose **Tools** and then **Clear Recent History**. Skip to Step 5 below.

4. In the History area, click the **clear your recent history** link.
5. In the Clear Recent History window, set the Time range to **Everything**.
6. In the list at the bottom of the window, uncheck everything except for **Cache**.
7. Click on the **Clear Now** button.
8. When the Clear Recent History window disappears, all of the files saved (cached) from your Internet browsing activities in Firefox will have been removed.

## 9 Steps You Must Know To Prevent A Server Crash

Here are a few simple things you can do to prevent your server and network equipment from overheating and crashing:

- 1) **Tidy up the server room; a neater room will increase air flow.**
- 2) **If you have more than one server, arrange them in a row so that the cold air comes from the front and is expelled out the back.**
- 3) **Keep the doors to the server room closed and seal off the space.**
- 4) **Make sure cold air reaches all the equipment.**
- 5) **Have a redundant A/C that is specifically designed for computers.**
- 6) **Buy a rack enclosure where the cooling is built in to the bottom of the rack.**
- 7) **Keep the temperature at no more than 77 degrees.**
- 8) **Use blanking panels over any empty spaces on your server rack.**
- 9) **Consider virtualization or hosting in a cloud environment so you are generating a lower amount of heat in the first place.**



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### Who Else Wants To Win A \$25 Gift Card?

Take my monthly "Trivia Challenge" and you could win too!

The Grand Prize Winner of last month's Trivia Challenge Quiz is Gemma Abston from Lunati Cams! She was the first person to correctly answer my quiz question from last month:

#### What is Halloween called in some parts of Ireland?

- a) Fright Night b) Pooky Night c) Spooky Sundown

The correct answer is b) Pooky Night. Congratulations, Gemma, you've won a \$25 Gift Card!

Now, here's this month's trivia question. The winner will receive a gift card to **Sekisui!!**

#### In addition to Thanksgiving and Veteran's Day, what else takes place in November in the United States?

- a) National Beard Month b) National Tobacco Awareness Month  
c) National World Kindness Day d) All of the above

**Call Melissa right now with your answer! 901-791-4628**

Get More Free Tips, Tools and Services At My Web Site: [www.PCDoctorMemphis.com](http://www.PCDoctorMemphis.com)  
or our blog at: <http://www.pcdoctormemphis.com/blog/>