

**TECHNOLOGY TIMES** 

"Insider Tips To Make Your Department Run Faster, Easier and More Efficiently"

### Would you like to make sure your Department Is CJIS Compliant at no cost?

NJSP is sending out CJIS IT security Audit questionnaires to various law enforcement agencies in New Jersey and Police Departments have reached out to us to help them accurately respond to the questionnaire and successfully pass the audit.

**Continued non-compliance may result in the limitation or termination of CJIS services.** It is extremely important that if you have received the audit questionnaire or if you want to proactively prepare your department to pass the audit successfully, to consult with professional IT security experts who can assist you in becoming compliant.

Now is your opportunity to engage our team to assist you in accurately completing the CJIS IT Security Audit Questionnaire. We typically charge \$599 for a half-day security Audit but we're offering this <u>FREE OF COST</u> to the first **5** departments which will be on a first come first serve basis.

All we ask in return is that we get a **patch of your Police Department** so we can proudly display it on our Patch wall.

Rest assured that there is no obligation to hire us in the future for you to qualify for our free CJIS IT Security Audit Service, except for the patch of course.

#### You can Schedule Your Free CJIS Audit Review by:

- > Calling us at 973-560-9050
- Emailing Shawn at <u>Shawn.butt@zaphyr.net</u> with the subject "CJIS Audit"

Or Filling out the form at : <u>http://www.policeitsupport.org/cjis-audit/</u>

If you have any further question about this CJIS Audit Review, please feel free to give us a call !



"As a Police Chief , you don't have time to waste on technical and operational issues. That's where we shine! Call us and put an end to your IT problems finally and forever!" - Shawn Butt Police IT Support

October 2015

Whippany, NJ

### Inside This Issue...

CJIS Compliance Review ...Page 1

Should you Let your Employees bring their own Devices to Work? ...Page 2

16 Question You Must Ask Before Hiring an IT Company...Page 2

Amazon Echo: Siri For Your Home ... Page 3

Passion Is Powerful ... Page 3

7 Tips For Creating A Secure Password ... Page 4

Side Notes ... Page 4



Get More Free Tips, Tools and Services At Our Web Site: <u>www.policeITsupport.org</u>

# Should You Let Employees Bring Their Own Devices to Work?

You might find that some of your employees would prefer to work on their Mac verses the PC you've provided, or as a supplement device. Should you tell them yes and save yourself some money on new PCs? Yes, provided you follow a few simple guidelines.

First and foremost, you need a policy outlined in an agreement the employee signs detailing what the responsibilities and rights are for them and for you. For starters, you should make it clear that the company retains ownership of the DATA on the device, even though the employee owns the actual device. All employers should have a confidentiality agreement in place with their employees anyway, but if your confidential data is on their device, you want to make sure you can retrieve it and/or delete it from their device.

Second, you need to make sure the employee takes care to NOT disable anti-virus software or to download viruses. Since the employee owns the device, they will (most likely) take it home and use it for personal web browsing. If their afterhours activities invites viruses on their device, your data can be stolen or the hacker can use their device as an access point to your entire network. Can this happen with work-issued PCs? Yes, but people tend to be more liberal with their own devices than a work laptop or workstation.

You should also clarify that you have the right to "govern" the data on the device, which means you might also be able to access personal information of theirs. And finally, your agreement must clearly define what happens if the employee leaves or is terminated. They may have downloaded software that you (the company) has paid for. In that case, you'll need to figure out a way to retrieve the license from their device. We highly recommend you get with a qualified HR professional or attorney regarding these matters to make sure you are complying with all state and federal laws in this manner. Otherwise, you could end up with an ugly lawsuit over the matter.

### 16 Questions you Must Ask Before Hiring Any IT Company

### 16 Questions You Must Ask Before Hiring Any IT Company

"If You Depend On Your Computer Network To Run Your Business, This Is One Report You DON'T Want To Overlook!"

Extremely Helpful Strategies And Tips Every Business Owner Must Know Before Giving Anyone Access To Your Computer Network

#### You will Discover:

- 1) The single most expensive mistake most Police Departments make when hiring an IT consultant.
- 2) The surprising reason most Police Departments fall victim to substandard support.
- 3) How to avoid expensive computer repair bills and get all the computer support you need for a low, fixed monthly rate.

Claim Your FREE Copy Today at <u>www.policeITsupport.org/16questions</u>

Shiny New Gadget

Of The Month:



## THE AMAZON ECHO: LIKE SIRI FOR YOUR HOME

It's not Rosie the Robot, but your first voice request to Amazon's new Echo moves you one step closer to living like the Jetsons... Think of it as a plugged-in version of Apple's Siri or Microsoft's Cortana.

This "smart" speaker in a 9¼ x 3¼-inch cylinder can order products, turn off lights, set a timer, look up and give you sports scores, read you a book from Audible and more.

You might even get it to tell you terrible jokes...

It won't replace a high-end stereo, but its sound quality compares with any Bluetooth speaker, and it can fill a goodsized room in your home.

Bottom line: Echo offers hands-free, at-home audio access to just about anything on the web, with better sound than a smartphone or tablet.

All in all, it can make your life easier. And maybe just a little more fun.

## **Passion Is Powerful**

A few months ago I had the pleasure of working with Germania Insurance at their annual sales conference. The night before, at dinner, I was fortunate to sit at the table with Matt Sodolak. I use the word "fortunate" because I was about to witness what I would best describe as TRUE PASSION for your profession.

I asked a question of Matt that I have asked countless times, "How do you like being in the insurance business?" His response surprised me. Without any hesitation he said, "I love it. It's my job for life."

In all my years of interviewing people, I have never had anyone say, "This is my job for life." The passion, sincerity and conviction in his voice just knocked me over. He sat forward in his chair and followed his statement with, "I love helping people, and I get to do it every day."

There was NO DOUBT in my mind the passion Matt felt for his job, career and the company he worked for. I felt that anyone who had Matt as their agent was so fortunate. He never mentioned commissions ... he talked the whole time about protecting his clients and how people counted on him to make sure they had the proper coverage in case something disastrous happened.

Unfortunately, something disastrous did happen; Texas has been slammed this year with enormous floods destroying millions of dollars in property and causing havoc to people's lives. I heard from Matt last week and he shared a quick story about one of the people who works in their claims department. She said,

"Being in the insurance business, all of our customers' problems become our problems and we have to be here to help them through it... that's why they do business with us and that's what keeps our lights on; you gotta love it or you are at the wrong place!"

It doesn't surprise me that anyone who works with Matt would also have a passion for their job; he would attract other people who would want to do, help and care for others. Let me share a few anonymous quotes with you about the Power of Passion:

Maybe the one thing that is keeping your career from taking off ... is that you aren't looking at it as a career; it is simply a job to you; and your customers, associates, managers and boss can sense that.

There is always going to be frustration, toil, hassles, problems, glitches, hitches and difficulties in any job (that is why they call it work). But, if you look at it from a different perspective ... that what you are doing is helping people in some way ... then it all becomes worthwhile.

Galileo, the great Italian astronomer, physicist, engineer, philosopher and mathematician, once said: "Passion is the genesis of genius." So, let your passion become the start of something great for your career.



Robert Stevenson is a highly sought after, internationally known speaker. He is the author of the best-selling books *How to Soar Like An Eagle in a World Full of Turkeys* and *52 Essential Habits For Success*. Robert is a graduate of the Georgia Institute of Technology (Georgia Tech) and is a former All-American Athlete. He started his first business at 24 and has owned several companies. Robert has international sales experience dealing in over 20 countries, and his client list reads like a Who's Who in Business. He has shared the podium with such renowned names as Generals Colin Powell and Norman Schwarzkopf, Former President George H.W. Bush, Anthony Robbins and Steven Covey. <u>www.robertstevenson.org/</u>

Get More Free Tips, Tools and Services At Our Web Site: <u>www.policeITsupport.org</u>

### October 2015

# 7 Tips For Creating A Secure Password

You've got one for every site and every application you use--e-mail, online banking, social media sites, and your CRM system, just to name a few. With so many password protected sites to keep track of, the inclination is to always use the same password for every site or to make it so easy you can't possibly forget it (like using Password123). Unfortunately, this compromises all of your data and makes it easy for cyber-attackers to steal sensitive, confidential information.

Studies have shown that password security is still the weakest link in keeping data safe. There are some simple things you can remember when creating a password that can help protect your information.

#### Here are 7 tips to consider:

- 1. Use special characters and numbers.
- 2. Mix up upper case and lower case letters.
- 3. Make sure your password is a minimum of 10 characters.

4. Be sure it's not something that can be guessed easily (zip code, phone number, birthdate, your name).

Randomly replace letters with numbers, e.g. shake becomes \$h@ke.
Pick a sentence or phrase, and reduce it to first letters of each word only, e.g. "A Golden Key Can Open Any Door" becomes AGKCOAD. Reverse the spelling of a word, e.g. partnership becomes pihsrentrap.

Not all cyber-attacks can be avoided, but don't make it too easy for them. Be proactive and update all of your passwords so they meet the above criteria.

# Who Else Wants To Win A \$25 Gift Card?

Last month's Trivia question was: What were the first featured menu items at McDonald's? a) Hamburgers b) Hot Dogs c) Grilled Cheese Sandwiches d) Tacos

The correct answer was **b) Hot Dogs** 

Now, here's this month's trivia question. The winner will receive a gift \$25 Amazon Gift Card.

### At the end of the Pixar Movie Toy Story 3, who owns Woody?

a) Hannah C) Andy b) Sid d) Bonnie

### Call us right now with your answer! 973-560-9050

On A Side Note... Could Your Laptop Battery Revolutionize The Way We Drive?



If you like hot cars and green tech, you may have started hankering for a Tesla as far back as 2008...

Yet, aside from cool looks and speed, did you know the simple design edge that's putting Tesla in the spotlight?

Other car builders, like Nissan, GM and even Mercedes, have electric cars on the road. But they all use costly, high-tech lithium ion batteries.

Tesla, on the other hand, simply uses the type of batteries you have in your laptop - thousands of them...

With over a billion of these cells made every year, their design and pricing is driven by the same fierce competition that drives the consumer market.

And if Tesla Motors can put a car on the road with enough battery life, they may just revolutionize the way we drive like Henry Ford's Model T did over a century ago.