



Issue 3 - 2019

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From Business Computer Associates, Inc.

INTRODUCING SAGE 100 2019

What's New in the Latest Version

Sage 100 and Sage 100cloud Version 2019 is now available. With more than 30 new or enhanced features across key modules including Paperless Office and Inventory Management, some are saying it's the biggest release in years. Here's a look at what's new in Sage 100 2019.

Global Enhancements

Here are some of the new features focused on automation and time-saving efficiency:

Auto-Complete for G/L Account Numbers - This new feature for general ledger account numbers allows you to enter any portion of the account number, main account, account description, or account group as it auto-populates a list of matching options to choose from.

Copy Feature for Custom Lookup Views - A new copy button added to the User Lookup Wizard means that a custom lookup for one user or company can be easily applied to others without having to re-generate the query from scratch every time.

Message Enhancements - To ensure you have quick and easy access to the information you need, some message windows throughout the product now have a 'More Info' link with added details and related help topics.

Paperless Office Enhancements

In the Paperless Office module, a new **message editor** has been added to Electronic Delivery Message Maintenance allowing you to change text formatting (i.e. color, font, size, bold), create bulleted and numbered lists, and even insert links and images. The size of the message field has expanded from 4,096 characters before to 7,168 in Version 2019. In addition, three **new merge fields** have been added including CustomerPoNO, InvoiceDueDate, and ShipDate. Lastly, a wide variety of options have been added for emailing forms.

Inventory Management

An **Item Quantity Inquiry** button has been added to the Lines tab in Physical Count Entry that displays quantity information for the selected item. You can click the arrow next to this button and select 'Item Inquiry' to open the Item Inquiry window, or select 'Item Memo' to view, create, or maintain memos for the selected item. In addition, new options allow you to 'Include Inactive Items in Physical Count' which includes inactive items in the worksheet as well as an option to 'Print Variances Only' that omits items with **no** variance from printing on the register.

Upgrading to Sage 100 2019

In addition to the enhancements mentioned in this article, new features have also been added to General Ledger, Library Master, and Purchase Order. Contact us with questions about upgrading or refer to the [What's New Summary](#) and [Version 2019 Release Notes](#) for additional detail.

Is Sage Cloud Hosting Right For You?

More and more, our customers are opting to move their Sage 100 and related applications from a local server to a hosted environment. Here are some of the benefits to Sage private cloud hosting:

- **Security** - Keeping up with the latest security technology can be a full-time job. Encrypted logins, [Two-Factor Authentication](#), and storage in a secure monitored data center are just a few of the measures our hosting provider offers to keep your data secure.
- **Backups** – Many of our customers tell us that backups are a source of stress for them. Hosting takes the burden off you by backing up your data daily and retaining backups for 15 days (or longer if needed).
- **Continuity** – Our hosting customers enjoy 99.99% uptime of their servers.
- **Convenience** – Access Sage remotely from just about anywhere, on any device.
- **Disaster avoidance** – No need to worry about the elements damaging your equipment. If your office experiences a disaster (flood, fire, robbery, power outage) your server will remain operable and accessible, so you can continue to run your business.
- **Reduced IT expense** – IT hardware and labor can be costly, especially when your equipment fails. With hosting, there are no surprise capital expenditures, just predictable, cost-effective monthly payments.



Contact us today with any questions or to receive a quote to move your Sage solution to the cloud.

Using Sage Support Courtesy Call Back Option



Sometimes when you contact Sage Support, call volume is higher and you may be asked if you'd like a courtesy call back. Let's take a look at how it works and what to expect.

When will you be called back?

Sage will call you back within the same period of time as if you chose to remain on hold (and always on the same day). For example if you are 10th in line when you choose a call back, Sage will call you after finishing with the 9th customer.

What number should you leave for a call back?

If you need to use your office/desk phone while you are waiting for the call back (be sure to include your extension), Sage recommends providing your cell phone number.

What if you miss the call back?

Unfortunately, Sage is not able to keep calling until they reach you. A support rep will leave a message, if possible, but you'll need to call back in again.

We focus on your technology, you focus on your business

With over 20 years in the industry, BCA has worked with progressive companies and organizations that know the value of technology and want to get the most out of their Enterprise Resource Planning (ERP) investments.



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