

**Kennedy Baptist College Parents and Friends Association  
General Committee Meeting Minutes 8 May 2019  
6:15pm Cafeteria Area**

**Present:** Mark Ashby ,Deborah Warwick, Lorinda Gregory, Marie Spires, Gail Pillai, Sharon Doubell, Michelle Marshall, Peter Gough, Anisah Dickson, Katherine Arnold

**Apologies:** Heather Thomson, Sarah Clifford, Marius Gregory

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
<b>President's Welcome</b>	Deborah Warwick welcomed all the parents and friends to the 2 <sup>nd</sup> General Committee Meeting.			Deb W
<b>Conflict of Interest</b>	None declared.			
<b>Previous Minutes</b>	Minutes of General Committee Meeting held on the 5 <sup>th</sup> of February were approved.	<b>Endorsed:</b> Deb Warwick <b>Seconded:</b> Michelle Marshall		

<b>ACTIONS OUTSTANDING</b>				
Bunnings Sausage Sizzle	Dates for the Sausage Sizzles at Bunnings for 2019 has not been confirmed as yet. Siobhan Palmieri was not present for any comment however Katherine A confirmed that Siobhan has a date for a sausage sizzle later the year and the open day sausage sizzle is under control and will be ready for the open day.	Confirmation required for Sausage Sizzle Date later in the year.		Lorinda G

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Year 7 & 8 Parent Social Evening.	The committee will call for a volunteer co-ordinator again after there was interest to be a volunteer but no commitment to be the co-ordinator of the event. A Facebook shout out will be posted again and Lorinda G will make contact with Year 7 & 8 form teachers to request same. The shout out will also include a request whether this event will include students or only parents. If required the P & F will arrange this event (TBC)	Call out on Social Media and through year 7 & 8 form teachers.		Lorinda G
P & F Newsletter	The Newsletter is still very popular and received well.			
P & F Facebook Page	The current number members of the Kennedy P & F Facebook Group is 767 with new members added daily. This is a great platform for engagement by the community.			
Parent Year Reps	The Year 7 parents group have started their own Facebook Page for social events. Lorinda G to follow up with the owner of the page to request being made an admin of the page. Lorinda G also to discuss the parents Social Evening with the page owner.			Lorinda G
Google Review	Google Review – There are still some concern regarding the Google Reviews being made, however Mark A is still working on a strategy to reduce the amount of unwelcome and negative reviews. Another Newsletter shout out to the College to be requested in the near future.			Mark A
SignUp.Com	SignUp.com – Positive response so far, still desperately need volunteers for the Cafeteria. A shout out to be done to encourage grandparents or other family members to also signup for volunteering.			Lorinda G/ Deb W
<b>ACTIONS OUTSTANDING</b>				
Demerit Point System	Demerit Point System – Mark Ashby reported that the demerit point system was discussed with pastoral care but that discussions are still ongoing at this stage. No alternative options as yet.			Mark A

#### STANDING AGENDA ITEMS

<b>Reports:</b>				
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AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Principal's Report	<ul style="list-style-type: none"> <li data-bbox="421 172 1402 264">✚ Mark Ashby reported that the next focus of the Building Program will be Robotics &amp; Innovation. The program for the design and then construction will commence shortly. The construction works are aimed to be completed in 2021.</li> <li data-bbox="421 300 1402 360">✚ The college is currently reviewing the rotation of the college tour programs, with the Pilbara &amp; mission tours proving the most popular amongst students.</li> <li data-bbox="421 395 1402 488">✚ Mark Ashby is still communicating with Murdoch University in regards to the lease hold tenure of the College and will have further discussions with the Minister of Education later in the week.</li> </ul>			Mark A
Treasurer's Report	Marie Spiers presented the Treasurers Report. The report available and taken as read. Current balance is \$8,510.29			Marie S

<b>NEW BUSINESS</b>				
Tour of New Food & Textiles Classrooms	A tour of the new Food & Textiles was conducted during the General Meeting. Everyone present thought the rooms was well presented and a great asset to the College.			All present.

AGENDA ITEM	DISCUSSION	ACTION	WHEN	BY WHOM
Open day	<p>Open Day will be held on the 24 August 2019 from 11:00am till 3:00pm.</p> <p>Open Day Committee Meetings to be held on</p> <ul style="list-style-type: none"> <li><b>Tuesday 28 May at 5:00pm – College Board room.</b> All P &amp; F Executive Committee Members to attend. Shout out to be made for Stall Holders and Volunteers via. Facebook and Newsletters.</li> <li><b>Wednesday 26 June at 5:00pm – College Boardroom.</b> Finalisation of Stall Holders etc.</li> </ul> <p>Jamming with the P &amp; F: A shout out to be made for a co-ordinator for the Jamming Session.</p> <ul style="list-style-type: none"> <li>Jamming with the P &amp; F to be held on the <b>Saturday 3 August at 3:30pm</b> in the Cafeteria.</li> </ul> <p>Silent Auction: A shout out will be made for silent auction items after the first Open Day Meeting. Silent Auction items to be wrapped up on <b>Tuesday 20 August at 5:00pm</b> – RM TBA.</p>			Executive Committee Members

OTHER BUSINESS				
<b>Mother's Day &amp; Father's Day</b>	After some comments have been made about the mothers morning tea will the College look into possibly hosting a parents and student social event other than the current mother's and father's day events. Possibly a father and daughter or mother and son event.			Mark A
<b>Draw String Bags</b>	A proposal to include a Draw String Bag into the college uniform accessory set was made by Marie S. This will make it easier for students to take to sports carnivals & excursions. Mark A to discuss this with the College admin for comment.			Mark A

**Meeting closed: 7.30pm**

**Next P&F Meeting: Tuesday 30 July 2019 at 6:30pm in the staff room.**