



D&D ROOFING AND SHEET METAL, INC.
1000 Glendale Avenue
Sparks, NV 89431
775.685.5555

APPLICATION FOR EMPLOYMENT

APPLICANTS MAY BE TESTED FOR ILLEGAL DRUGS

We are an Equal Opportunity Employer, dedicated to a policy of non-discrimination in employment on any basis, including race, creed, color, age, sex, religion.

Name _____ Date _____
Last First Middle

Present Address _____

How Long at Present Address _____

Telephone Number _____

If under 18, please list age _____

Position Applied For _____

Have you ever worked for D&D Roofing and Sheet Metal or its affiliates before? Yes No

If yes, when? _____ Where? _____

Have any of your relatives ever worked for this company previously or currently? Yes No

If yes, who? _____ Relationship? _____

Who referred you to D&D Roofing? _____

Employment Desired: Full Time _____ Part Time _____ Other _____

Physical Record Do you have a physical condition which may limit your ability to do the job? Yes No
Roofers regularly are expected to climb ladders, may lift up to 60 pounds, and/or carry heavy equipment and/or tools.
All safety and PPE (Personal Protective Equipment) is required at all times.

Previous Experience - Please list beginning from the most recent

Date Employed _____ Company Name _____
Location _____ Role/Title _____
Job Duties, tasks performed _____

Reason for leaving _____

Date Employed _____ Company Name _____
Location _____ Role/Title _____
Job Duties, tasks performed _____

Reason for leaving _____

Date Employed _____ Company Name _____
Location _____ Role/Title _____
Job Duties, tasks performed _____

Reason for leaving _____

Date Employed _____ Company Name _____
Location _____ Role/Title _____
Job Duties, tasks performed _____

Reason for leaving _____



Do you have a Driver's License? Yes No Driver's License No. and State _____

Do you have dependable transportation to and from work? Yes No

MILITARY:

Have you ever been in the Armed Forces? Yes No

Are you now a member of the National Guard? Yes No

Have you had any accidents during the past three years? Yes No

How many, and type? _____

EMPLOYMENT AT-WILL POLICY

Nevada is an "at-will employment" state. In an at-will situation, either the employer or employee may terminate the employment relationship at any time, with or without warning, and with or without cause, unless there is an existing agreement with express terms and conditions covering its termination.

Nothing contained in this application creates a contract of employment between an employee and D&D Roofing and Sheet Metal, Inc.

Applicant Signature _____

Date _____



D&D Roofing and Sheet Metal, Inc.

1000 Glendale Ave., Sparks, NV 89431

775-685-5555 Fax 775-685-5566

All roofers shall have at least the following hand tools in their possession when they report to work: Roofer's knife, insulation knife, hatchet, hammer, tin snips, chalk line, measuring tape, trowel, hard hat, safety glasses, protective clothing, and any other hand tools incidental and required for the proper application of all materials. Piece Workers are required to have tile saw, blades, staple guns, air compressor, etc., if they choose to use them.

As a D & D Roofing and Sheet Metal, Inc. employee, I will provide all tools mentioned on this page including safety gear.

I _____ understand safety equipment is a must in order to provide a safe condition for each employee and myself.

Signature

Date

PLEASE READ CAREFULLY

AUTHORIZATION AND RELEASE OF INFORMATION

I hereby authorize D & D Roofing and Sheet Metal, Inc. and its agent, to contact any person or entity named on my application for employment or who may have knowledge concerning my past for the purpose of confirming the information which may be material to my qualifications for employment.

I hereby authorize all my previous, current, and future employers, physicians and professionals who may have examined or treated me, friends, acquaintances, public agencies (including law enforcement agencies asked to provide criminal record history in accordance with NRS179A.100) and all others to furnish D & D Roofing and Sheet Metal, Inc., any and all information they may have concerning me which may be material to my qualifications for employment and any future incidents that would involve D & D Roofing and Sheet Metal, Inc.

I also hereby release the Company, its agents and any person or entity which provides information pursuant to this Authorization and Release of Information from any and all liability based upon the providing of that information and any damage whatsoever which may arise there from.

This authorization is valid until revoked in writing by the above stated employee.

Signature of Applicant

Printed Name

Social Security Number

Witness

Date

Notary