

## 8

CYBERSECURITY  
WORK FROM HOME TIPS

Working from home is the new normal. For many, it will likely continue to some degree long after the COVID-19 crisis. Here's how to protect yourself digitally.

- 1 DO** use a secure network. Confirm encryption is enabled on your router. Make sure the router software is current. Confirm that the router is not set to the default password.
- 2 DO** make sure your antivirus, operating system, and applications are up to date with the latest patch.
- 3 DO** use MFA (Multifactor Authentication) to access systems remotely.
- 4 DO** physically protect your computer. Set the screen to lock when left idle. Enable drive encryption. Keep it in a safe place. Houses are more vulnerable to burglary than office buildings.
- 5 DON'T** allow your work computer to be used by others in your household.
- 6 DON'T** use the family computer to access company systems or data.
- 7 DON'T** fall for impersonation attacks. Seek confirmation by phone before sending funds or disclosing sensitive information.
- 8 DON'T** click on suspicious links or attachments, especially in unsolicited emails from unknown or unexpected senders. The IRS, CDC, & Dept. of Treasury do not use email to communicate individual matters.