

**Kennedy Baptist College Parents and Friends Association
General Committee Meeting Minutes 12 May 2020
6:30 pm Staff Lounge**

Present: Mark Ashby, Lorinda Gregory, Marie Spires, Sharon Doubell, Renee Puizina, Vickie Howie, Peter Gough, Michelle Marshall, Heather Thomson, John Frank, Zena Frank

Apologies: Marius Gregory, Katherine Arnold, Debora Warwick, Anisha Dickson,

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
President's Welcome	Renee Puizina welcomed all the parents and friends to meeting.			
Opening Prayer	Mark Ashby			
Conflict of Interest	None declared.			
Previous Minutes	Minutes of General Committee Meeting held on the 12 th of February 2020 were approved.	Endorsed: Marie Spires Seconded: Sharon Doubell		

ACTIONS OUTSTANDING				
Bunnings Sausage Sizzle	Bunnings cancelled all Sausage Sizzles due to the Corona Virus. Believed that Bunnings offered a \$500 donation for cancelled events. To be followed up with Bunnings O'Connor.	Follow up with Bunnings to establish if they are making donations	25/5/20	Pete G

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Open Day	The proposed date for the 2020 Open Day remains as Week 5 in Term 3 (22 nd August). However, the Open Day can attract up to between 1000-2000 attendees. The school and Govt position on social distancing at that time is not clear and the day may need to be cancelled. A final decision on whether it will be held or not needs to be made closer to the time. A meeting will be scheduled for Thursday June 25 th at 17.00 to make the final decision on if the Open Day will be held in 2020	Set up an Open Day meeting on the 25 th of June at 17.00	25/5/20	Pete G
P & F Newsletter	The Newsletter is still very popular and received well. Please forward Renee any items for inclusion.	Renee P		Renee P
P & F Facebook Page	Lorinda G will continue is the P&F Facebook Page coordinator. Helen Thomson to be added as an auditor.	Add Helen as auditor	ASAP	Lorinda G

STANDING AGENDA ITEMS

Reports:				
Principal's Report	<ul style="list-style-type: none"> Update from Mark on the Corona Virus situation and how it was handled in the school. Attendance: Week 1 – 75%, Week 2 - 85% Week 3 - 95% - back to normal. Goal in T2 (on-wards) to return to as much normality as possible. Key learnings will be carried forward where they help the school. Question – will sports uniform rules change back from the current modified approach – they are very popular? Response – will deal with that at the appropriate time in the future. <p>NOTE: P&F Committee congratulated Mark and the Kennedy Staff for how well the Corona Virus crisis was handled at Kennedy – particularly the communication with students and parents.</p>			Mark A
Treasurer's Report	Marie Spires presented the Treasurers Report. The status is the same as the previous report. Update received and accepted. New signatories have not yet received their security tokens.	Follow up with BankWest to secure security tokens.	30/5/20	Marie S Pete G

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
NEW BUSINESS				
P & F Spending	<p>Only expenditure since the last meeting was to buy Easter Eggs for the teachers in recognition to the additional effort that they were making.</p> <p>Vickie Howie suggested at the February meeting that the P & F discuss the possibility to set up a spending program ran over three years to align with the College's needs to ensure that funds are spread across all learning areas. This suggestion was taken up at the May meeting and a follow up meeting will be scheduled by Mark.</p>	Set up a meeting to discuss P&F medium/long term support	19/5/20	Mark A
Meeting Dates 2020	<p>Meeting Term 3 Week 2 Thursday 30 July 20 6:30pm</p> <p>Meeting Term 4 Week 1 Tuesday 13 October 20 6:30pm</p>			

OTHER BUSINESS				
Portrait Photos	Family Photos- review the opportunity to see if it still has merit. Marie and Renee to go through old emails to find contact details.	Search old emails to find Family Photo Portrait person and details	30 July 2020	Marie S Renee P
Student Artwork	Suggestion – John Frank. Students produce artwork and it is sold on-line. Opportunities for online auctions/reverse auctions etc. P&F would supply materials	Check with Art Department if it is appropriate and do-able	30 July 2020	Mark A
Entertainment Books	Books are now digital. Currently advertised on P&F Facebook page and Kennedy website. Limited value with current social distancing rules.	Any opportunities to increase sales	30 July 2020	Helen B
New Kennedy App	Kennedy getting a new App. P&F requested to trial the new App. Mark provided temporary access codes and passwords. P&F's asked to test new aspects such as Parents Lounge Requested to provide feedback to Ken Lee in IT by COB May 17 th	Trial new Kennedy App and provide feedback to Ken Lee	COB 17/52020	ALL

Meeting closed: 8:00 pm

Special Open Day Decision Meeting: Thursday 25th of June, 5.00pm in the Board Room.
Next P&F General Meeting: Thursday 30th July 2020 @ 6:30pm in the Staff Lounge.