St Mary MacKillop College
CHOOSE LIFE WITH COURAGE

Secondary Teacher - Religious Education

Location	St Mary MacKillop College
Accountability	Principal
Reporting to	The Heads of School and the Head of Catholic Identity & Mission
Tenure	Full Time, Ongoing
Salary	As per the Teaching Staff EBA 2015 http//internet.ceo.wa.edu.au/Employment/Documents/

PURPOSE OF THE POSITION

A St Mary MacKillop College teacher encourages each student to discover and develop their interests and talents in order to become the best they can be. Providing innovative and best practice teaching, students will grow and develop lifelong learning attributes. The role of a St Mary MacKillop College teacher is to plan, organise and deliver educational programs, modelled within the Catholic Ethos, in a positive learning environment.

KEY RESPONSIBILITIES

Knowledge, Experience and Skills

- Passionate about learning: demonstrates knowledge of and interest in best practice pedagogy to foster the attributes of the St Mary MacKillop College Learner.
- Builds rapport: demonstrates the ability to work collaboratively to build rapport with students, parents and all College employees to develop respectful, inclusive and positive working relationships.
- Knows their subject: demonstrates proficiency in specific area of learning, to apply and deliver engaging learning programs that are challenging but achievable for students.
- Expect high standards: demonstrates the ability to grow a culture where students can be the best they can be, with stretch goals.
- Plan and prepare well: demonstrates ability to implement well-structured learning and teaching programs, using a range of resources. Demonstrates ability to develop knowledge, skills, problem solving, critical and creative thinking in students.
- Engage each student: demonstrate ability to design and implement and structure teaching programs using best practice and collegial advice that is responsive to the learning strengths and needs of the student.

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Knowledge, Experience and Skills continued

- Innovative: demonstrates the ability to be flexible and an adaptable change agent, by embracing existing and emerging technologies and teaching practices that support contemporary student learning.
- Effective feedback: demonstrates the ability to respectfully assess and provide feedback to students, parents and the College on the achievement of students' learning goals, using a variety of mediums.
- Demonstrates time management skills, to be highly organised and adaptable to changing priorities.
- Behaviour management: demonstrates the ability to build student relationships through setting clear expectations. Ensures the wellbeing and safety of all students. Adhering to the College's Behaviour Management Policy.
- Demonstrates ability and willingness to uphold College values of Faith, Inclusion, Respect, Service and Truth.
- Demonstrates strong understanding of Catholic Ethos and models this in all decision making

Teaching

Your responsibilities as a teacher include:

- Developing a positive, trusting and respectful relationship with each student in the class.
- Arriving and leaving class punctually and encouraging students to develop similar habits.
- Monitoring the progress of all students in giving adequate written comment when these are asked for eg: interview preparation sheets or written reports. Preparing carefully for formative feedback and semester reporting.
- Monitoring student behaviour skilfully, so that other students' rights are respected.
- Carrying out school policy regarding the particular subject being taught and submitting to the Head of Learning Area the required information.
- Following the College Behaviour Management Policy.
- Covering the set curriculum and being able to justify marks given to students.
- Supporting College policy on matters pertaining to students, employees and procedures.
- Ensure schedule of assessments are visible on the Learning Management System.
- Ensure students' academic results are visible on the Learning Management System within two weeks of assessment.
- Orderly welcome and dismissal of the class at the open and close of the lesson.

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Work, Health and Safety

Your responsibilities as an employee include:

- Having a duty of care to ensure the safety, health and welfare of all staff, students, their parents, community members and other persons who are legally present on school premises, School premises include places away from a school campus such as a campsite or where school excursions may take place from time to time.
- Ensure understanding and compliance of the College OHS policy
- Create a culture of safety that precipitates the development, maintenance and promotion of a healthy working environment
- Complying with, as far as practicable, all instructions given to you to ensure your own safety and health.
- Proper use of any personal protective clothing or equipment supplied to you.
- Not misusing or damaging any equipment you use.
- Prompt reporting of any hazards or incidents/accidents to your Leader including damaged college property.

Code of Conduct

You are responsible for ensuring you act within the framework of the College's Code of Conduct.