



Job Title:	Quality Specialist	Department/ Group:	Quality
Shifts:	2nd	Travel Required:	None
Level/Salary Range:	Negotiable	Position Type:	Full-Time

Job Description

Job Purpose:

Supports company operations by checking the quality of products and services.

Job Duties (Including but not limited to):

- Read and interpret drawings, specifications and procedures
- Plan and perform check-piece; in process, and final inspection
- Prepare, calibrate and use a variety of measuring devices
- Serve as technical resource on quality control
- Ensure company, customer quality and processing requirements are satisfied
- Review documentation and release product for shipment
- Expediting release as needed
- Resolve quality compliance problems with other internal departments

Skills/Qualifications:

Ideal candidates will have 3-5 years inspector and quality technician experience and experienced with ISO 9001 is a plus. Solid knowledge of manufacturing and machining processes. A strong background in reading and understanding blueprints is required. High degree of mechanical aptitude is required. Excellent math, language and audit skills. Competent with standard computer software and data analysis (Experience JobBoss and Unipoint programs a plus) Assertive team player. Ability to communicate effectively with a variety of manufacturing and support personnel.

Physical Demands:

In order to perform the essential job functions of this position, some physical demands are required. The individual in this position will be frequently engaged in activities that require body mobility in order to perform such as; lifting and carrying items, moving about in the workplace, and operating some office equipment. The individual in this position must also be capable of maintaining regular attendance, following instructions, understanding workplace materials, and communicating with others.