

CLIENT CONTACT ROLES

Stringfellow requires all Clients to have an Agreement Administrator (AA) designated with us.

Please list any other contacts that have authorization to act on behalf of your Company. The role descriptions are listed below.

NOTE: In order to make changes to either of these lists, an AA will need to email billing@stringfellow.com

CONTACT NAME	EMAIL	PHONE	AA	UC	PU	BC	TC	HR

ROLE DESCRIPTIONS

ROLE NAME	ROLE DESCRIPTION
Agreement Administrator: AA	Main point of contact for overall relationship with STG. Authorized to perform functions in all roles.
User Changes: UC	Authorized to request that user accounts be setup or removed in Client environment.
Purchasing: PU	Authorized to approve quotes . All quote requests will be sent to this contact.
Billing: BC	Authorized to make payments, inquire about account balances and other billing related requests.
Technical: TC	Authorized to approve technical changes in the Client environment. Main technical contact for STG.
Human Resources: HR	Authorized to approve data access requests, including access to other user's data or applications.

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