Meeting #1

Samet Corporation
5605 Carnegie Blvd., Suite 220
Charlotte, North Carolina 28209
Phone: (704) 697-2125
Fax: (336) 544-2640

Project: 19-824 - CMS - Sharon Elementary School Addition
4330 Foxcroft Road
Charlotte, North Carolina 28211

Sharon Elementary - Non-mandatory Pre-Bid Meeting Minutes

MEETING DATE: 03/25/2020

MEETING TIME: 4:00 PM - 6:00 PM Eastern Time (US & Canada)

MEETING LOCATION: Zoom Online Meeting

VIDEO CONFERENCING LINK: https://sametcorp.zoom.us/webinar/register/WN_lHQ0gKOWRdGcOA53L0rzog

OVERVIEW:
Non-Mandatory Pre-Bid Meeting for the Sharon Elementary School Project.

NOTES:

ATTACHMENTS:
Sharon Elem Pre Bid R.7.pdf Sex Offender Check - Sample.pdf

ATTENDEES:

Name	Company	Phone Number	Email	Attendance
Skyne Betha	Charlotte-Mecklenburg Schools	Tel: (980) 343-6856	skyne1.betha@cms.k12.nc.us	Conference
Randy Deal	Charlotte-Mecklenburg Schools	Tel:	randyj.deal@cms.k12.nc.us	Conference
Mike Higgins	Charlotte-Mecklenburg Schools	Tel:	m.higgins@cms.k12.nc.us	Conference
Chip Lofton	Charlotte-Mecklenburg Schools	Tel:	w.lofton@cms.k12.nc.us	Conference
Stacey Moretti	Charlotte-Mecklenburg Schools	Tel:	stacey.moretti@cms.k12.nc.us	Conference
Lawrence Sweat	Charlotte-Mecklenburg Schools	Tel:	lawrencer.sweat@cms.k12.nc.us	Conference
Shannon Harris	Samet Corporation	Tel: 704-401-0701	sharris@sametcorp.com	Conference
Ryan Jones	Samet Corporation	Tel: 336-549-3487	rjones2@sametcorp.com	Conference
Andy Lingner	Samet Corporation	Tel: 704-731-8702	alingner@sametcorp.com	Conference
Johnny Sigers	Samet Corporation	Tel: 336-544-6796	jsigers@sametcorp.com	Conference
Michael Tuck	Samet Corporation	Tel: 704-731-8703	michael.tuck@sametcorp.com	Conference

Introductions and Project Overview

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	Old/New?
1.1	1	Introductions	Shannon Harris **(Samet Corporation)**			Closed	New

These meeting minutes are believed to be an accurate reflection of those items discussed and the conclusions that were reached during the referenced meeting.
Please contact Samet Corporation if there are any discrepancies or questions with the content of these minutes.

	Shannon Harris introduced the CMS, Clark Nexsen, and Samet project team.

Pre-Bid Presentation

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	Old/New?
1.2	1	Pre-Bid Presentation	Michael Tuck **(Samet Corporation)**, Chip Lofton **(Charlotte-Mecklenburg Schools)**, Taylor Bishal **(Clark Nexsen)**, Gary Runions **(Clark Nexsen)**, Johnny Sigers **(Samet Corporation)**, Shannon Harris **(Samet Corporation)**, Ryan Jones **(Samet Corporation)**			Closed	New

Description:
Please see attached presentation for the Pre-Bid Meeting held on Wednesday, 03.25.2020.

Bid Schedule

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	Old/New?
1.3	1	Bid Schedule	Shannon Harris **(Samet Corporation)**, Ryan Jones **(Samet Corporation)**, Andy Lingner **(Samet Corporation)**			Closed	New

Description:
Pre-Bid Meeting (Zoom Meeting)
Wednesday, March 25, 2020
4:00 PM
Register in advance for this webinar:
https://sametcorp.zoom.us/webinar/register/WN_IHQ0gKOWRdGcOA53L0rzog
Subcontractor RFI Deadline

Thursday, March 26, 2020
12:00 PM
Send all RFI questions to Ryan Jones (rjones2@sametcorp.com)
Bid Date (Bid Opening) (Zoom Meeting)

Tuesday, April 07, 2020
3:00 PM
Bids handed in at: Renaissance Charlotte SouthPark Hotel | 5501 Carnegie Blvd, Charlotte, NC 28209
Conference Room A (More information forthcoming regarding times for Trade Packages)

Re-Bid Date (If necessary)
Thursday, April 16, 2020
3:00 PM
Location: TBD

Submit to CMS Board GMP (10 Days Prior to Meeting)
Wednesday, April 29, 2020
CMS Board Approval of GMP
Tuesday, May 12, 2020

Construction Start
Tuesday, June 09, 2020

Charlotte-Mecklenburg Schools MWSBE Participation Forms

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	Old/New?

1.4	1					Closed	New

Description:
As required, all bids must be accompanied with the following completed Charlotte-Mecklenburg Schools MWSBE Participation Forms.
1. MWSBE Form – Identification of MWSBE Participation
(1) This form is required to be submitted by ALL bidders. All MWSBE suppliers/subcontractors must be included on this form.
(2) If you self-perform 100% percent of your contract value including material/equipment purchases, then note zero dollars at the bottom of this document and proceed to completing AFFIDAVIT B - Intent to Perform Contract with Own Workforce.
(3) If you do not self perform 100% percent of your contract value including material/equipment purchases, then fill in the names of the MWSBE companies who you intend on using toward your MWSBE goal and proceed to completing Charlotte-Mecklenburg Schools AFFIDAVIT A.
2. MWSBE Form – AFFIDAVIT A – Listing of the Good Faith Effort (Required by All Bidders who do not self perform 100% percent of their contract value including material/equipment purchases): Please note that MWSBE suppliers/subcontractors must be sought out by the bidder for participation in this project.

If bidder self performs its work, but purchases materials and equipment from various sourcing suppliers, then any potential material/equipment suppliers must be sought out and contacted for participation in this project.
3. MWSBE Form – AFFIDAVIT B – Intent to Perform Contract with Own Workforce (Required for Bidders who self-perform 100% percent of their contract value including material / equipment purchases (i.e. typically a labor only contract)).

Pre-Bid Questions

No	Meeting Origin	Title	Assignment	Due Date	Priority	Status	Old/New?
1.5	1	Questions from Subcontractors	Shanda George **(Samet Corporation)**, Ryan Jones **(Samet Corporation)**, Andy Lingner **(Samet Corporation)**, Johnny Sigers **(Samet Corporation)**			Closed	New

Description:
1. What are the requirements for background checks? Who do we submit our background check to? **See attached example letter in Addendum. Background checks to be submitted to Samet after award.**

2. If we are bidding the plumbing only the last slide showed the plumbing as an informal bid but made the HVAC/Plumbing as a form bid please explain. **22A - Plumbing is an informal package. If bidding 22A Plumbing & 23A HVAC as a combination package due to the value this will have to be a formal package.**

3. I saw low voltage scope included for electrical. Are you asking electrical to provide a complete pricing for telecom, security, access control, etc.? **Yes, electrical contractor to provide a complete package including telecom, secutiry, and access control.**

4. Do we need 5% bid bond if it is an informal package? **Yes, please provide bid bond for informal package.**

5. Do informal bids need a bid bond? **Yes, please provide bid bond for informal package.**

6. How do we receive credit for this meeting? **Attendee names were recorded in the Zoom meeting. If you called in from a phone number, please email Ryan Jones (rjones2@sametcorp.com) to receive credit.**

7. Where is the bid form in the bid manual? **Trade Contractors to use form provided by your bonding company.**

8. Can a detail be provided for downspouts boots? **See RFI Log questions and answers for Clark Nexsen response.**

9. Will we be getting credit for attending the meeting for our points? **Attendee names were recorded in the Zoom meeting. If you called in from a phone number, please email Ryan Jones (rjones2@sametcorp.com) to receive credit.**

10. What is the sitework conduit for data and fire alarm? Is it part of the base bid? **Data and fire alarm are to be included in the base bid. Only telecom relocation at the dining addition is not a part of this bid.**

COMPANY LETTERHEAD

Sample

Charlotte-Mecklenburg Schools
P.O. Box 30035
Charlotte, NC 28230-0035

RE: CMS CTE Renovations: Phillip O' Berry, Vance and West Charlotte High Schools
Sexual Offender Registry Check Certification

To Whom It May Concern:

I, , Senior Associate of , hereby certify that I have performed all of the required sexual offender registry checks required under this Agreement for all contractual personnel (employees, agents, ownership personnel, or contractors) listed below who may be used to deliver goods or provide services under this Agreement, including the North Carolina Sex Offender and Public Protection Registration Program, the North Carolina Sexually Violent Predator Registration Program, and the National Sex Offender Registry (Note: all of the required registry checks may be completed at no cost by accessing the United States Department of Justice Sex Offender Public Website at http://www.nsopw.gov/). I further certify that none of the individuals listed below appears on any of the above-named registries and that I will not assign any individual to deliver goods or perform services under this Agreement if said individual appears on any of the sex offender registries. I agree to maintain all records and documents associated with these registry checks, and that I will provide such records and documents to the school system upon request. I specifically acknowledge that the school system retains the right to audit these records to ensure compliance with this section at any time in the schools system's sole discretion. I acknowledge that I am required to perform these checks and provide this certification form before any work is performed under the Agreement (initial check), any time additional contractual personnel may perform work under the Agreement (supplemental check), and at each anniversary date of the Agreement (annual check.)

Contractual Personnel Names	Job Title

Very truly yours,

SAMET CORPORATION

cms Charlotte-Mecklenburg Schools

Sharon Elementary

PRE- BID

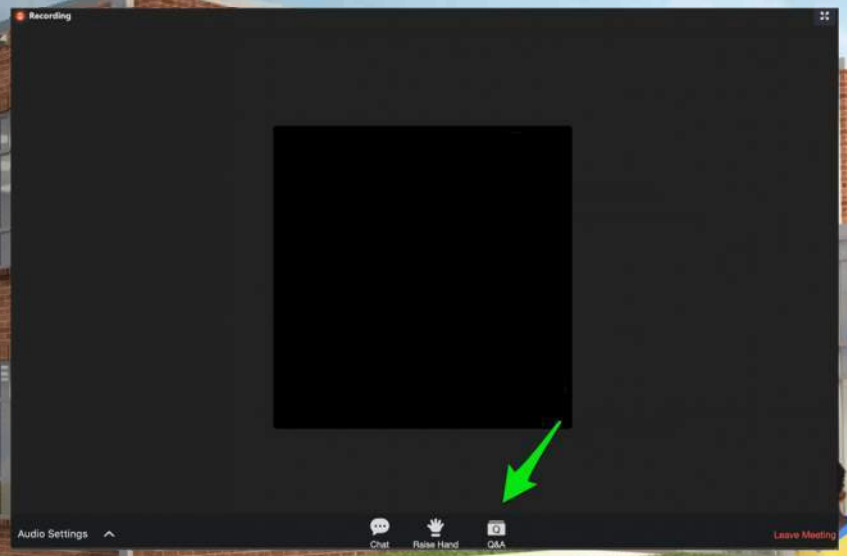
March 25, 2020

AGENDA

- Project Description
- Bid Dates
- Schedule
- Project Trade Packages
- Prequalification
- MWSBE Goals
- Certification Process
- Questions (Thru Zoom)

ZOOM (During Pre-Bid)

- Question During Pre-bid can be addressed through the
  - ZOOM Q/A
  - Or
  - Email Question to: michael.tuck@sametcorp.com



SAMET CORPORATION

SAMET CORPORATION PROJECT TEAM

Shannon Harris
Project Exec.

Johnny Sigers
Diversity Mgr.

Ryan Jones
Project Manager

Andy Lingner
Precon Mgr.

Erasmo Arita
Superintendent

Clifford McCain
MWSBE Protege

SAMET CORPORATION cms Charlotte-Mecklenburg Schools

PROJECT TEAM

Chip Lofton
CMS Project Manager

Randy Deal
CMS Quality Manager

Art Dean
CMS Quality Manager

Dan Bond
CMS Controls
Representative

Skyne Betha
CMS MWSBE
Specialist

OUR ARCHITECTS

Clark Nexen (Designer)

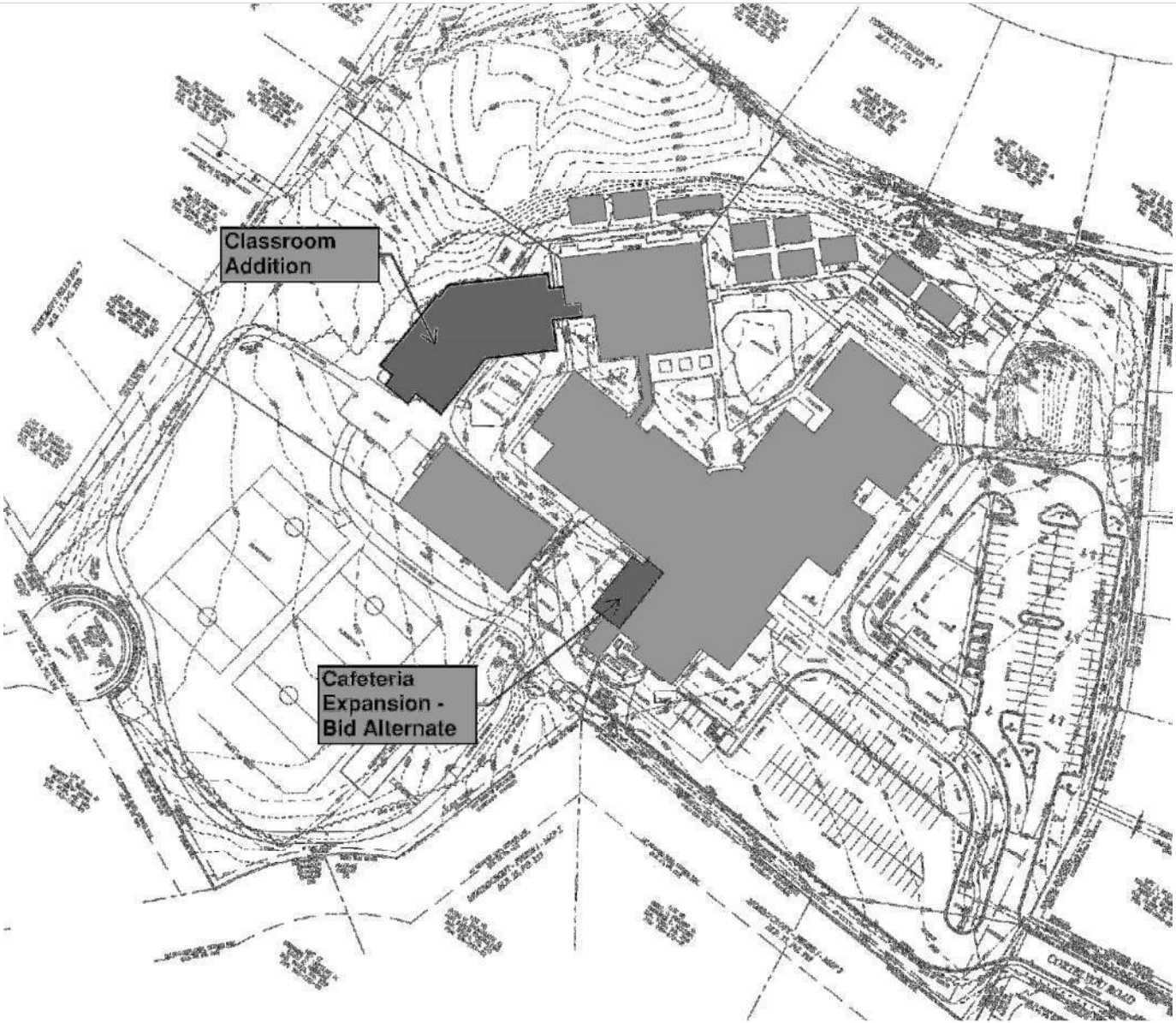
Gary Runions

Taylor Bishal

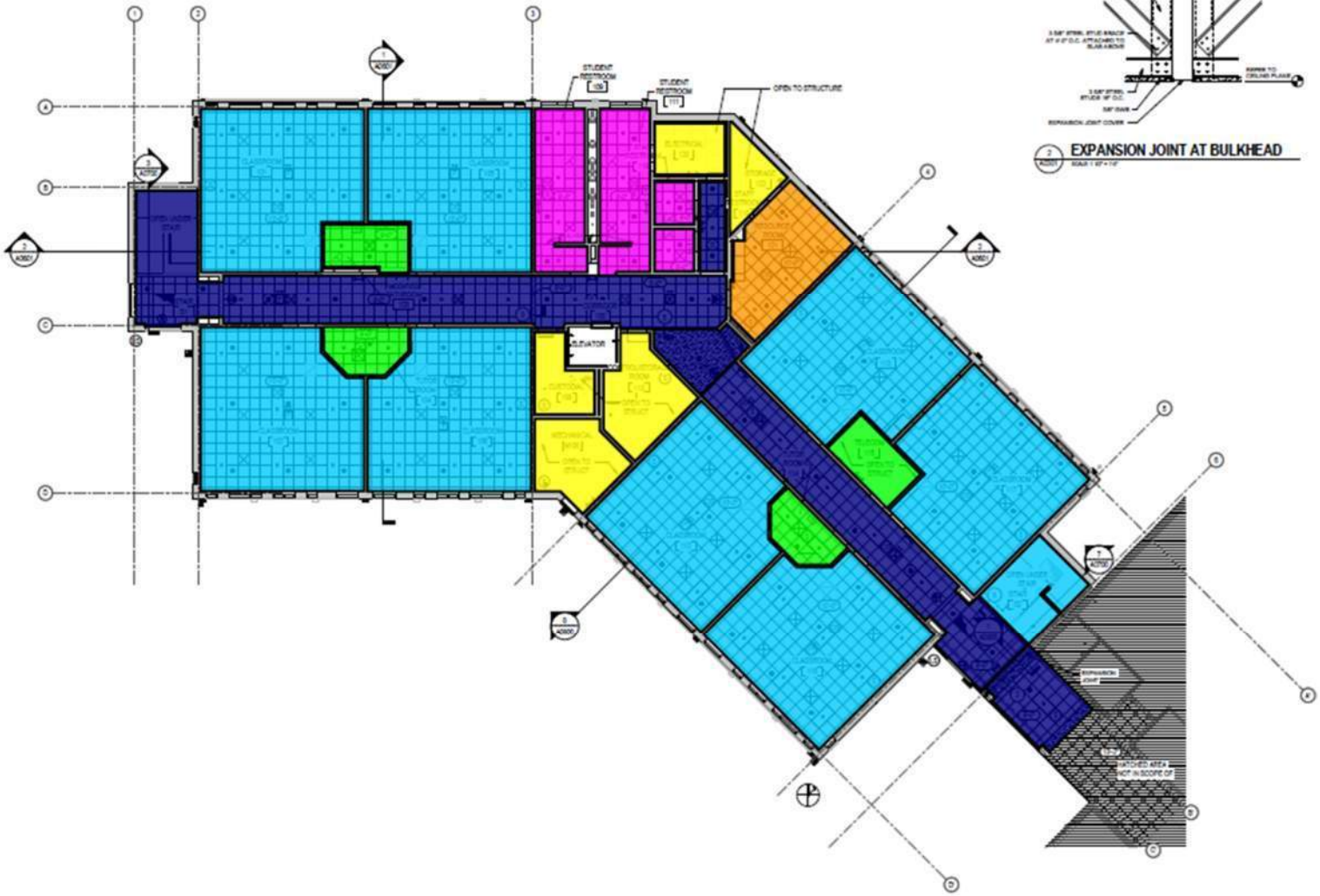
Timmons Group (Consultant)

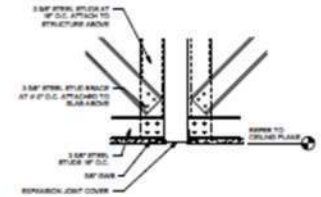
Brian Crutchfield

CLARKNEXSEN



CLARKNEXSEN

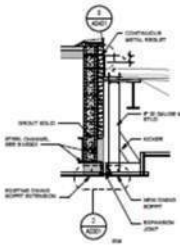




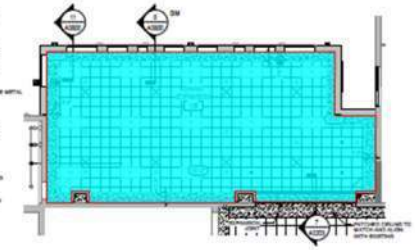
2 A2501 EXPANSION JOINT AT BULKHEAD

1 A2501 FIRST FLOOR REFLECTED CEILING PLAN

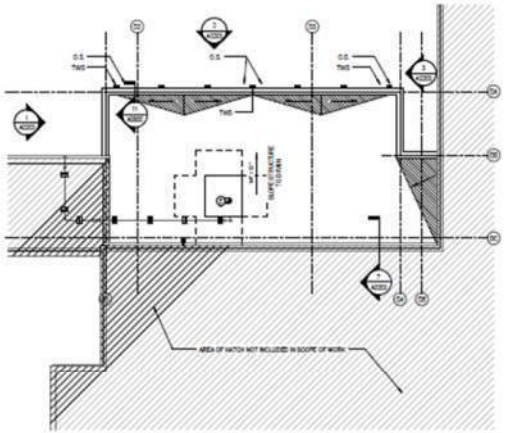
CLARKNEXSEN



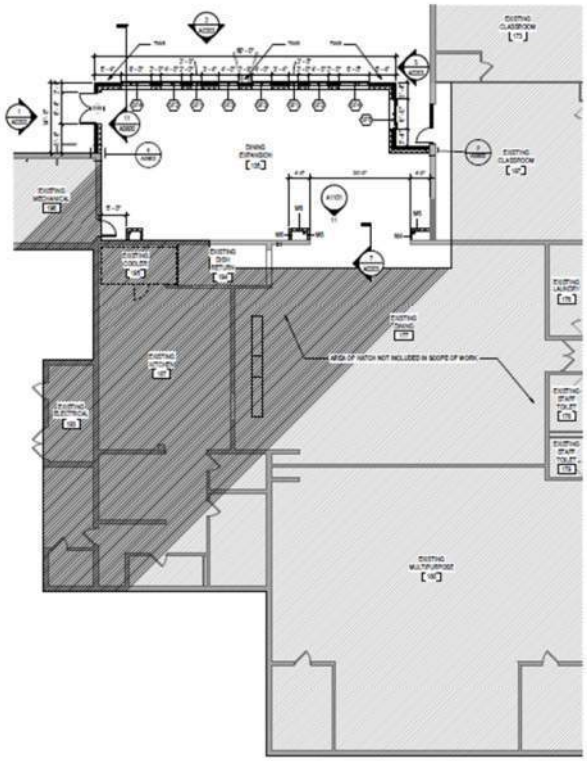
DINING SOFFIT



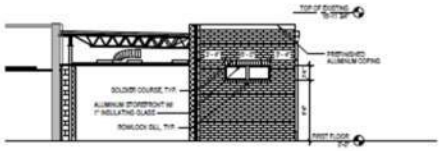
DINING EXPANSION REFLECTED CEILING PLAN



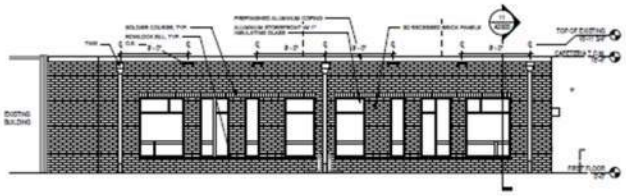
DINING EXPANSION ROOF PLAN



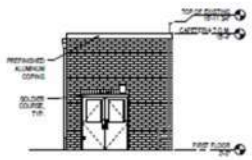
DINING EXPANSION



EAST ELEVATION - DINING

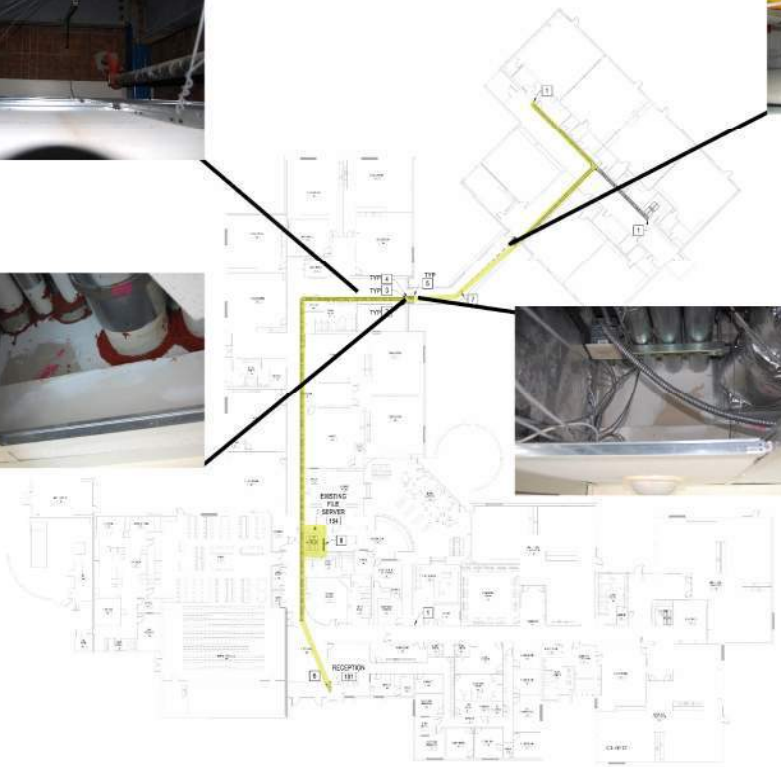


NORTH ELEVATION - DINING



WEST ELEVATION - DINING

CLARKNEXSEN



LOW VOLTAGE SYSTEMS PATHWAY

GENERAL NOTES

1. THE EXISTING CABLE TRAY SHOWN ON THIS DRAWING IS FOR REFERENCE ONLY.

KEY NOTES

1. EXISTING CABLE TRAY TO BE USED FOR ROUTING NEW TELECOM, SECURITY AND INTRUSION CABLE.
2. EXISTING (2) 4" SLEEVES TO REMAIN.
3. PROVIDE NEW (1) 4" EMT SLEEVES FOR TELECOM CABLES.
4. PROVIDE NEW (1) 2" EMT SLEEVES FOR INTERCOM CABLES.
5. PROVIDE NEW (1) 2" EMT SLEEVES FOR SECURITY CABLES.
6. EXISTING INTERCOM MAIN CONTROL PANEL.
7. PROVIDE J-HOOKS TO ROUTE CABLES ABOVE DEVIDED ALONG DASHED ROUTE TO EXISTING ABOVE CEILING PATHWAY SYSTEM
8. EXISTING INTRUSION DETECTION SYSTEM EQUIPMENT.

GRAPHIC SCALE(S)

SHARON ELEMENTARY SCHOOL ADDITION

4000 Sharon Rd.
Charlotte, NC 28211

cms
Charlotte-Mecklenburg Schools

CLARKNEXSEN

TIMMONS GROUP

FEBRUARY 19, 2020

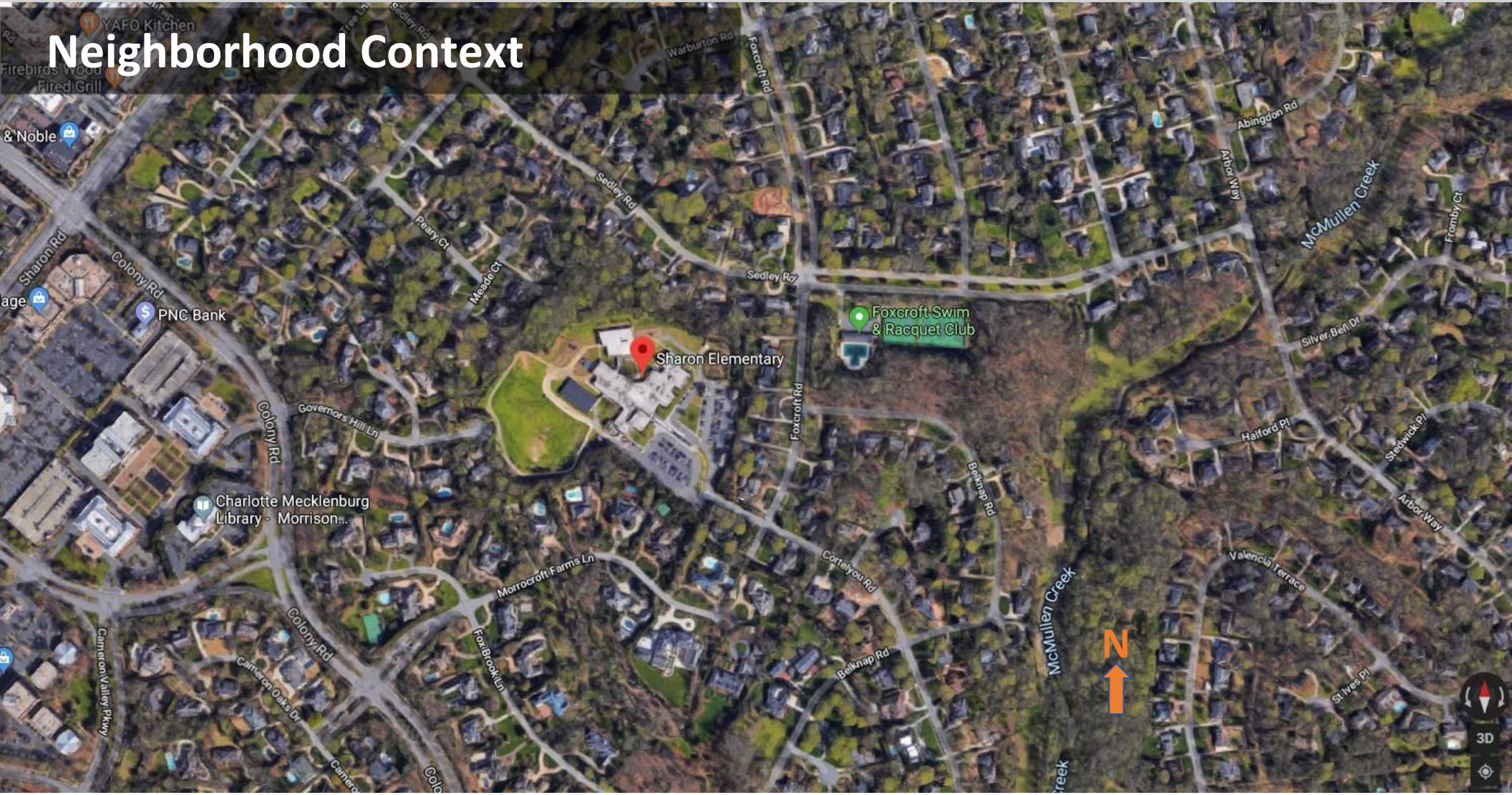
FOR CONSTRUCTION ONLY

LOW VOLTAGE SYSTEMS PATHWAY

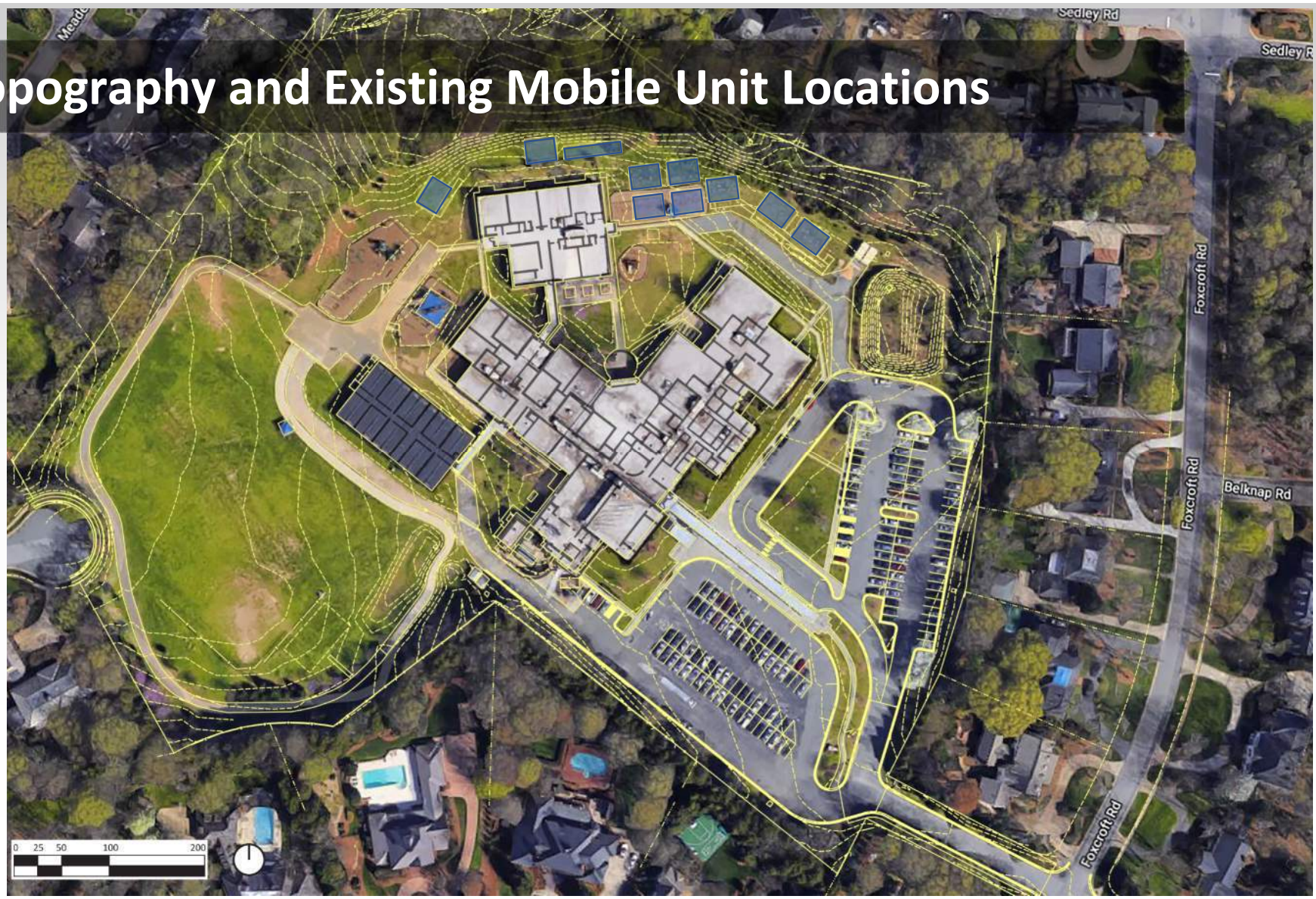
T500

KNEXSEN

Neighborhood Context

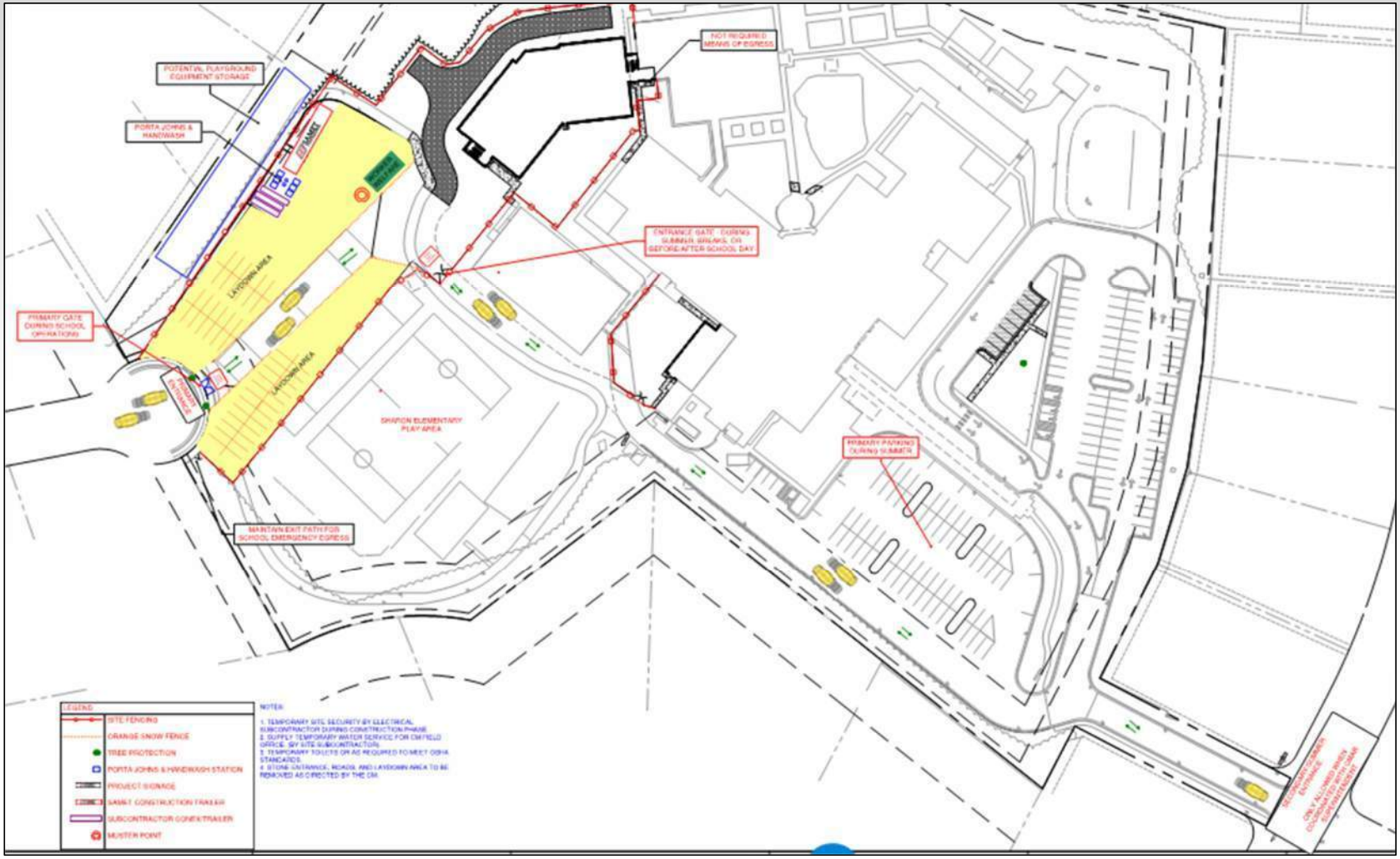


Topography and Existing Mobile Unit Locations

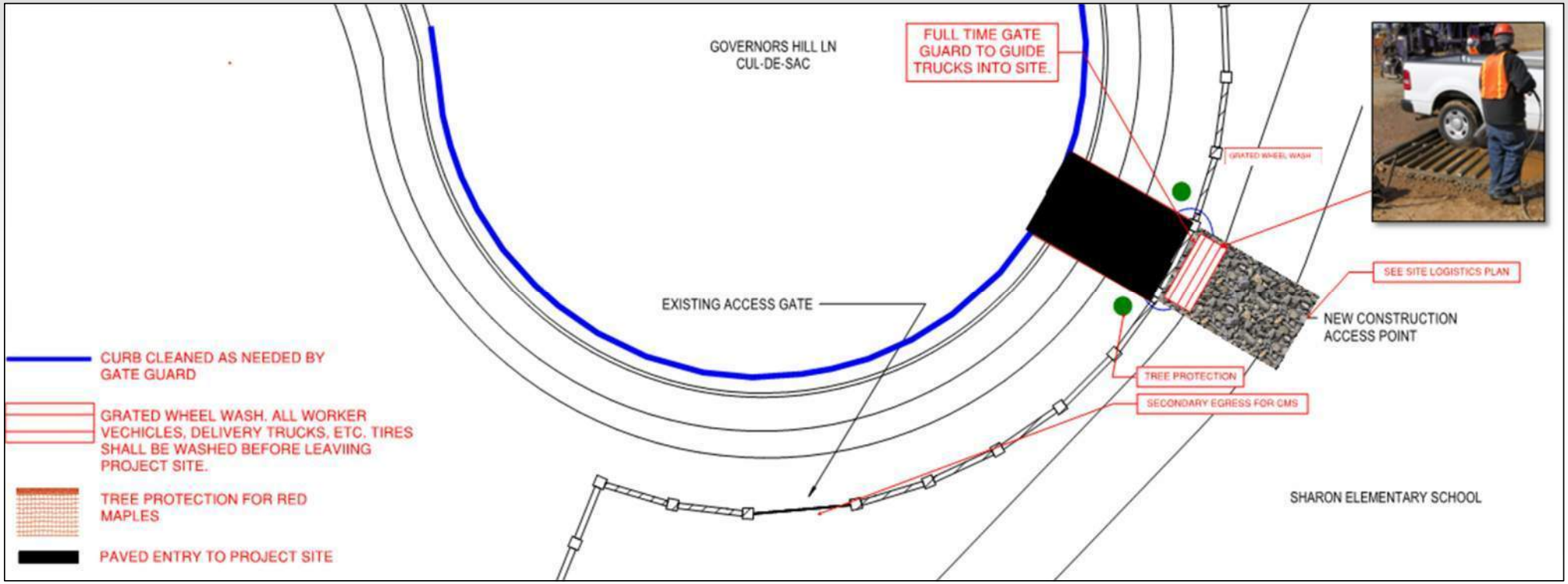


Context Images

LOGISTICS PLANS



LOGISTICS PLANS – Governors Hill Lane Entrance



STAYING SAFE ONSITE

- Understanding responsibilities for a safe work site. Orientations, security, accountability.
- Working in sensitive areas
- Expectations from Samet Safety
- Safeguarding Families
- Background checks
- Reference 015000 – Temporary Facilities and Control.

SAMET CORPORATION

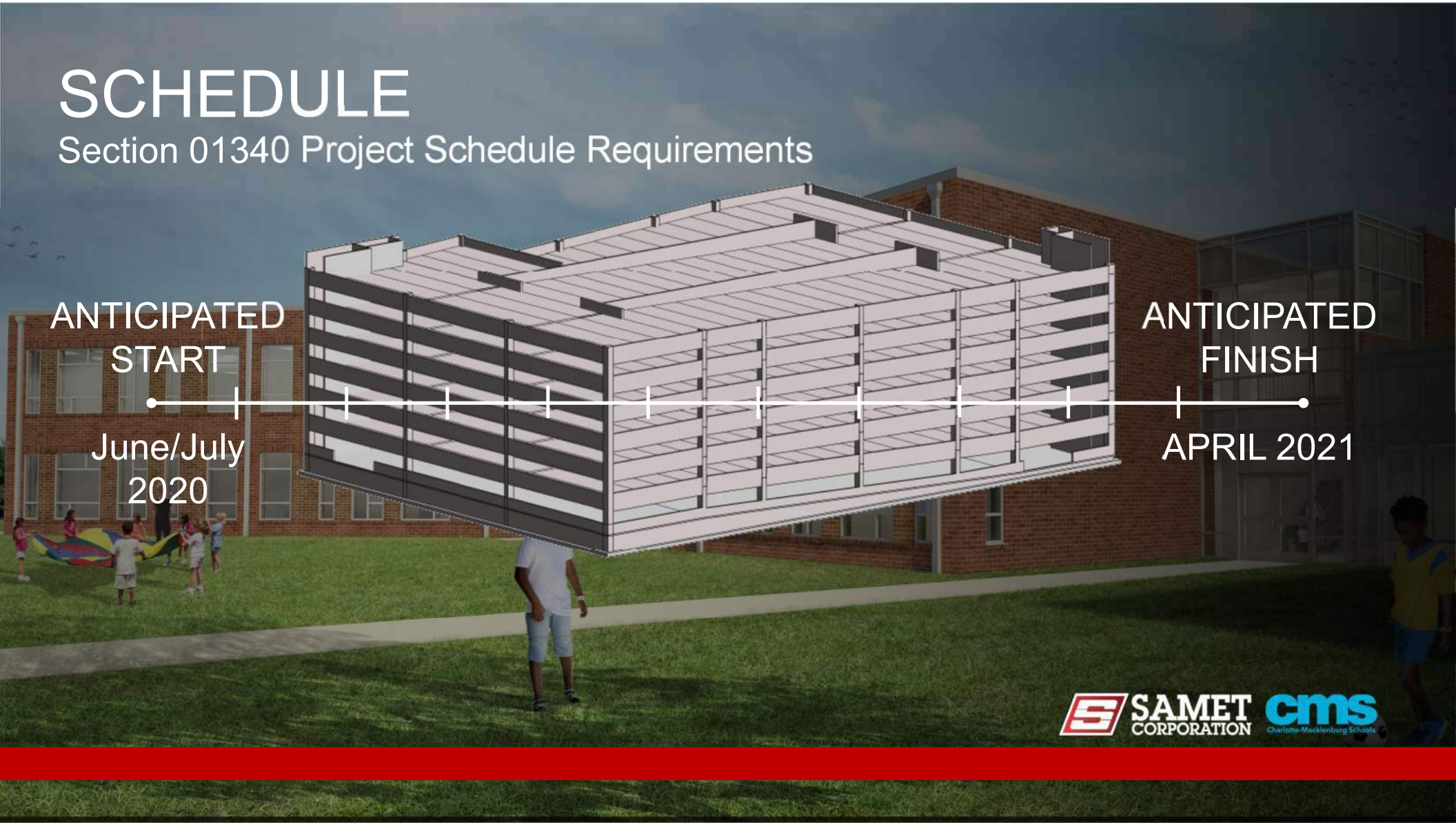
SITE SAFETY
&
INCIDENT PREVENTION
PROGRAM

Sharon Elementary School Proposed Bid Schedule

- **Advertise for Bid Opening of Trade Packages**
  - Wednesday, March 11, 2020
- **Project Documents Available for Viewing**
  - Monday, March 16, 2020
- **Pre-Bid Meeting (Zoom Meeting)**
  - Wednesday, March 25, 2020
  - 4:00 PM
  - Register in advance for this webinar: https://sametcorp.zoom.us/webinar/register/WN_lHQ0gKOWRdGcOA53L0rzog
- **Subcontractor RFI Deadline**
  - Thursday, March 26, 2020
  - 12:00 PM
  - Send all RFI questions to Ryan Jones (rjones2@sametcorp.com)
- **Bid Date (Bid Opening)**
  - Tuesday, April 07, 2020
  - 3:00 PM
  - Renaissance Charlotte SouthPark Hotel | 5501 Carnegie Blvd, Charlotte, NC 28209
  - Conference Room: TBD
- **Re-Bid Date (If necessary)**
  - Thursday, April 16, 2020
  - 3:00 PM
  - Location: TBD
- **Submit to CMS Board GMP (10 Days Prior to Meeting)**
  - Wednesday, April 29, 2020
- **CMS Board Approval of GMP**
  - Tuesday, May 12, 2020
- **Construction Start**
  - Tuesday, June 09, 2020

SCHEDULE

Section 01340 Project Schedule Requirements



SAMET CORPORATION
cms
Charlotte-Mecklenburg Schools

SCHEDULE – SUMMER 2020

Work that must be completed in Summer 2020

- All Existing Building MEP Work
  - Low Voltage
  - Fire Alarm
  - Water
- Front Parking Lot Sitework
  - New Spaces
  - New Islands
- Utilities Outside the construction fence
- Dining Addition
  - Grease Trap demolition and installation
  - Classroom 197 demolition and infill

SAMET CORPORATION cms

SITE VISIT REQUESTS

All Request For a site visit must be requested via email on or before: **March 26th, 2020.**

All request will be scheduled.

Site Visits will be limited to small groups (5 or less)

Email to: rjones2@sametcorp.com

SAMET CORPORATION cms

Bid Schedule

Building Package -BID DATE & TIME

April 7th, 2020 3:00PM

Sealed Bid

Please label envelope with company name and package bidding

Bids opened at Renaissance Charlotte SouthPark Hotel
Located at: 5501 Carnegie Blvd, Charlotte, NC 28209
Conference Room: A

SAMET CORPORATION cms

PRE-QUALIFICATION PROCESS

- Must be prequalified with Samet to bid
- Project Specific Application
- Meet bond requirements for select bid packages
- Relevant experience
- Safety & insurance
- NC licensing, where required
- Invite for plans & specifications

DEADLINE: MARCH 31, 2020

For prequalification contact Ryan Jones – 704.731.8707

SAMET CORPORATION cms

TRADE PACKAGES (Opportunities)

Bid Package #	Scope of Work	Informal	Formal
01C	General Trades	☒	☐
01D	Final Cleaning	☒	☐
03A	Concrete Foundations, Walls & Slabs, Concrete Reinforcing	☐	☒
04A	Masonry	☐	☒
05A	Structural Steel	☐	☒
06D	Millwork/Casework	☒	☐
07A	Waterproofing, Damp-proofing, Sealants	☒	☐
07B	Roofing	☒	☐
08A	Doors/Frames/Hardware	☒	☐
08B	Storefront/Glazing/Windows	☒	☐
09A	Drywall & Framing/Insulation	☒	☐
09B	Acoustical Ceilings	☒	☐
09C	09A & 09B Combo Package (Drywall & Ceilings)	☒	☐
09C	Resilient Flooring & Base	☒	☐
09D	Hard Tile	☒	☐
09H	Paint	☒	☐
10A	Specialties & Accessories	☒	☐
10B	Signage	☒	☐
10L	Horizontal Louver Blinds	☒	☐
14A	Elevator Equipment	☒	☐
21A	Fire Protection	☒	☐
22A	Plumbing	☒	☐
23A	HVAC	☐	☒
23B	22A, 23A Combo Package (Plumbing & Mechanical)	☐	☒
26A	Electrical/Fire Alarm/Low Voltage	☐	☒
31A	Earthwork/Grading, Sanitary Sewer, Storm Drainage, Paving, Curb & Gutter	☐	☒
31B	Sidewalks	☒	☐
31C	Pest Control	☒	☐
31D	31A, 31B Combo Package (All Sitework)	☐	☒
32E	Landscape & Irrigation	☒	☐

SAMET CORPORATION cms

CONTRACT DOCUMENTS

PLANS AND PROJECT MANUALS

Documents have been Issued Out Via Building Connected

- **Richa Online Plan Room:** https://planroom.richa.com/PNonline/viewdetails.asp?a=details&prid=4099

- **Samet Website:** https://www.sametcorp.com/subcontractors/open-bids/?r1

- Construction Plans & Specifications
- Trade Package Manual
- CM Manual
- Additional Documents Sent Out Via Addendum

SAMET CORPORATION cms

FORM OF AGREEMENT/GENERAL CONDITIONS

Trades Project Bid Manual

Form of Agreement (Contract)

- Subcontract Agreement w/ AIA A201 General Conditions of the Contract
- Insurance Requirements
- Bonds (Section 01600)
- Safety Requirements

Section 01700 – Trade Package General Scope Requirements

SAMET CORPORATION cms

MWSBE PARTICIPATION GOALS

In accordance with General Statute 143-128.2, Samet is specifically encouraging participation of Minority or Women Owned Business Enterprises / Historically Underutilized Businesses (MWSBE / HUB) on this project.

Each pre-qualified bidder shall make a good faith effort to recruit and select MWSBE / HUB companies to participate in this project.

Goals- 10% MBE 6% WBE 5% SBE

SAMET CORPORATION cms

PROJECT MWSBE FORMS- IDENTIFICATION FORM

Required With All Bids

Minority, Women, and Small Business Enterprise Identification Form

I, _____

(Name of Bidder)

do hereby certify that on this project, we will use the following minority, women, or small business enterprises as construction subcontractors, vendors, suppliers or providers of professional services.

Firm Name, Address and Phone #	Work type	*M/W/SBE Category

CORPORATION

cms

PROJECT MWSBE FORMS- AFFIDAVIT A

Affidavit A or B Is Required With Your Bid

Attach AFFIDAVIT A or AFFIDAVIT B to the Bid

State of North Carolina **AFFIDAVIT A – Listing of the Good Faith Effort**

County of _____

Affidavit of _____
(Name of Bidder)

I have made a good faith effort to comply under the following areas checked:
Bidder must earn at least 50 points from the Good Faith Efforts list for their bid to be considered responsive.

- ❑ **1 – (10 Points)** Contacted minority businesses that reasonably could have been expected to submit a quote and that were known to the contractor or available on State or local government maintained lists, at least 10 days before the bid date and notified them of the nature and scope of the work to be performed.
- ❑ **2 – (10 Points)** Made the construction plans, specifications and requirements available for review by prospective minority businesses, or providing these documents to them at least 10 days before the bids are due.
- ❑ **3 - (15 Points)** Broken down or combined elements of work into economically feasible units to facilitate minority participation.
- ❑ **4 – (10 Points)** Worked with minority trade, community, or contractor organizations identified by the Office of Historically Underutilized Businesses and included in the bid documents that provide assistance in recruitment of minority businesses.
- ❑ **5 – (10 Points)** Attended pre-bid meetings scheduled by the public owner.
- ❑ **6 – (20 Points)** Provided assistance in getting required bonding or insurance or provided alternatives to bonding or insurance for subcontractors.
- ❑ **7 – (15 Points)** Negotiated in good faith with interested minority businesses and did not reject them as unqualified without sound reasons based on their capabilities. Any rejection of a minority business based on lack of qualification should have the reasons documented in writing.
- ❑ **8 – (25 Points)** Provided assistance to an otherwise qualified minority business in need of equipment, loan capital, lines of credit, or joint pay agreements to secure loans, supplies, or letters of credit, including waiving credit that is ordinarily required. Assisted minority businesses in obtaining the same unit pricing with the bidder's suppliers in order to help minority businesses in establishing credit.
- ❑ **9 - (20 Points)** Negotiated joint venture and partnership arrangements with minority businesses in order to increase opportunities for minority business participation on a public construction or repair project when possible.
- ❑ **10 – (20 Points)** Provided quick pay agreements and policies to enable minority contractors and suppliers to meet cash-flow demands.

SAMET CORPORATION cms

PROJECT MWSBE FORMS- AFFIDAVIT B

Affidavit A or B Is Required With Your Bid

Attach AFFIDAVIT A or AFFIDAVIT B to the Bid

DO NOT USE AFFIDAVIT 'B' UNLESS YOU ARE ONLY PROVIDING LABOR AND NOT PURCHASING ANY MATERIALS OR SUPPLIES

State of North Carolina **--AFFIDAVIT B-- Intent to Perform Contract with Own Workforce.**

County of _____

Affidavit of _____

_____

_____

(Name of Bidder)

I hereby certify that it is our intent to perform 100% of the work required for the _____

_____ contract.

(Name of Project)

SAMET CORPORATION cms

PROJECT MWSBE FORMS- AFFIDAVIT C

Provided Only By Apparent Lowest Bidder That Meets/Exceeds Goal

State of North Carolina --- AFFIDAVIT C --- Portion of the Work to be Performed by M/W/SBE Firms

County of _____

****** (NOTE: THIS FORM IS TO BE SUBMITTED ONLY BY THE APPARENT LOWEST RESPONSIVE BIDDER) ******

If the portion of the work to be executed by M/WBE firms as defined in GS143-128.2(g) and Board of Education M/W/SBE Policy is equal to or greater than the M/W/SBE aspirational goal of MBE 10%, WBE 6%, and SBE 5% in **Construction**, and/or MBE 5%, WBE 4%, and SBE 5% in **Other Services** and/or MBE 3%, WBE 3%, and SBE 5% in **Goods** participation of the bidders total contract price, then the bidder must complete this affidavit. This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being the **apparent low** bidder.

Affidavit of _____ I do hereby certify that on the
(Name of Bidder)

(Project Name)

Project ID#_____ Amount of Bid $_____

I will expend a minimum of _____% of the total dollar amount of the contract with minority, women, or small business enterprises. M/W/SBEs will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below. Attach additional sheets if required

SAMET CORPORATION cms

PROJECT MWSBE FORMS- AFFIDAVIT D

Provided By The Apparent Low Bidder If You DO NOT Achieve the Goal

State of North Carolina **AFFIDAVIT D – Good Faith Efforts**

Project: _____ **County of** _____

If the aspirational goal of MBE 10%, WBE 6%, and SBE 5% in **Construction**, and/or MBE 5%, WBE 4%, and SBE 5% in **Other Services** and/or MBE 3%, WBE 3%, and SBE 5% in **Goods** participation by M/W/SBE businesses **is not** achieved, the apparent lowest responsible, responsive bidder shall provide the following documentation to the Owner of his good faith efforts **and** the M/W/SBE firms that **will** be used on the project. This affidavit shall be provided by the apparent lowest responsible, responsive bidder within **72 hours** after notification of being the **apparent low** bidder.

(Name of Bidder)

Affidavit of: _____

I do certify the attached documentation as true and accurate representation of my good faith efforts.

I will expend a minimum of _____% of the total dollar amount of the contract with minority, women, or small business enterprises. M/W/SBEs will be employed as construction subcontractors, vendors, suppliers or providers of professional services. Such work will be subcontracted to the following firms listed below.

SAMET CORPORATION cms

FORM OF PROPOSAL

Sharon Elementary School
Bid Form
Project #19-824

BID FORM
SHARON ELEMENTARY SCHOOL

Name of Firm: _____

Address: _____

_____

Phone/Fax: _____

_____
(Trade Package Number & Name)

_____
(Contractor's License Number, if applicable)

CONSTRUCTION MANAGER: SAMET CORPORATION
5605 Carnegie Boulevard, Suite 220
Charlotte, NC 28209

For

OWNER: CHARLOTTE-MECKLENBURG SCHOOLS
3301 Stafford Drive
Charlotte, NC 28208

The undersigned, having carefully and completely examined the Proposal Forms and Procedures, Contract Documents, Trade Package Scopes of Work, Other Bidding Requirements and all subsequent addenda, and being familiar with all conditions and requirements of the Work for The Charlotte-Mecklenburg Schools project, hereby agrees to furnish all materials, labor, equipment, taxes, insurance and services for the lump sum, BASE BID AMOUNT of:

_____(Written Dollar Amount)

($_____). (Numerical)

19-824 Bid Form, Page 1 of 7

FORM OF PROPOSAL

Addenda

Sharon Elementary School
Bid Form
Project #19-824

(List all Addenda along with the date of issue. If no additional Addenda are issued, write the word "NONE".)

Addendum Number	Date
_____	_____
_____	_____
_____	_____
_____	_____
_____	_____

ALTERNATES

The undersigned further agrees to perform the alternates for the sums herein stated resulting in additions to or deductions from the Base Bid Amount. Additions and deductions shall include any modifications of work or additional work that shall be reasonably included as a part of the alternate. Refer to the 012300 - Alternates within the SPECIFICATIONS for additional information and/or requirements related to each alternate. If any of the following alternates are accepted, the above stated lump sum (Base Bid Amount) will be revised by the amount(s) indicated below.

If you choose to bid an alternate but there is no change to the base bid amount, enter the term "NO CHANGE" after the dollar sign ($). If you know an alternate below is not applicable to your scope of work, enter the term "NOT APPLICABLE" after the dollar sign ($).

Alternate A: (100% Performance and Payment Bond)

Refer to the List of Trade Packages for trade packages in which a performance and payment bond is required.
Provide the added cost for a 100% Performance and Payment Bond. THE COST FOR THE PERFORMANCE AND PAYMENT BOND IS TO BE INCLUDED ON THE FORM OF PROPOSAL AS AN ALTERNATE AND SHOULD NOT BE INCLUDED WITHIN THE BASE BID.

Add_____(Written Dollar Amount)

($_____) (Numerical)

Alternate 1A: Face Brick FB#1

Provide specific manufactured brick as follows in lieu of the "closely matching" brick:
1. Manufacturer: Taylor Brick.
2. Utility Brick Size (Actual Dimension): 3-5/8 inches wide by 3-5/8 inches high by 11-5/8 inches long.
3. Color: #317-D Red.
4. Texture: Wire Cut

Add/Deduct_____(Written Dollar Amount)
($_____) (Numerical)

FORM OF PROPOSAL

Alternates

ALTERNATES

The undersigned further agrees to perform the alternates for the sums herein stated resulting in additions to or deductions from the Base Bid Amount. Additions and deductions shall include any modifications of work or additional work that shall be reasonably included as a part of the alternate. Refer to the Section I – Proposal Forms and Procedures, 01230 – Alternates within the PROJECT MANUAL for additional information and/or requirements related to each alternate. If any of the following alternates are accepted, the above stated lump sum (Base Bid Amount) will be revised by the amount(s) indicated below.

If you choose to bid an alternate, but there is no change to the base bid amount, enter the term “NO CHANGE” after the dollar sign ($). If you know an alternate below is not applicable to your scope of work, enter the term “NOT APPLICABLE” after the dollar sign ($).

SAMET CORPORATION cms

FORM OF PROPOSAL

Allowances

ALLOWANCES

1. **Unsuitable Soil Foundation Removal Allowance:** Include an allowance of 40 CY in the base bid for the removal and haul off unsuitable soil and backfill with #57 stone as defined in the specifications.

2. **Unsuitable Soil Replacement Allowance:** Include an allowance of _____CY in the base bid for the replacement of unsuitable soil as defined in the specifications with suitable onsite material.

SAMET CORPORATION cms

FORM OF PROPOSAL

Unit Prices

UNIT PRICES

Bidders are to provide unit prices for each item of work listed below. Each unit price provided shall include all profit, overhead, supervision, surveying/field engineering services, materials, labor, equipment, taxes, insurance and any miscellaneous incidentals required to complete the unit price work activity. Refer to the Section I – Proposal Forms and Procedures, 01210 – Allowances/ Unit Prices within the PROJECT MANUAL for additional information related to each allowance / unit price. **Where noted below, the Unit Price(s) shall be the basis for determining a respective Subcontract allowance value(s). Additionally, the Unit Prices outlined herein shall be used as a basis of determining additions and/or deductions to the Subcontract Sum by change order.**

SAMET CORPORATION cms

FORM OF PROPOSAL

Unit Prices

TRADE PACKAGE 31A – SITE PREPARATION SUBCONTRACT

Unit Price Description:	Unit Price
UP-1: Provide price per bank cubic yard for Mass Rock Excavation & Removal from site.	_____CY
UP-2: Provide price per bank cubic yard for Trenching Rock Excavation & Removal from site.	_____CY
UP-3: Provide price per bank cubic yard for Mass Unsuitable Material Excavation and Removal from site.	_____CY
UP-3.1: Provide price per bank cubic yard for Mass Unsuitable Soil Excavation and disposal on site.	_____CY
UP-4: Provide price per bank cubic yard for trenching unsuitable soil excavation and removal from site.	_____CY
UP-5: Provide price per bank cubic yard to replace unsuitable soil with onsite material.	_____CY
UP-6: Provide price per bank cubic yard to replace unsuitable with offsite material.	_____CY
UP-10: Provide a price per cubic yard to furnish and install #57 stone structural backfill.	_____CY
UP-11: Provide a price per square yard to furnish and install geofabric	_____SY

TRADE PACKAGE 31A – SITE PREPARATION SUBCONTRACT

Unit Price Description:	Unit Price
UP-7: Provide price per linear foot to add 6' high temporary fencing.	_____LF

SAMET CORPORATION cms

BID SUBMITTAL CHECKLIST

In addition to completing this Form of Proposal, the bidder recognizes the following items must be completed in order to submit a responsible and responsive bid for this project.

1. All bids must be submitted on the Form of Proposal provided by the Design Builder and marked accordingly to identify the Trade Package name being bid.
2. Form of Proposal shall be signed by an officer of the company
3. Bids Must be Sealed
4. Please turn in all required MWSBE Forms with your Bid
5. 5% Bid Bond Must be Included (Please refer to the Notice for Bidders for Bid Bond Information)

SAMET CORPORATION cms

BID SUBMITTAL CHECKLIST

6. When applicable to a particular trade package scope of work, the respective bidder must fill in all alternates or unit prices on the form of proposal being solicited for the project.

7. Each bidder as applicable to its respective Trade Package shall include the value of each quantitative allowance within its base bid amount as further defined in Section I – Proposal Forms and Procedures, 01210 – Allowances.

QUESTIONS/SUBSTITUTION REQUESTS

All Questions and “Substitution Request Forms” must be received on or before: **March 26th, 2020**

Email to: rjones2@sametcorp.com

With copy to: alingner@sametcorp.com

SAMET CORPORATION cms

THANK YOU

Samet Corporation truly shares in your excitement and anticipation of this project and will be putting our local executives, project team and hometown reputation to work for you!

QUESTIONS?

Submit through Zoom Q/A

SAMET CORPORATION cms

QUESTIONS?

Submit through Zoom Q/A

Audio Settings

Chat

Raise Hand

Q&A

Leave Meeting

Email to: rjones2@sametcorp.com

With copy to: alingner@sametcorp.com

SAMET CORPORATION

cms