

CONTACT – EDHEC International

Institutional Contacts

Richard PERRIN

Associate Dean for International Relations richard.perrin@edhec.edu



Institution Website www.edhec.edu

Ms Sophie SIMARD

Head of International development, partnership agreements

Sophie.SIMARD@edhec.edu

Ms Caroline DARRIGUES

Manager of Study Abroad Office, Double Degree, Existing partnerships agreements, Student Mobility -Incoming & Outgoing

caroline.darrigues@edhec.edu

Nice campus

Lille campus

Study Abroad Office

Academic Matters (Courses, Learning Agreement, Application process...)

Ms Anja HERZOG

Academic coordinator of study abroad office and summer program – **Incoming & Outgoing**anja.herzog@edhec.edu

Ms Inaam HOJEIJ

International Relations Assistant
Incoming Nice Campus &
Outgoing (Oceania, Asia & Middle East)

Inaam.hojeij@edhec.edu

Ms Virginie GHESQUIERE-LADEN

Study Abroad Office Assistant Incoming Lille Campus & Outgoing (Latin & North America) virginie.ghesquiere@edhec.edu

Ms Stéphanie DANES

Study Abroad Office Assistant –
Outgoing (Europe)
stephanie.danes@edhec.edu

Ms Yasmine NICOLLE

Manager of International Students Office Yasmine.nicolle@edhec.edu

https://www.edhec.edu/en/iso/international-student-office

International Students Office

Practical Matters (Accommodation, visa...)

Ms Palaman GBAMPOK

International Students Office Officer

Ms Emilie DE CONINCK

International Students Office Assistant

welcome.2nice@edhec.edu

Ms Céline MARSY

International Students Office Coordinator

Ms Kathleen BERNARD

International Students Office Assistant

M Nicolas FLASZENSKI

International Students Office Assistant

edhecwelcome2lille@edhec.edu

Mailing Address

Promenade des Anglais BP 3116 06202 Nice Cedex 3, France 24 Avenue Gustave Delory CS 50411 59057 Roubaix Cedex 1, France



Fall semester 2020

April 28	Online nomination deadline for partner institutions
May 15	Application deadline for students (May 29th for EU students)
June 10	Course registration deadline for students
August 26	Mandatory orientation (Nice)
August 27	Mandatory orientation (Lille)
August 26	Beginning of classes Pre-Master (Lille)
August 31	Beginning of classes in Nice (Master 1 & 2)
September 1	Beginning of classes in Lille (Master 1)
September 2	Beginning of classes in Lille (Master 2)
December 18	End of classes including exams Pre Master, Master 1 & 2 - Nice & Lille

Spring semester 2021

October 10	Online nomination deadline for partner institutions
October 30	Application and course registration deadline for exchange students
January 4	Beginning of classes Lille Campus (Pre Master + Master 1)
January 11	Beginning of classes Nice Campus + Master 2 Lille Campus
April 30	End of classes including exams Master 2 Lille Campus
May 7	End of classes including exams Pre Master & Master 1 Lille Campus
May 14	End of classes including exams Master 2 Nice campus
May 21	End of classes including exams Master 1 Nice campus

Expected arrival dates

We suggest arriving about two or three days prior to the orientation session. Class attendance is compulsory. As a result, exchange students are required to arrive on time. Late arrival is not accepted.

Nomination process

Partner institutions will be asked to register the nominated students on-line. Each institution will receive an e-mail from EDHEC with the necessary information (URL, username, password etc).

Online application & course selection

Simple Exchange program	Required documents for Simple Exchange application procedure: Step 1 • 1 recent headshot photo (jpeg/pdf format) • Copy of official grade transcripts (French or English version) • Bachelor degree (only for MSc students, French or English version) • Copy of passport (or national identity card for European students) Step 2 • Course registration form (signed by home university coordinator)
Double Degree program	Required documents for Double Degree application procedure:

PROGRAMMES – Academic Matters

Our Lille campus, based in northern France is home to our Business Management track and our Nice campus, based in the south of France is home to our Financial Economics track. All courses in Nice are taught in English.

Due to possible timetable overlaps, it is not possible to combine courses from different levels or programs. Students must select their courses in one program either in Nice or Lille. The following study programs are available:



Lille campus

Pre-Master level: Grande Ecole program – English Track: course list 2020/2021

This program is also available in French Track. Students can only choose one Track - English or French.

Master level 1: Business Management track - Upper Undergraduate students (taught in English) course list 2020/2021

Master level 2: MSc programs (all taught in English) for students who have completed their Bachelor studies (180 ECTS)

course list 2020/2021

MSc in Marketing Management (<u>video</u>)

MSc in Entrepreneurship & Innovation Management (video) course list 2020/2021

MSc in Strategy Consulting and Digital Transformation (video)

<u>course list 2020/2021</u>

♦ LLM in Law and Tax Management <u>course list 2020/2021</u>

MSc Global & Sustainable Business (Fall semester only) (video)
 course list 2020/2021

♦ Msc in Creative Business & Social Innovation
<u>course list 2020/2021</u>

♦ MSc in Management Studies course list 2020/2021

(Recommended for students who have completed a Bachelor Degree or Master in other disciple such as engineering, agro-science, pharmacy or chemistry...)



Nice campus

Master level 1: Financial Economics track aimed at upper undergraduate students course list 2020/2021 Course description 2019/2020

Master level 2: MSc programs (all taught in English) for students who have completed their Bachelor studies (180 ECTS)

♦ MSc in Finance course list 2020/2021 Course description 2019/2020
 ♦ MSc in International Accounting & Finance course list 2020/2021 Course description 2019/2020

MSc in Corporate Finance & Banking*
 Course list 2020/2021
 (*pre-requisites: background in Finance, Economics or Business Management)

Course description 2019/2020

MSc in Financial Markets*
 Course list 2020/2021
 Course description 2019/2020

*Only QTEM and double degree students are eligible



EDHEC Summer courses

Both Summer Programs "Globalising Europe" and "Leisure & Lifestyle" are open to graduate students and selected upper undergraduate students (Bachelor 3 or 4). To download the brochures, please click here for "Globalising Europe" and here for "Leisure & Lifestyle"

Website: https://summer-courses.edhec.edu/

Contact: inaam.hojeij@edhec.edu



French language courses

EDHEC offers French language courses to visiting students free of charge available on both Lille and Nice campuses.

- Regular term courses (Fall and Spring semester)
- Several levels will be offered (beginner, intermediate, advanced/Business French), therefore, a test is organized for registered students to evaluate the students French language level.
- French course should be considered as a regular course, it is rewarded by 5 ECTS credits for Simple Exchange students and class attendance is mandatory.

Practical Matters

Accommodation

Once accepted in the EDHEC exchange program, the International Students Office will contact you personally to inform you about available accommodation options for both Lille and Nice campuses. These options are on a first come, first serve basis so it is best to reserve early as student housing is on high demand.

Lille Campus

Exceptional site of 21 acres, Lille campus is located in the heart of the Greater Lille metropolis, few minutes away from Lille's 2 train stations, the campus has been designated to meet the highest international standard.

Campus video: click here

Accommodation : An on-campus accommodation is available in the EDHEC residence. 2 options are: kots and private studios. We suggest other off-campus options when offers are made available to us.



Nice Campus

EDHEC Business School's Nice Campus is located in an elegant and modern complex overlooking the Mediterranean Sea in the vicinity of the Nice Côte d'Azur International Airport. Inaugurated in 2013, the upgraded campus offers an excellent environment for learning and research, with completely renewed lecture theatres, conference rooms, classrooms... Campus video: click here

Accommodation : Only off-campus accommodation is available.



Visa & residence permit

Prior to your departure, please check on the <u>French Ministry of Foreign Affairs</u> whether you are required to apply for a visa or not.

If you do not have a European passport, you must have a visa to study in France (even if you have a residence permit from a European country).

Exchange students are requested to provide the International Students Office with all official mandatory documents on the day of the Welcome Session (Please refer to your e-mails). Students who do not provide these documents cannot be accepted.

Health / medical coverage

THAT HEALTH INSURANCE IS MANDATORY TO BE ABLE TO STUDY IN FRANCE

- ◆ EU students → A European Health Insurance Card valid for the whole duration of your stay is required. If you do not have a European Health Insurance Card, you must take out the French health insurance for the whole duration of your stay. The International Students Office will provide you with more details upon your arrival to France.
- Non EU students→ you must apply for the French Health insurance. The International Students Office will provide you with more details upon your arrival to France.

Frequently asked questions

Q: What kind of orientation, if any, do you provide?

A: The International Students Office offers an Orientation session which includes social activities and informational meetings. (Residence permit, medical coverage/care in France, academic information, etc.).

Q: What teaching methods are used?

A: Tutorials, lectures, workshops, seminars. Please consult the courses syllabus.

Q: What is the regular workload?

A: 30 ECTS is the regular (and maximum) workload per semester for EDHEC students, the minimum workload is 20 ECTS. We have no rules for visiting students concerning the number of courses or credits that must be taken. The home university decides what the requirements are for their students (unless it is a Double Degree seeking student in which case they take all courses in their study program, like regular EDHEC students). However, we strongly recommend a for Simple Exchange students workload of 30 ECTS.

Q: Can I change my course choice after the beginning of classes?

A: Once the Learning Agreement is approved by your home institution and signed, the **modification** of your course choice **is not allowed**. We strongly advise students to review carefully the syllabus of each course before choosing it, and to consult your coordinator before making a definite choice.

Q: Is class attendance mandatory?

A: Yes, class attendance is mandatory for exchange students, absences, early leaves are not allowed during the exchange period, and sick leaves should be justified by a medical report. Beyond 1 absence per 15h course or 2 absences per 30h course, the penalty shall be a 2-point deduction from the final grade, this rule being applicable to all courses. In certain cases, students may be refused permission to sit their final exams.

Attendance in classes is vital as it is not only the best interest of the student to attend classes regularly, but it also guarantees that groups function properly.

Q: Is the planning definite?

A: The planning is flexible and could be subject to modifications, so we advise you to check the schedule on daily basis. Please note that there is no online courses, so you are expected to stay until the last day of the semester.

Q: What is the grading system used?

A: Scale from 0 to 20, 10 is a passing grade = you obtain credits. Below 10 it is a fail = no credits awarded

Q: Do you offer make-up exams?

A: Yes, make-up exams are offered. Schedules will be given to the students during the exchange. Make-up exams cannot be taken outside of the EDHEC Lille or Nice Campus. No make-up exams will be organized for French classes.

Q: When do students receive their transcripts?

A: Official transcripts are sent to home university by email. Students have access to their grades and official transcripts via their web Aurion account. For Fall semester: in February. For Spring semester: in June/July

Q: What are the facilities/services available to students?

A:

- Computers and wireless internet access on-campus
- Library
- Photocopy machines and printers
- On campus cafeteria in Nice; 3 on campus restauration options in Lille
- Sports facilities

Each exchange student is given an email account upon arrival.

Q: Do exchange students have access to our Career Center?

A: Exchange students will have the opportunity to participate in several corporate events (eg. job & company presentations) but do not have access to the EDHEC database.

Please note that EDHEC cannot sign any placement contract for Simple exchange students and French companies. Students must make arrangements with their home university. Visa procedure during the internship period should be checked with the French Embassy in the home country.

For further information, please contact the Study Abroad Office for Academic Matters, and the International Students Office for Practical Matters.