

# PERSONAL RECOMMENDATION

## APPLICANT INFORMATION - This section must be completed by the applicant.

**TO THE APPLICANT:** Please complete this section and then give this form to the person (teacher, employer, friend, etc.) you choose to have complete it. This person may not be a family member.

**Applicant's Name** \_\_\_\_\_

**Applicant's Address** \_\_\_\_\_

**City** \_\_\_\_\_ **Province** \_\_\_\_\_ **Postal Code** \_\_\_\_\_

**Applicant's Contact Number** \_\_\_\_\_

**Date** \_\_\_\_\_

**TO THE PERSON COMPLETING THIS RECOMMENDATION:** The above named individual is applying for admission to Charis Bible College Toronto. Serious consideration will be given to your comments. Thank you for your prompt assistance in this matter.

Once you have completed the form, email it to [info@charisbiblecollege.ca](mailto:info@charisbiblecollege.ca), or mail it to:

Charis Bible College Toronto  
Attn: Admissions  
300 Steeprock Drive  
Toronto, On  
M3J 2X1

**Name** \_\_\_\_\_

**Address** \_\_\_\_\_

**Contact Phone Number** \_\_\_\_\_

**Email Address** \_\_\_\_\_

*I acknowledge that the information regarding the above named applicant given on the following pages is true and accurate to the best of my knowledge.*

**Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

What is your relationship to the applicant? \_\_\_\_\_  
(Cannot be a family member)

How long have you known the applicant? \_\_\_\_\_

How well do you know the applicant?

- Name/Sight                       Casually                       Well                       Very Close

To your knowledge, has the applicant made a personal commitment to Jesus Christ? \_\_\_\_\_

Which of these best describes the applicant? (Please check all that apply)

- Enthusiastic                       Critical                       Loving                       Passive  
 Respectful                       Caring                       Tolerant                       Rebellious

To your knowledge, what Christian service is the applicant involved in (e.g. Sunday School Worker, Youth Leader, Worship, etc.)?

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What would you consider to be the applicant's strengths? \_\_\_\_\_

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What would you consider to be the applicant's weaknesses? \_\_\_\_\_

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The applicant's influence on his or her peers is:

- Positive                       Neutral                       Negative                       Don't know

**Please evaluate the applicant in regard to the following categories (circle one)**

	Excellent	Above Average	Average	Below Average	Poor	Unknown
Christian Commitment	1	2	3	4	5	6
Social Adaptability	1	2	3	4	5	6
Cooperativeness	1	2	3	4	5	6
Integrity and Honesty	1	2	3	4	5	6
Responsibility	1	2	3	4	5	6
Mental Ability	1	2	3	4	5	6
Physical Health	1	2	3	4	5	6
Initiative	1	2	3	4	5	6
Christian Character	1	2	3	4	5	6
Emotional Stability	1	2	3	4	5	6
Personal Appearance	1	2	3	4	5	6
Leadership	1	2	3	4	5	6
Reliability	1	2	3	4	5	6

Please add any further comments you may have would help in our evaluation \_\_\_\_\_

**Please check one:**

I highly recommend

I recommend

I recommend with reservations

I cannot recommend

**Do not return this form to the applicant.  
Once completed, please submit directly to:**

Charis Bible College Toronto  
Attn: Admissions  
300 Steeprock Drive  
Toronto, On  
M3J 2X1

Email: [info@charisbiblecollege.ca](mailto:info@charisbiblecollege.ca)



# CHECKLIST FOR COMPLETED APPLICATION (FOR YOUR RECORDS ONLY)

Each applicant must submit the following items at least four (4) weeks prior to your start date before acceptance for admission will be granted:

Completed **Application for Admission**

A recent passport-size photo

Signature and date on **Affirmations**

Completed **Long Answer Questions**

**Financial Payment Form** - Application Fee of \$100 (*one-time, non-refundable*)

Completed **Personal Recommendation**

*\*This form must be submitted directly to Charis Toronto by the person completing the recommendation.*

Copy of visa or Permanent Resident Card

*(If not a Canadian Citizen)*

*All paperwork in languages other than English must be translated and notarized before submission.*

## **RETURN ALL ITEMS ABOVE TO:**

Charis Bible College Toronto  
Attn: Admissions  
300 Steeprock Drive  
Toronto, ON, M3J 2X1

Email: [info@charisbiblecollege.ca](mailto:info@charisbiblecollege.ca)

**Note: Applications will be reviewed on a first come, first served basis once Charis Toronto receives all items outlined above. Applications with incomplete or missing information will be considered "pending" until all items are received.**