



St Mary MacKillop College

CHOOSE LIFE WITH COURAGE

14 May 2020

Dear Parents/Guardians,

Following the Premier's announcement on schooling, all schools across the State will return to classroom teaching and learning from Monday 18 May. As of today, we have more than 50% of Secondary and 70% of Primary back at school, and look forward to seeing all students return next week.

Please find below information regarding College arrangements and services as of Monday. We have also attached a Quick Reference Guide outlining further advice for parents on returning to school.

Students may continue to learn from home if they, or a member of their immediate family, are immune-compromised or are otherwise considered at-risk medically. Parents who plan to keep their children home are to provide medical evidence to the College to ensure they will continue to be supported in their learning.

If your child is worried about attending school due to COVID-19, please remember you can find resources on the Wellbeing tab of our College website. These may assist in supporting your child at this time, and we would encourage you to speak to your child's teacher or Head of Year if you have concerns about how they are coping with being back at school or would like to know more about support available.

TEMPORARY COLLEGE ARRANGEMENTS

- **Uniform:** Students may wear either summer or winter uniform for the next two weeks until Friday 29 May, to allow time to purchase winter uniform items. Contact your Head of School if you are unable to purchase the required uniform items by this date.
- **Pick-up and Drop-off:** Parents and guardians are currently still not permitted on campus, nor permitted to exit their vehicles when dropping off or collecting their children who are attending school. If you are walking your children to and from school or you have children in Kindy/Pre Primary, please drop-off or pick-up at the school gates.
- **Signing in/out:** If you need to collect your child early for an appointment or similar, Primary parents may enter Primary Reception to sign their child out. Secondary parents need to send a note to school with your child stating they are late, or giving permission to leave, the time and the reason. Students are to hand this note over when they sign themselves in or out at Student Reception at the stated time.
- **Times of the Day:** Normal timetables and College Times of the Day will resume from Monday 18 May.
- **Absences:** If your child is unwell they must stay at home. Please seek medical advice if they exhibit symptoms of COVID-19. Attendance will be taken in the classroom/homeroom, and parents should go back to emailing absences@mackillop.wa.edu.au or calling the absence line 9752 7420 before 10am on the day of the absence.

COLLEGE SERVICES

Canteen: Both Canteens will continue to open every day. New Winter Menus are available to download from our [website](#).

Buses: Bus services are running as normal.

Library: Our College Libraries will be open to all students as per normal times.

Uniform Shop: The Uniform Shop will continue to be open by appointment only until further notice. Please phone Central Admin on 9752 7400 to make an appointment. Students on the Secondary campus may make purchases before school or at recess and lunchtime. Extended hours of operations from Monday to Friday 8:30am-3:30pm will continue until Friday 29 May, after which normal opening hours of 8:15am to 3:30pm Tuesdays and Fridays will resume.

Regards

A handwritten signature in black ink, appearing to read 'F. Norton', written in a cursive style.

Frank Norton
Principal