



## **Equitable Origin Position Announcement EO100™ Program Manager – Natural Gas**

Equitable Origin is a non-profit, multi-stakeholder organization incorporated in the United States with operations throughout North America, South America and Europe. Equitable Origin partners with business, government and communities to support transparent, sustainable and equitable energy development that benefits all stakeholders.

Equitable Origin was founded over a decade ago with a vision to leverage market-based mechanisms to recognize and reward responsible energy producers and to empower energy purchasers and users to positively influence upstream impacts. Equitable Origin aims to address the need for certified-responsible development of the energy on which we all rely. The EO System helps to incentivize and promote best practices and better performance within the industry.

EO developed the world's first multi-stakeholder standard and certification system for the energy sector: the EO100™ Standard for Responsible Energy Development. The EO100™ Standard is the foundation of the Equitable Origin system and provides a framework for implementing and verifying enhanced environmental, social and governance (ESG) performance, greater transparency, more accountability, and better outcomes for local stakeholders in energy projects. The EO100™ Certification process is based on independent, third-party assurance performed by Equitable Origin-approved assessors.

### **Responsibilities:**

The EO100™ Program Manager will work with Equitable Origin's CEO to support the EO100™ Standard and Certification for natural gas in North America. This will include working to:

- collaborate with industry initiatives, NGOs, and socially responsible investors to promote best practices on disclosure, methane emissions, water use, and other key ESG indicators;
- engage oil and gas companies to adopt the EO100™ Standard;
- review companies' self-assessments and supporting documentation;
- administer the EO100™ certification process including the self-assessment, assessor approval, peer review; certificate issuance and annual verification;
- engage energy utilities and other downstream energy users on opportunities to support certified-responsible natural gas;
- research and benchmark ESG performance of energy companies;
- identify opportunities to raise awareness about the EO100™ Standard and certification system;

- develop communications materials, presentations, blogs, and other social media content related to the EO100™ Standard and certification system and certified sites;
- review and update EO100™ assurance procedures and assessor training materials;
- organize and lead a multi-stakeholder consultation process to review and update the EO100™ Standard Technical Addendum for Shale Oil and Gas;
- respond to stakeholder requests for information or questions related to the certification process or certified sites.

**Qualifications:**

- BA, BS or equivalent technical qualification.
- At least five years of experience working in the oil and gas sector in North America.
- Knowledge of ESG metrics and standards strongly preferred.
- Experience conducting assessments, audits or evaluations of HSE or other ESG performance at the site level strongly preferred.
- Track record of coordinating large-scale, complex initiatives requiring input from multiple stakeholders a plus.
- Strong organizational and project management skills with a demonstrated ability to multi-task, take initiative, and work independently.
- Excellent interpersonal and communication skills and experience interacting with high-level internal stakeholders, investors, and external consultants.
- Intermediate to advanced knowledge of MS Office and virtual meetings and webinar platforms.
- Eligibility to work in Canada or USA.

**Location:** Flexible, remote (Canada or USA)

**Type:** Independent contractor (full-time<sup>1</sup>)

**To apply:** Please send a cover letter and resume to: [contact@equitableorigin.org](mailto:contact@equitableorigin.org) with the subject line: 'Program Manager Application'

**Deadline:** Please submit applications by **November 13, 2020**.

*Equitable Origin's policy is to provide equal employment opportunities to all applicants and employees without regard to race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability (physical or mental), family medical history or genetic information, political affiliation, military service, or other non-merit based factors.*

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<sup>1</sup> Part-time arrangements/flexible hours can be considered.