



CCA Tabulation Form – *Biographical Informative*

Description of Event

The competitor has a maximum of 10 minutes to present an original, factual, memorized speech on a significant historical or contemporary individual. No fictional characters are permitted. Content shall not contradict biblical principles but does not have to be spiritual in nature. Competitors shall accurately cite all sources of facts, whether quotations are direct or indirect, by acknowledging each author, date, and publication. No scripts or notes shall be used. Humor and satire are permitted.

Please note: Visual aids are optional. If used, visual aids are physically covered at the beginning and at the conclusion of the presentation.

Things to Look for in a Good Speech

The student should write and present an interesting speech about a real person that either shares information that would be new to most audiences or offers a new slant on a familiar individual. The introduction should grab the attention of the audience and create interest in the rest of the speech. The introduction should include a thesis statement and should preview the main points. The flow of thoughts should be smooth and natural, building to a conclusive end. Multiple sources should be used and properly cited throughout the development of the speech. The conclusion should summarize the speech and provide closure to the presentation.

Violations to Watch For

- Use of a script, notes, or prompting will result in a **two-rank** violation
- Lack of proper citations
- Exceeding the time limit will result in a **one-rank** violation

Please note: Plagiarism is prohibited. If a judge has concerns about proper attribution but is uncertain whether source citation is lacking, the judge should notify the Tournament Director upon completion of the round.

Tabulation Form Instructions:

1. Rank speakers according to rating points assigned on the ballot (highest point speaker gets 1st place, etc). Place rankings in Column 1. There can be no ties in rankings.
2. Transfer all violations from ballots to Column 2. If there are no violations, PROCEED TO “*LAST STEP.”
3. If violations exist, add Columns 1 and 2 for each speaker and place sums in Column 3.
4. In Column 4, break any ties by advancing the speakers (e.g., from 3rd place to 2nd place) with no, or fewer, violations.

	Column 1	Column 2	Column 3	Column 4
Name of Speaker (in planned order of appearance)	Original Rank	Any Violations	Add Columns 1 & 2	FINAL RANK Break any ties.

Judge Name: _____

***LAST STEP: Circle the corresponding FINAL RANK on the bottom of each individual ballot.**