



Four Turnberry Place

Additional Guidelines for the Guest Suites Adopted by Board of Directors November 8, 2007

- I. Residents can reserve 1 Suite for 2 weeks (13 nights) or 2 Suites for a maximum of 1 week (6 nights). Each Unit Owner can reserve a Guest Suite only once in any 2 month period.
- II. Reservations for the Guest Suite cannot be made more than 2 months in advance. Unit owners must be in residence at Turnberry when their guests are occupying the Suites.
- III. The following guidelines are specific to the following Holidays: Thanksgiving, Christmas, and New Year's.
 - A. Residents can rent one suite every other year.
 - B. Reservations must be made by October 1st of the same year and a lottery system will be implemented.
 - C. Names will be chosen at a Board Meeting following the October 1st deadline.
 1. The person whose name is drawn for the Thanksgiving Holiday is required to pay a Non-refundable payment no later than November 1st along with their deposit. The payment is refundable as long as one of the alternates can take over the reservation.
 2. The person whose name is drawn for the Christmas and the New Year's Holiday is required to pay a Non-refundable payment no later than December 1st. The payment is refundable as long as one of the alternates can take over the reservation.
 3. There will be 1 winner and 2 alternates for each holiday.
- IV. Deposits and payments **MUST** be paid in advance for non-holiday rentals. Any reservations that are not cancelled and "no show" will be charge a one night penalty no matter what circumstances arise.