

# Vocational Education and Training (VET) Agreement

This agreement outlines the expectations for students who undertake a VET program of study which occurs during the school year.

## College Endorsement

The College must provide permission to the training institute (RTO) for a student to enrol in a VET program. The College's endorsement is based on the student maintaining the following standards:

1. Attendance - the student's rate of attendance at the College must be greater than 80%.
2. Behaviour – excellent behaviour. A student who has been suspended by the College will not receive endorsement for a VET program.
3. Academic – completion of course work set by the College is of a satisfactory standard. The student completes all course material and maintains at least a C grade.
4. Consent – the student agrees to abide by the expectations outlined in this document and the parent acknowledges the expectations of their child.

## Training Institute Expectation

The training institute (RTO) is an adult environment and each student takes responsibility for their care, safety and learning.

### The student understands that the training institute:

1. Includes students of various ages.
2. Includes students with diverse backgrounds.
3. Includes students with diverse needs.
4. Communicates with the College.
5. Supervises the student during lectures or class time.
6. Does not supervise the student during break times.

### The student is expected to:

1. Adhere to the institute's Student Code of Conduct (available through the institute).
2. Attend all classes.
  - If classes are scheduled, attendance is required at the training institute when Kennedy Baptist College has a pupil free day.
  - Non-attendance due to compulsory school events requires advance notification (at least one week) to the lecturer.
3. Organise transport to and from the training institute.

## Fees and Charges

The parent/student is to meet all associated costs which includes:

1. Incidental fees - associated with the qualification (e.g. texts, uniform, equipment, excursions).
2. Kennedy Baptist College fees –no discount is applied to College fees.
3. Institute fee – the cost of enrolling in the qualification (not usually applicable to TAFE).

## Agreement

I have read, understand and agree to abide by the expectations described in the above sections:

- College Expectations
- Training Institute Expectations
- Fees and Charges

In order for the College to endorse the student's application for VET, this agreement must be signed by all parties and returned to our VET and Workplace Learning Coordinator: Mr Ernesto Ramirez.

### SIGNATURES:

**Parent Name:**

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**Parent Signature:**

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Date: ..... / ..... /20.....

**Student Name:**

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**Student Signature:**

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Date: ..... / ..... /20.....