



## **Accounting Implementation Specialist San Juan Capistrano**

### **What It Means by “Sharing the IFI Experience”**

We’re unique and some may describe us as being quirky in a fun way because we like to celebrate our differences; both personally and professionally. Things in our world are always changing, and our employees are challenged every day--either using new technologies or by the creation of perspectives through the lens of a kaleidoscope. Each day is different, and it’s never the same old thing.

Our office has a cool vibe to it with state-of-the-art technology, stand-up desks, and personalized snacks. Each member of our team is more than a number or “just” an employee: we’re uniquely human and treat each other with dignity and respect.

Our company fosters a spirit of camaraderie. By working collaboratively, developing solutions, adapting to change, and applying new technologies, we consistently develop key skill sets needed to maintain success in our environment.

### **About the Career Opportunity:**

You’ll assist customers with transferring accounting data from their existing platform into the Sage Intacct Cloud Accounting Software platform, serve as accounting Subject Matter Expert, help drive internal process improvement efforts and manage the client’s expectations. The candidate will be comfortable communicating with personnel at all levels from front-line Payroll/Accounting professionals to Controllers and CFOs.

### **What you'll do:**

- Perform accounting data conversions exports from various Accounting Systems (i.e. QuickBooks) to be fed into Intacct.
- Manage multiple projects at any given time and successfully deliver high-quality results.
- Act as an Intacct accounting Subject Matter Expert.
- Be an extremely effective communicator understanding the significance and appropriate use of various communication channels and tone based on circumstances and audience.
- Serve as the Company Representative with clients and skillfully navigate all conversations, from the introduction to long-term relationship building.
- Coordinate with cross-functional resources to deliver results against defined timelines and client accounting business requirements.
- Facilitate session kick-off calls with client stakeholders to outline the scope of the project, goals, identify deliverables or resources requirements in a professional and courteous manner.
- Anticipate project risks and issues, confidently address any and all challenges, mitigate risks and issues and escalate to appropriate parties where required.

### **What Qualifications & Talents Are Needed to Be Successful in This Role?**

- Accounting Degree (CPA preferred).
- 2+ Years of professional accounting experience in a Staff Accountant capacity.



- The ideal candidate will have two or more years of professional experience which includes a balanced combination of accounting, analytical skills, and client relationship management.
- An ability to pick up and learn new technologies quickly
- You have excellent written and verbal communication skills. You make complex ideas understandable and craft requirements that are easy for multiple audiences to consume.
- You have excellent problem-solving skills, with demonstrated ability to create structure and manage ambiguity.
- You have an ability to manage multiple moving parts at a time and are highly detailed.
- You're comfortable operating in a fast-paced entrepreneurial environment.
- Previous experience working with Intacct preferred.

**Other Noteworthy Information About IFI:**

As we continue our journey together, we'll hone our skills and talents with quarterly Team Building Events. We've been seen running around San Clemente with hats, fake mustaches, and a list of clues trying to figure out "Who Done It?" on our Murder Mystery Team Challenge. We demonstrated our culinary talents and subsequently enjoyed the meal we made together. We're always looking for adventurous and innovative ways to strengthen our bonds.

We believe in ourselves, our product, and our organization. We know that if we provide unique and incomparable employee experiences, it will equate to the same type of positive experience for our customers. That's what it means to share the IFI experience with us.

We have some of the more traditional benefit offerings including Medical, Dental, HSA Savings Account, Vision, and Dental plans. Full-time employees get 10 paid holidays, plus an extra day to celebrate whatever you want, PTO, monthly luncheons and more. If there is a special event in your life where you need to take off early or come in later in the morning, we understand. Life and work should be balanced.

Take a look at our LinkedIn page to see what it we are up to. You can also apply by sending your resume to [Dee@IncubatorFinance.com](mailto:Dee@IncubatorFinance.com).