



## Data is the lifeblood of your organization.

That might sound dramatic but think about it for just a moment. It is everything from customer profiles and financial transactions to confidential organization plans and intellectual property.

Realistically, your success and reputation hinge on how well you protect your data.

Why does it need protecting? Every day, your employees access and share sensitive information across various devices and networks. And while this connectivity boosts productivity, it also exposes you to bad people with a common goal: They want to steal as much of that data as possible.

That's where encryption becomes an important tool.

Imagine your data as a treasure chest hidden in a closet. You can not just leave it there without protection and expect it to stay safe. Encryption is the lock on that chest, and only those with the right key can access its contents.

At its core, encryption is the process of converting your data into a scrambled, unreadable format. This transformation happens using complex mathematical algorithms, rendering your information useless to anyone without the decryption key. It is like writing a secret message in a code that only you and your intended recipient can understand.

Encryption should be a non-negotiable part of your organization's data security strategy. Here is why...

### **Data privacy compliance**

Regulatory bodies like HIPAA require businesses to protect sensitive customer and employee data. Failure to do so can lead to hefty fines and legal repercussions. Encryption helps you stay on the right side of the law by ensuring data privacy.

## **Safeguarding reputation**

A data breach or leak can irreparably tarnish your brand's reputation. Customers and partners trust you to keep their information secure. Encryption is a visible sign of your commitment to safeguarding their data.

### Mitigating insider threats

Unfortunately, not all threats come from external sources. Sometimes, it is an employee's lost laptop or a disgruntled staff

member that impacts your data. Encryption acts as a safety net, ensuring that even if a device falls into the wrong hands, your data remains protected.

### **Preventing unauthorized access**

Cyber criminals are constantly probing for vulnerabilities in your network and devices. Encryption acts as a barrier, making it incredibly challenging for them to make sense of any stolen data.

## **Organization continuity**

In the face of a data breach or cyber attack, the ability to recover quickly and minimize damage is crucial. Encryption ensures that even if an incident occurs, the data itself remains secure, allowing you to focus on recovery rather than damage control.

# The cost of neglecting encryption

As the saying goes, "You don't know what you've got until it is gone." Here are some examples of risks facing all businesses, that highlight the importance of encryption in protecting your valuable data.

#### **Data breaches**

Picture this: Your company's database, containing sensitive customer information, has been breached by a cyber criminal. Names, addresses, and credit card numbers are now in the wrong hands. The cost of such a breach includes not only financial losses but also reputational damage that might be impossible to fully repair.

With encryption, even if a breach occurs, encrypted data remains useless to unauthorized individuals.

#### Lost or stolen devices

A company laptop containing unencrypted files is left behind in a coffee shop. Or an employee's smartphone with confidential emails and documents goes missing. Without encryption, you are essentially handing over your data on a silver platter to anyone who finds it.

Encrypting regulated data on portable devices ensures that your information remains safe from prying eyes, even if they fall into the wrong hands.

#### **Insider threats**

Sometimes, the biggest threats come from within. An unhappy employee with access to sensitive data decides to walk out the door with it. Encryption can prevent malicious intent from becoming a costly nightmare.

Encryption and DLP helps maintain control over your data, preventing unauthorized access, even by employees.

#### Ransomware attacks

Cyber criminals use ransomware to encrypt your data, holding it hostage until you pay a hefty sum. If your data is already encrypted with your own keys, you can tell these digital bandits to take a hike.

If your data is already encrypted, ransomware attacks lose their sting because you hold the decryption keys.

### Legal consequences

Data privacy laws require you to protect sensitive information. If you neglect this duty, you might find yourself facing legal consequences, which can include huge fines.

Encryption is your ally in meeting the stringent data protection requirements of privacy laws.

The impact of a data breach or security incident goes far beyond just financial losses. It has a ripple effect that can be felt across your entire organization ecosystem:

#### **Loss of trust**

Customers and partners may lose faith in your ability to safeguard their data, leading to a drop in sales and partnerships.

## **Operational disruption**

Dealing with the aftermath of a data breach can disrupt your organization operations, leading to lost productivity and additional costs.

## **Legal battles**

Lawsuits and regulatory fines can drain your financial resources and damage your reputation further.

## **Recovery costs**



## **How it works**

While encryption might seem like a complicated, mystical art, it is straightforward once you get the hang of it.

At its core, encryption is about taking plain, readable data (called plaintext) and transforming it into an unreadable, scrambled format (called ciphertext). This transformation is achieved using mathematical algorithms and a secret key.

## There are two primary types of encryption:

## Symmetric encryption

In symmetric encryption, the same key is used for both encryption and decryption. It is like having a single key that can both lock and unlock a door. While it is efficient and fast, the challenge is securely sharing the key with the recipient. If someone intercepts the key during transmission, your data could still be compromised.

## Asymmetric encryption

Asymmetric encryption uses a pair of keys: a public key and a private key. The public key is used for encryption, while the private key is kept secret for decryption. It is like having a padlock with one key that everyone can use to lock a box, but only you have the key to unlock it. This approach is more secure for sharing encrypted data, as you don't need to exchange a secret key.

## When you want to send someone encrypted data, here's how it typically goes:

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Your recipient generates a pair of keys – a public key (which they share with you and the world) and a private key (which they keep secret).

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You use their public key to encrypt the data you want to send 3.

You send the encrypted data to your recipient.

Your recipient uses their private key to decrypt the data and read your message.

The beauty of asymmetric encryption is that even if someone intercepts the encrypted data and has access to the public key, they cannot decrypt it without the private key. This makes it a powerful tool for secure communication and data sharing.

One essential aspect of encryption is key management. Safeguarding your keys is as important as protecting your data. Losing a key or having it fall into the wrong hands can render your encryption useless.

# **Encryption for your business**

When it comes to encryption, you have several tools and technologies at your disposal. Here are some key considerations:



#### File and folder encryption

Operating system tools: Most modern operating systems offer built-in encryption tools, such as BitLocker for Windows and FileVault for macOS. These are excellent options for encrypting entire drives or specific folders.

Third-party solutions: There are also third-party encryption software options like VeraCrypt and AxCrypt, which offer more advanced features and cross-platform compatibility.



## **Email encryption**

PGP/GPG: Pretty Good Privacy (PGP) and GNU Privacy Guard (GPG) are popular solutions for encrypting email communications. They use a combination of symmetric and asymmetric encryption to keep your emails private.

Email service providers: Some email service providers, like ProtonMail and Tutanota, offer end-to-end encryption by default. Consider using these services for sensitive communications.



## Full disk encryption

Whole disk encryption: Tools like BitLocker, FileVault, and LUKS (Linux Unified Key Setup) allow you to encrypt your entire disk or device, ensuring that all data on it is protected.



## **Cloud storage encryption**

Client-side encryption: Some cloud storage providers, including BecklTSystems' ShareSync service offer encryption at rest and in transit.



## **Communication encryption**

SSL/TLS (Secure Sockets Layer/Transport Layer Security): Ensure that your website and online services use SSL/TLS encryption. This is essential for secure data transmission over the internet, especially for e-commerce and login systems.

## **Encryption best practice**

Implementing encryption is only half the battle. Here is how to ensure you are using encryption effectively:



Use strong, unique passwords or passphrases for encryption keys.



Implement a robust key management system to protect encryption keys from theft or loss.



Keep your encryption software and systems up to date with the latest security patches to avoid vulnerabilities.



Ensure that your employees understand the importance of encryption and how to use it properly. Conduct regular security awareness training.



Protect devices that contain encrypted data physically, such as laptops and servers, by implementing access controls and locks.



Remember to encrypt your backups. If your primary data is protected but your backups are not, you are still at risk.



Regularly test your encryption mechanisms and conduct security audits to identify and address vulnerabilities.

While encryption is crucial for data security, it is essential to strike a balance between security and usability. Overly complex encryption processes can hinder productivity and frustrate employees. Finding the right tools and workflows that provide robust security without becoming a burden is key.



# Choosing the right encryption standard

In the world of encryption, several standards and algorithms have been developed to safeguard data. Selecting the right encryption standard depends on your specific needs and use cases. We can help you choose the right standard for your needs, but here are some factors to consider...



**Data sensitivity:** If you are dealing with highly sensitive data like medical records or financial information, opt for strong encryption standards like AES-256 or RSA with longer key lengths.



**Performance:** Consider the performance impact of encryption on your systems. AES is known for its speed and efficiency, making it a good choice for many applications.



**Compatibility:** Ensure that the encryption standard you choose is compatible with your existing systems and software. Compatibility issues can lead to headaches down the road.



**Regulatory compliance:** If your organization operates in a regulated industry (e.g., healthcare or finance), check if there are specific encryption requirements you must meet to comply with regulations like HIPAA or GLBA.



**Usability:** Consider the ease of implementation and user-friendliness of the encryption solution. Complicated encryption processes may lead to errors and decreased productivity.



**Future-proofing:** Think about the long-term viability of the encryption standard. Security threats evolve, so choose a standard that is supported well and that can adapt and remain secure over time.

As with a lot of cyber security, encryption is not a one-and-done task. It is an ongoing process that requires vigilance and adaptation. If it is something that needs attention in your business, let us help you get it right first time.

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