

APPLICATION FOR EMPLOYMENT

**Independent Schools NSW (Support and Operational Staff)
Multi-Enterprise Agreement 2017**

This application should be supported by a letter addressing the criteria/position requirements.

Permanent

Temporary

Casual

1. SCHOOL AND POSITION

Position of:

Name of School:

2. PERSONAL DETAILS

Surname:

Given name/s:

Preferred Name:

Title:

Date of birth:

Sex:

Former names (if applicable):

Permanent address:

Postcode:

Address for correspondence:

(if different from above)

Postcode:

Telephone numbers:

Private:

Work:

Mobile:

Email:

Country of Citizenship:

Australian Resident:

YES

NO

If NO, please attach copy of Working VISA

Church currently attending:

How long:

WWCC Clearance Number:

WWCC Expiry Date:

WWCC Verification Date:

Office Use Only

3. EDUCATION AND TRAINING

SECONDARY EDUCATION

Highest Award	School Attended	Year of Award

TERTIARY EDUCATION

Name and Location of Institution	Years of Attendance	Award Conferred	Date Conferred

RELEVANT TRAINING OR DEVELOPMENT (in general, within the last 3 years)

Name and Location of Institution	Years of Attendance	Award Conferred (if applicable)	Date Conferred

4. EMPLOYMENT HISTORY

PRESENT EMPLOYMENT:

Name of Employer:

Address of Employer

Postcode:

Name of Manager:

Commencement Date:

Current Position:

Other Position(s) Held with Present Employer:

Current Salary:

PAST EMPLOYMENT: (in reverse order from most recent employer)

From	To	Name and Address of Employment	Full-Time/Part-Time/Casual	Years Completed

5. DECLARATION

Do you have any illness/injury/health problem that may render you unable to carry out the inherent requirements of the position?

Yes

No

If you have answered Yes to the above question, please attach details.

I certify that the information provided by me in this application form is correct and I understand that deliberate inaccuracies or omissions may result in non-acceptance of this application and/or the termination of any employment that may be offered.

APPLICANT'S SIGNATURE

DATE

8. ATTACHMENTS

Listed below are documents relevant to your application. Please submit copies that have been verified as true copies of the original by either a Justice of the Peace or a Solicitor.

Please note that copies are required of all applicable documents. Please tick where attached.

- 1. '100 point' proof of identity (e.g. passport, birth certificate & licence/Medicare card)
- 2. Proof of citizenship / Australian residency (e.g. birth certificate, passport, visa)
- 3. Details of any relevant illness/injury
- 4. Working with Children Check Clearance number
- 5. Copy of Working VISA if applicable

Please return my documents, as appropriate, if my application is unsuccessful.