

### *What About a Tax Deduction?*

We are always happy to receive donations to the School Building Fund. Donations over \$2 are claimable by you as an income tax deduction.

The School Council promotes donations to the Building Fund at various times during the year.

### *How much notice must we give if a student withdraws from Esperance Anglican Community School?*

You must give one full term's notice of your intention to withdraw a student (ie. You must give at least 10 school weeks notice). Note: a school week is defined as a week during school term time—not school holidays).

If you do not give notice, you are required to pay fees in lieu of notice. For example, if you give one week's notice you will be required to pay the equivalent of nine weeks Tuition Fees.

### *Building Levy*

Please note that the Building Levy is an annual fee that is built into the total fee structure. There is no pro-rata for enrolment for part of the year.

### *Registration & Enrolment Fees*

Please note that the Registration and Enrolment fees are non-refundable.

### *Is Music Tuition available?*

Yes! Music lessons are available. Applications can be made at the administration office. This service will be billed separately from the Tuition Fees.



Esperance Anglican Community School

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*A school of The Anglican Schools Commission (Inc)*



## About your **School Fees**

### *Introduction*

School Fees are a necessary consequence of enrolling your child at Esperance Anglican Community School.

The School Fees are approved each year by the School Council. The Council endeavours to keep the fees as low as possible but it must try to balance the school's budget and obey guidelines issued by the Anglican Schools Commission Inc.

*The School derives its financial income from a number of sources as detailed below.*

|                           |       |
|---------------------------|-------|
| • State Government        | 18.1% |
| • Commonwealth Government | 52.8% |
| • Tuition Fees            | 19.6% |
| • Miscellaneous           | 9.5%  |

#### *Who is responsible for managing the school?*

The School Council has responsibility for managing the overall operation of the school.

The School Council employs the Principal as the Chief Executive Officer to manage the day to day operations of the school and matters pertaining to the curriculum.

The School Council members are generally elected for a 3 year term of office by nominating bodies.

The nominating bodies include the Archbishop, the Anglican Schools Commission, the Southern Regional Bishop, Diocesan Council and the School Council.

#### *What is the Anglican School's Commission*

The Anglican Schools Commission Inc is the legal entity which owns this school and a number of other schools which make up the low fee Anglican School system in WA.

The Anglican Schools Commission Inc is responsible to the Synod of the Anglican Diocese of Perth.

#### *What fees will we have to pay?*

The fees are made up of:

- Tuition Fees for each student. The amount varies according to the year level of the student.
- Building Levy for each student.

Please note that all fees are annual fees and there is no pro rata fee for enrolment for part of the year, except for the Tuition Fee.

Sibling discounts apply to the Tuition Fees if there are two or more children from the one family enrolled at the school at the same time. The discount is 15% for the second child, 30% for the third child, 60% for the fourth child and 100% for subsequent children.

The School will fund one sibling discount per family. The youngest child being discounted at the appropriate rate.

#### *When do we get billed?*

School fees are billed in January for the whole year. The whole account is legally payable by 31 January but you can choose a payment option that suits you.

#### *What payment options are available?*

You may choose to pay your account:

- A In full by 31 January and receive a 5% discount.
- B Half by 31 January and half by 30 June and receive a 3 % discount.
- C A quarter by 31 January, 30 April, 31 July and 31 October.
- D A monthly payment from February – November (10 payments) with an additional 1.5% charge for this option.
- E A fortnightly payment from February – November (20 payments) with an additional 2% charge for this option.

#### *How can I pay?*

You can make your payments by:  
EFTPOS / Credit Card  
Cheque  
Cash  
Direct Deposit

Payments can be made by post, telephone (Credit Card), direct bank debit by EACS, direct bank credit yourself or a cash payment.

#### *How can I organise Direct Debit or Credit Card Payments?*

If you choose this method all you have to do is complete an authority form. A special application form will accompany your fee account. The form must be returned to the school—not your bank.

#### *What do I do if I can't pay?*

You must contact our Administrative Officer before the due date of the payment. An alternative payment arrangement will be discussed with you.

#### *What will the school do if I don't pay?*

The school will follow up outstanding accounts.

A debt collection agency and Court proceedings are used if necessary where accounts are outstanding. All costs associated with these actions are payable by you including commissions and fees charged by debt collection agencies and the Courts.

#### *Are there any more charges?*

The School Council has a policy of limiting the extra costs associated with compulsory parts of the school curriculum. There will be extra charges for the Year 8, 9 and 10 camps. These charges depend on fundraising and overall cost associated with the camps so they are determined after the fundraising has been completed.

There will be charges if your child loses or damages school property or the bank dishonours your payment.

Parents are responsible for buying iPads and Textbooks.

#### *Will the School fees increase?*

The School Council reserves the right to alter fees and charges during the year should changing economic circumstances warrant this to be done. A component of the tuition fees will be used for capital purposes.