



Report Writing & Implementations Specialist On-going Remote Opportunity

What It Means by “Sharing the IFI Experience”

We are unique and some may describe us as being quirky in a fun way because we like to celebrate our differences; both personally and professionally. Things in our world are always changing, and our employees are challenged every day--either using new technologies or by the creation of perspectives through the lens of a kaleidoscope. Each day is different, and it's never the same old thing.

We offer an environment where you are continuously learning and there are opportunities for personal growth and development. As an example, this career opportunity is due to a promotion from within and we have an employee who has been with the organization for 5 years and they recently became a Principal of the group.

About the Career Opportunity:

You will create reports, dashboards, assist with data conversions within in Sage Intacct, as well as configure sub-systems. You may be asking, “What is a sub-system?” A sub-system is secondary system, such as Bill.com, that submits data into the primary system, Sage Intacct.

You will be working with the customer and the IFI internal team to create accurately stated reports and configure environments. You should be comfortable communicating with personnel at all levels from frontline Accounting professionals to Controllers and CFOs.

What You'll Do:

- Reproduce standard reports based on the appropriate vertical the customer is in.
- Recommend reports to the internal project team that may be beneficial for the customer, based on their industry.
- Research key performance indicators by industry, know how to create them, as well as recommend them for a specific customer.
- Proactively review the system to know what reports could be enhanced or created by vertical.
- Manage multiple projects at any given time and successfully deliver high-quality results.
- Work heavily with Excel templates to define and import data conversion files into Sage Intacct.
- Provide Sage support and sub-system assistance.
- Configure: Nexonia, Expensify, Tallie, Bill.com, and Yooz



- Be comfortable talking with the customer or project manager to design out custom reports.
- Coordinate with cross-functional resources to deliver against defined timelines and client accounting business requirements.

What Qualifications & Talents Are Needed to Be Successful in This Role?

- Bachelor's Degree preferred.
- You have 3 or more years of professional accounting experience and understand the flow of financial statements.
- Experience with Crystal Reports, Hyperion, Business Planning and Consolidation
- You have excellent written and verbal communication skills. You make complex ideas understandable and craft requirements that are easy for multiple audiences to consume.
- You have excellent problem-solving skills, with demonstrated ability to create structure and manage ambiguity.
- You have a solid blend of skills including accounting, analytical and client relationship skills.
- You have the ability to manage multiple moving parts at a time and are highly detailed.
- You're comfortable operating in a fast-paced entrepreneurial environment.
- You must have a strong understanding and practical experience with Accounting Principles.
- Exceptional Excel skills are required.

You'll Love Working Here Because

- **The Perks** – IFI offers a benefits program including Medical, Dental, HSA Savings Account, Vision Plan (optional), 10 paid holidays, 15 days of PTO and an extra to celebrate anything you want. We are also adding a 401-k plan.
- **We offer a casual environment and a flexible work schedule**, so if you have a special event you want to attend you can leave early. We want you to have a good balance between work and your personal life. By the way, we were working remotely way before it was required, so we have that down too. Our remote employees very much feel they are connected to the organization and each other.
- **The People** - You will be surrounded by some of the most talented, supportive, smart, and kind leaders and teams -- people you can be proud to work with!
- **We Care Deeply** - We take time to be present and partner with our team and communities.
- **We Strive to Move Upward & Are Forward Thinking** - We navigate through ambiguity and go the extra mile.



- **The Diverse Culture** - We believe that we make better decisions when our workforce reflects the diversity of the communities in which we operate. We strive to recruit and retain the brightest and best employees as we continue our journey forward.